



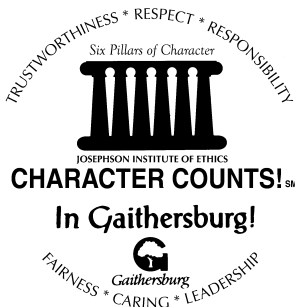
Gaithersburg

A CHARACTER COUNTS! CITY

City of Gaithersburg, Maryland
ADOPTED BUDGET
FOR FISCAL YEAR 2001

A FINANCIAL PLAN AND
PROGRAM OF MUNICIPAL SERVICE

July 1, 2000 to June 30, 2001



ANNUAL BUDGET



BUDGET LETTER**2000 - 2001 BUDGET ANALYSIS****ORGANIZATION CHART****MISSION & VISION****STRATEGIC DIRECTIONS****GUIDING PRINCIPLES****REVENUE AND EXPENDITURES**

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Expenditures Statement by Object

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424 Kentlands Mansion

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150 Facilities Management

151 Building & Grounds - City Hall

152 Building & Grounds - Police Station

153 Building & Grounds - Public Service Facility

155 Building & Grounds - Train Station/Freight House

156 Building & Grounds - Kentlands Firehouse

157 Building & Grounds - Mills House

158 Building & Grounds - Kentlands Mansion

159 Building & Grounds - Senior Center

160 Building & Grounds - Casey Community Center

161 Building & Grounds - Olde Towne Pavilion

165 Building & Grounds - Activity Center

166 Building & Grounds - Gaithersburg Arts Barn

167 Building & Grounds - Water Park

168 Building & Grounds - Miniature Golf

169 Building & Grounds - Skate Park

170 Building & Grounds - Teen Center

175 Building & Grounds - Parking Facility

297 Traffic Control

311 Public Works Administration

312 Streets & Special Projects

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341 Landscaping & Forestry

344 Mowing & Bulk Pick-Up

345 Recycling

351 Engineering Services

393 Street Lighting

413 Parks Maintenance Division

PERSONNEL/SALARY SCHEDULE**CAPITAL IMPROVEMENTS BUDGET (CIP)**



June 2000

The Honorable Mayor and City Council
Citizens of Gaithersburg

I am pleased to present the City Budget for Fiscal Year 2001. This Budget continues our policy of maintaining a constant tax rate and a pay-as-you-go philosophy relative to our City's finances. The tax rate for real estate and personal property will continue at 53 cents per \$100 of assessed value, marking the 36th straight year without a tax rate increase. This year, overall revenue is expected to be up eight percent over last year, primarily due to a growth in our local tax base and from increases in local property tax assessments within certain areas of our City. Additionally, the robust economy has resulted in strong local income tax revenues. While zoning and building permit fees are relatively flat, revenue from this area continues to be healthy because of the City's sound economic development position in the County.

The Budget of \$32,503,914 is up approximately 4 percent from last year. The Operating Budget of \$23,869,314 is up approximately 6 percent, and the Capital Improvements Budget of \$8,634,600 is down approximately 2 percent. The reappropriation of excess revenue and unexpended appropriations is expected to be approximately \$2,014,484, which will assist in funding the FY 2001 Budget.

STRATEGIC PLAN

In addition to the Budget, I have included the updated Strategic Plan. We continue to make strides in refining our Strategic Plan and the annual process through which it is revised. Last fall the Mayor and Council identified 12 Strategic Directions which are broad areas of emphasis that help to focus the City's resources and actions on very important goals. Some significant progress has been made on these Strategic Directions over the past year, including:

- **Traffic and Transportation Management Strategies**
 - Street Design Team developing improved road sections with traffic calming emphasis.
 - City Police placing greater emphasis on speeding problem areas, especially in neighborhoods.
 - Twelve new City bus shelters installed at high-traffic stops.

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MAYOR
Sidney A Katz

COUNCIL MEMBERS
Stanley J. Alster
Sharon B. Bohrer
Charles F. Davis
Geraldine E. Edens
Ann T. Somerset

CITY MANAGER
David B. Humpton

- **Olde Towne Blue Print**

- New parking garage to be open this summer.
- Land acquisition for the extension of West Diamond Avenue complete.
- 210 units of Park Station apartments leased.
- Museum committee working to make Olde Towne a noted regional visitor destination.

- **Priority City Services**

- Minimal organizational changes to enhance efficient delivery of services.
- Development of 10-year facilities maintenance data base to project major repairs.
- Employee and citizen surveys completed to assist in improving services.
- Continued evaluation and implementation of contracting out services when in the best interest of the City.

- **Preserve and Improve Housing Stock**

- Continue aggressive neighborhood inspection program.
- Continue to encourage private investment to improve multi-family housing along Frederick Avenue Corridor.
- Continue to work with State officials to support the redevelopment of Chesline Apartments.

- **Community Policing**

- Mobile Data Terminals and in-car cameras are part of a five-year technology plan that has been included in the budget
- New uniform and badge implemented that gives department an updated image.
- Continued support of strong after-school programs.

- **Cultural Diversity**

- High quality diversity training provided for all City employees.
- Working with County to find best ways to address delivery of services to our culturally diverse population.

- **Master Plan for Parks and Recreation**

- Adopted! Recommendations in City's five-year Capital Improvements Program.

- **Environmental Protection**

- Victory Farm Storm Water Management completed.
- Brighton Weir plan nearing completion.
- Environmental standards updated.

- **Economic Development**

- Main headquarters facilities for two biotechnology companies will soon be completed.

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- Community guide published for use at trade shows and hotels.
- Evaluation of Olde Towne office and residential investments to be prepared at the conclusion of the West Diamond Avenue sector improvements.
- **Youth Programs**
 - New Skate Park opened in June 2000.
 - West Side Teen Center included in Capital Improvements Budget.
 - Held half day hooplas and teen activity nights, and provided transportation to programs to meet needs of youth.
- **Communication/Citizen Involvement**
 - New Communication Committee formed.
 - Purchased new playback system for cable television to increase programming.
 - Continue to improve City's website to be more interactive.
 - Millennium Museum opened.
 - History book and oral history video underway.
- **Cultural Arts Plan**
 - Gaithersburg Arts Barn at Kentlands to open by Fall 2000.
 - Held successful diversified programming including Fourth International Book Festival, Vienna Choir Boys, and Chinese New Year Celebration.
 - Installation of first Art in Public Places pieces at the Perry Parkway roundabout in May.

CONTINUOUS IMPROVEMENTS

To maintain our stable tax rate into the future, the City must continue to increase its tax base by attracting, retaining and expanding businesses; and annexing appropriate properties. It is also important for City staff to continue to be proactive to our customers' needs, streamline work processes, and evaluate the way we are doing business. We must constantly evaluate what we are doing, not just to identify improvements, but to consider whether we should continue a particular service or program. We should evaluate City facilities in the same light. This could take the form of terminating some services/programs or entering into more partnerships with other government agencies and organizations. We strive to be creative in exploring different and better ways of providing services and programs that achieve the City's Strategic Directions.

PARTNERSHIPS

Gaithersburg has many strong partnerships with other local governments, agencies, and organizations. Departments encourage and welcome support from businesses, volunteer groups; and federal, state and county agencies. Noting the importance of preserving our history and creating a central business district, the state, county, and private sector have partnered with us to revitalize Olde Towne. We partner with our schools to better serve all of our citizens through arts

and recreation, after-school programs, resources for parents and a grants program. The best example of this is the recently opened W. Edward Bohrer, Jr., Parent Resource Center at Gaithersburg Elementary School. Participating with other organizations to provide First Night Montgomery and the Latino Festival are examples of new partnerships.

We are proud of these partnerships that creatively use appropriations and matching funds to achieve our strategic goals. This budget continues to support and strengthen our partnerships. We will develop broader relationships with groups who want to work with us to build better programs and services. We know that we cannot achieve our goals alone, and appreciate the support from all of these joint ventures.

TRAINING

The job market in the Washington, D.C., area continues to be very competitive, making it essential that the City continue to provide adequate salaries and benefits to retain and attract qualified employees. We have also significantly expanded our training opportunities provided through the Gaithersburg City College. The College is now the focal point for the City's employee training efforts, hosting a variety of courses to improve employee knowledge, skills, and abilities. Many courses in FY 2000 have concentrated on computer skills, management training, supervisory training, diversity, and ethics.

TECHNOLOGY

I am very proud of the progress we have made with the use of technology over the past two years. We take pride in our website, and are continually upgrading and making improvements. We complied with Y2K requirements and reported no problems entering the 21st Century. We have enhanced customer service in our Parks, Recreation and Culture and Planning & Code Administration Departments through the purchase and implementation of new software. For example, this fall Recreation customers will be able to register for classes on-line or by telephone. Our next frontier will be in the Police Department as we install mobile data terminals, 800 mhz radios, and cameras in police vehicles.

Our Geographic Information System (GIS) is now under the auspices of our Information Technology office. This change will give this area a Citywide perspective to create "smart" maps that can be used by all departments.

CITIZEN INVOLVEMENT

Gaithersburg is a City of personal service dedicated to improving communication activities and citizen involvement. We received good results from our citizen survey and we will continue these strong levels of service. Traffic and transportation issues are included in our new Strategic

Directions, and concerns about future planning will be addressed through an improved Master Plan process.

To further outreach and communicate with our citizens, we have provided funds in this budget for the airing of Planning Commission meetings on cable television. The increase in use of the Internet indicates that our citizens favor our quick response by utilizing this communication tool. We will look into translating key City documents to better communicate with all citizens.

Our service center approach to providing assistance at our Police Station and Activity Center provides citizens with information and direct contact during the evening hours. We encourage our citizens and our staff to be ambassadors in spreading news about our programs as well as identifying improvement areas. Our quality program includes suggestion boxes at all City facilities to seek feedback for areas of improvement or new ideas.

PERSONNEL

Given that we are a service-oriented local government, we have appropriated approximately 66 percent of the FY 2001 Operating Budget to personnel services. During FY 2000 several key personnel changes were made to ensure the best customer service. This included a number of promotions and reclassifications.

To support the City's Strategic Directions and maintain an excellent level of core services, three new full-time positions have been included in this Budget. These include an Assistant to the Director of Public Works and Engineering that will be responsible for the City's risk management and right of way management programs. Two Senior Public Service Workers were approved to continue our excellent level of core services in maintaining landscaping and parks. These positions reflect our neighborhood growth and additional parkland and open space that was created during the past few years.

In addition, two former employment agreement positions have been upgraded to full-time status. This includes our Grants Administrator who has provided assistance to all City departments by bringing more than \$600,000 in grants to help fund economic development, arts programs, information technology, citizen services, and police efforts. Also, our Environmental Specialist brings important expertise to the City that benefits all our departments. We are especially proud of his efforts in the development and management of our ISO 14001 program to ensure compliance with protection of the environment.

Also, two new employment agreement positions were approved to enhance core services and/or to support a specific Strategic Direction. Another Animal Control Officer was included to handle the increase in service requests. There will be an enhanced level of service in this area and an expansion of hours to offer more services in the evening. A Cultural Arts Program Coordinator was approved to assist programming of the new Gaithersburg Arts Barn at the Kentlands that is

expected to open in the fall. With this, the City's vision of a cultural arts campus is one step closer to being a reality.

Other funds have been added to the part time budgets of activity areas to support new or existing services. Some of the funds will support the new Skate Park.

Additionally, the Deputy City Manager position was deleted and the duties of that position were reassigned to other staff.

CAPITAL IMPROVEMENT PROJECTS

The City continues to improve its long-term planning with regard to its five-year plan for capital expenditures; and this year's proposed budget includes new funding for a variety of capital improvement projects.

Recreational Facilities

The City's adoption of the Parks & Recreation Master Plan will guide the development of our Capital Improvements Program related to recreational facilities, active and passive park space, and renovation of our older recreational facilities and development of new sites well into the future.

Lakelands Park—Included in this year's Capital Improvements Budget is significant funding for planning and development of Lakelands Park (\$1,400,000). Plans are to complete construction of lighted ballfields by FY 2003, with the remainder of this major recreational facility (including an indoor aquatic center, gymnasium, and multi-purpose room) completed by FY 2005.

West Side Teen Center—Planning funds (\$70,000) have been included in the FY 2001 budget for the development of this Center at Robertson Park with construction funds proposed for FY 2002 (\$750,000).

West Side Drive Activity Center—Planning funds are budgeted (\$30,000) for this Center that will provide a foothold for diversified programming mainly for youth in this area of the City. Construction funds are proposed for FY 2002 (\$300,000).

Casey Community Center—Funds are budgeted (\$307,150) to give this much used facility a needed facelift and to make ADA upgrades.

Olde Towne

Funding was adopted in the FY 2001 Capital Improvements Budget to support the City's efforts to make Olde Towne Gaithersburg the City's civic, cultural, and business center. This funding includes major support from the County and State.

West Diamond Avenue Sector—Includes \$3,830,000 to complete the parking garage and undergrounding of utilities on Summit Avenue this year.

Olde Towne Revitalization—Although no new funding is in FY 2001, \$1 million of existing funds in the account will be used to acquire property for the extension of West Diamond Avenue.

Property Acquisition

Most of the funding in FY 2001 (\$1,300,000) will go toward the purchase of property for parkland and open space. To demonstrate the City's concern for the environment and balanced planning, the Mayor and Council recently decided to purchase approximately 27 acres along Great Seneca Highway near Washingtonian Woods for park and open space, and the developer of Lakelands will gift additional acreage off Muddy Branch Road.

Other

Some other projects of interest in the FY 2001 Capital Improvements Budget include completion of the Wells/Robertson House addition (\$320,000); Malcolm King Park (\$100,000); Technology Projects (\$375,000); and Traffic Calming (\$50,000). The Council Chambers expansion has been eliminated from this budget, as the Mayor and Council have decided to pursue more short-term solutions to this limited space problem; therefore, \$500,000 previously included in this project has been reallocated to other capital improvement programs.

Finally, I would like to express my appreciation to those citizens who participated in the Budget Forum, all the staff who assisted in the preparation of this budget, and to the Mayor and City Council for their continued support and guidance. I look forward to working with the Mayor and City Council and the community as we continue to make Gaithersburg a great place to live, work, learn, and play while maintaining the City's strong financial position.

Sincerely,



David B. Humpton
City Manager

**2000 – 2001
BUDGET ANALYSIS**

OFFICE OF THE CITY MANAGER	
101	Mayor & Council
	Miscellaneous expenditures increased \$6,500 to reflect actual M&CC Retreat costs. Salaries decreased \$13,090 due to retirement of one employee, replaced with a promotion from another Activity at a lower rate.
111	Legal Services
	Increased \$6,500 for FY 2001 to reflect actual usage of City Attorney.
122	Registration & Elections
	Operating expenses increased \$10,700 due to election scheduled in FY 2001.
131	Office of the City Manager
	Salary decrease reflects the elimination of one position (Deputy City Manager) and the promotion of the Assistant to the City Manager to Assistant City Manager, as well as the transfer of Quality Coordinator to HR. The Environmental Specialist position was changed from Employment Agreement to Full-time, and one staff member was promoted to Mayor and City Council, to be replaced at a lower rate.
133	Economic Development
	Change reflects the change in the position of Grants Administrator from Employment Agreement to Full time, elimination of Olde Towne Revitalization Coordinator's position and funding for additional City marketing materials (\$29,000).
135	Human Resources
	Change reflects the transfer of Quality Coordinator from Office of the City Manager and funding (\$10,000) for classification/compensation consultant.
192	Public Information
	Miscellaneous Professional Services increased \$8,000 for marketing consultation, reallocated from account 600. Misc. reduced \$49,350 due to Millenium related activities completed in FY 2000.
193	Cable Television Channel 54
	Change reflects the added cost of an Employment Agreement director to televise Planning Commission meetings and the increased replacement funding (\$66,485) for current equipment in FY 2000.
424	Kentlands Mansion
	No significant changes for FY 2001.

FINANCE & ADMINISTRATION DEPARTMENT	
141	Finance & Administration Department
	Increase reflects the cost of adding part-time staff and additional consultant expense to assist in new financial software implementation (\$6,000).
145	Information Technology
	Increase reflects the net cost of promoting two part-time staff to Employment Agreement status (\$29,495), offset by a decrease (\$19,019) for fully funded telephone replacement. GIS materials are established at \$9,000, while consultants decreased \$11,900 due to increased internal staff skill set.
191	General Services
	Office Supplies reduced \$5,500 to reflect consolidated contract for the City-wide purchase of office supplies. R&M – Equipment reduced \$11,066 to reflect actual cost of new copier.
911	Non-Departmental
	Change reflects the proposed rate increases in Workers Compensation Insurance rates (\$55,040), employee/employer Group Insurance rates (\$105,100), the increase of Contingency (\$280,000) and the decrease of the transfer to CIP (\$142,400). Professional Dues increased (\$8,000) to reflect current usage, and Security Services were added (\$25,000).

PARKS, RECREATION AND CULTURE	
411	Parks, Recreation & Culture
	Changes reflect the personnel changes made in FY 00. Operating cost increased for new software licenses (Escom/CLASS). R&M/Machinery increased \$5,541 to reflect current usage, and criminal background check costs were distributed throughout the departmental Activities.
415	Recreation Programs and Sports
	Change reflects increase in part-time staff associated with sports programs, and companions/interpreters to comply with ADA requirements. Decreases in School Use Rental are due to efficiencies implemented in FY 2000. Instructor Services includes cost for background checks, and Utilities and Operating Supplies are increased to reflect current usage.
416	Recreation Classes
	No significant changes for FY 2001.
417	Youth Services
	Change reflects funds added for the revenue-supported ski trips, and the R&M/Buildings costs are transferred to the new Building and Grounds account.

PARKS, RECREATION AND CULTURE (*cont.*)

418	Summer Programs
	Change reflects an additional day of camp, as well as increased field trips, 9 mainstream companions, and other enhancements. Rental and Use increased due to Camp Rainbow rental in Washington Grove.
420	Skate Park
	FY 2001 is the first full year of operation for the Skate Park.
421	Casey Community Center
	No significant changes for FY 2001.
422	Water Park
	Decrease in total budget reflects personnel changes in FY 2000. Contract Cleaning costs reduced and transferred to Activity 167 - Building and Grounds (\$15,000), and Supplies for Resale reduced \$5,000 to reflect anticipated sales.
423	Gaithersburg Arts Barn
	Increases reflect the first full year of operation for this new facility.
425	Council for the Arts
	Decrease in total budget reflects elimination of one Blockbuster Performance, resulting in reduced advertising (\$5,260) and performer expenses (\$9,710).
426	Special Events
	Increase reflects contributions to First Night Montgomery (\$10,000) and the Latino Festival (\$10,000). Perf. & Entertainment increased \$16,500 for new programs, and Prof. Services reduced \$6,363 to reflect current usage.
427	Gaithersburg Aquatic Center
	Land and Buildings expenses eliminated.
429	Picnic Pavilions
	Decrease in budget reflects shared staffing, budgeted in Miniature Golf.
430	Winter Lights
	No significant changes for FY 2001.
432	Miniature Golf Course
	Decrease in total budget reflects transfer of maintenance expenses (\$16,000) to new Activity 168 - Building and Grounds, offset by increase in Employment Agreement salaries for new Recreation Facility Coordinator overseeing golf, picnics, and Activity Center.
434	Activity Center
	Change reflects increases in salaries due to addition of full-time facility supervisor in FY 2000, and some additional part-time salaries for facility supervisors.

PARKS, RECREATION AND CULTURE (*cont.*)

435	Food Service
	Food Service activity virtually eliminated due to these services being performed by a private contractor. Some funding remains (\$5,000) for equipment replacement.
907	Seniors Program
	Change reflects salary increases due to addition of part-time receptionist and Recreation Program Coordinator being upgraded to full-time. Misc. Professional Services also increased (\$20,135) to continue funding of family services counseling.

PLANNING & CODE DEPARTMENT

194	Planning
	Change reflects decreases in photographic supplies for GIS (\$9,000 transferred to IT) and Repair & Maintenance due to new copier (\$8,805), offset by standard personnel increases.
296	Code Administration
	No significant changes for FY 2001.
298	Animal Control
	Added one Employment Agreement position for an Animal Control Officer.

POLICE DEPARTMENT

211	Department of Police
	Change reflects Uniforms decrease due to purchase of new uniforms in FY 2000 (\$39,450). Additional decreases realized due to purchase of new vehicles in FY 2000 and completion of promotional assessments. Change also includes increases due to addition of Police physicals (\$13,000), air-lease time for Mobile Data Terminals (\$8,000), ammunition depleted by training (\$9,800), and purchase of two radios and computers (\$5,740).
909	Human Services
	Change reflects increases in funding (\$10,000) for Montgomery Organizational Development Group and (\$12,950) for other current and new City grants.
910	Homeless Assistance
	Change reflects addition of Vehicle & Equip. Replacement funds for future replacement of van (\$5,000).

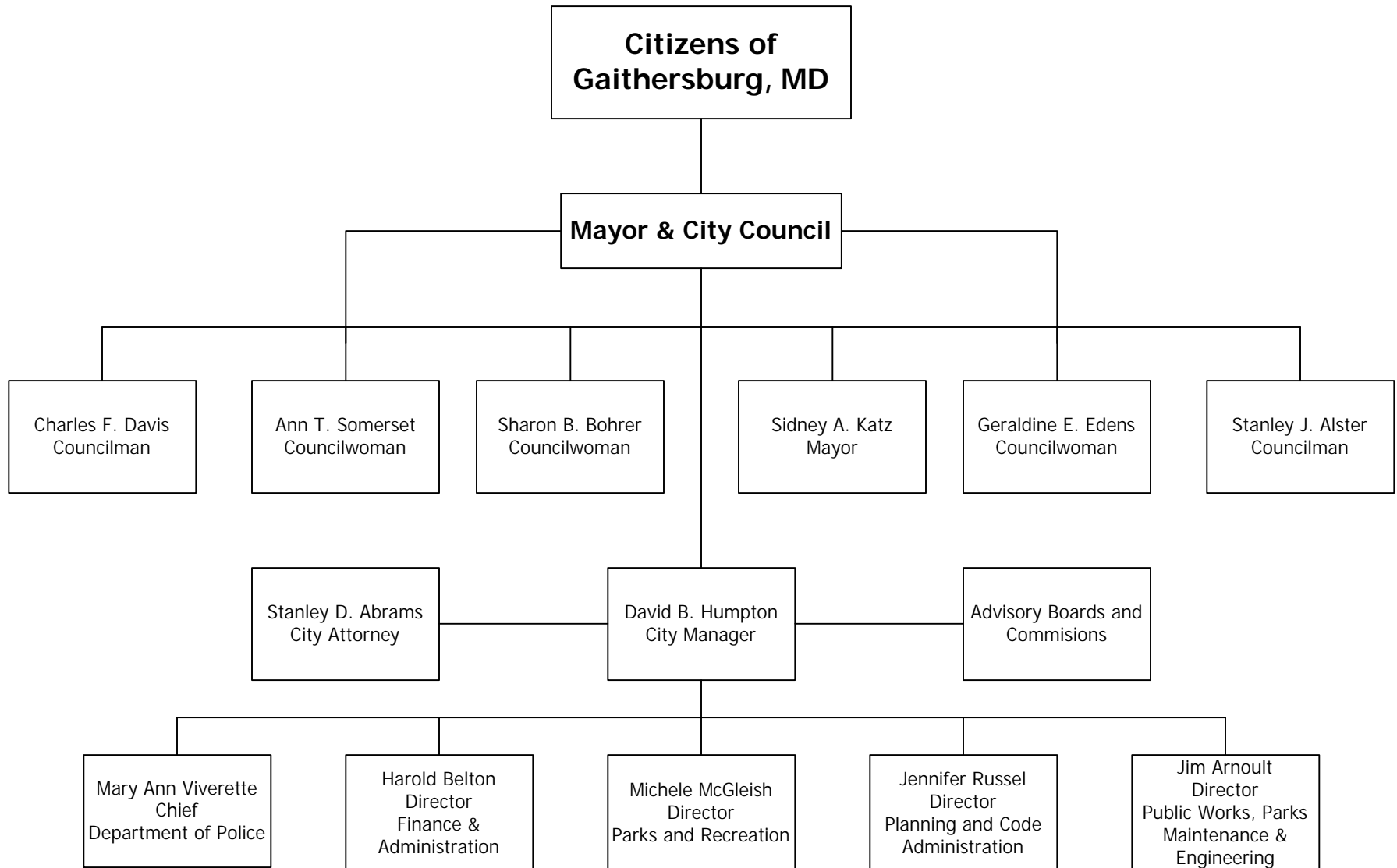
PUBLIC WORKS DEPARTMENT	
150	Facilities Management
	Change reflects decrease in utilities (\$10,000), Misc. (\$21,000), and Rep. & Maint. (\$14,000) due to current needs and better distribution of charges to specific activities. Change includes increase of \$10,000 for Facility planning.
151	Building & Grounds - City Hall
	Change reflects reduction (\$7,090) in Rep. & Maint.-Buildings, based on current needs.
152	Building & Grounds - Police Station
	Change reflects reduction (\$6,800) in Rep. & Maint.-Buildings, based on current needs.
153	Building & Grounds - Public Service Facility
	No significant changes for FY 2001.
155	Building & Grounds - Train Station/Freight House
	No significant changes for FY 2001.
156	Building & Grounds – Kentlands Firehouse
	No significant changes for FY 2001.
157	Building & Grounds - Mills House
	No significant changes for FY 2001.
158	Building & Grounds - Kentlands Mansion
	No significant changes for FY 2001.
159	Building & Grounds - Senior Center
	No significant changes for FY 2001.
160	Building & Grounds - Casey Community Center
	No significant changes for FY 2001.
161	Building & Grounds - Olde Towne Pavilion
	No significant changes for FY 2001.
165	Building & Grounds - Activity Center
	Change reflects increase in Utilities (\$9,900) due to expanded operating hours.
166	Building & Grounds – Gaithersburg Arts Barn
	Change reflects first full-year of operations for the Center.

PUBLIC WORKS DEPARTMENT (cont.)	
167	Building & Grounds - Water Park
	Reduced this account by separating from B&G Account 168, Miniature Golf.
168	Building & Grounds – Miniature Golf
	This is a new activity in FY 2001, previously provided for in activity 167.
169	Building & Grounds – Skate Park
	No significant changes for FY 2001. This will be the first full year of operations for the facility.
170	Building & Grounds – Teen Center
	This is a new activity for FY 2001.
175	Building & Grounds – Parking Facility
	Budget reflects first full-year of operations for the facility.
297	Traffic Control
	Change reflects increase in Vehicle and Equip. Replacement for future replacement of current vehicles (\$10,780).
311	Public Works Administration
	Change reflects addition of full-time Assistant to the Director of Public Works.
312	Streets & Special Projects
	Change reflects addition of funding for contract snow removal (\$5,000) and increase in Vehicle & Equip. Replacement (\$17,520) to bring dump trucks and snow removal equipment to current industry standards.
315	Fleet Maintenance
	Change reflects funding for Machinery and Equip. Replacement (approx. \$25,000) to meet industry requirements.
341	Landscaping & Forestry
	Change reflects increase in overtime (\$5,000) and part-time (\$13,660) personnel expenses based on actual use and increases in demands in FY 2000. Change also includes addition of a Senior Public Service Worker.
344	Mowing & Bulk Pick-Up
	Change reflects addition of part-time (\$21,075) and overtime (\$10,100) personnel expenses due to increased service areas. Change also includes increases in Vehicle & Equip. Replacement and Repair based on current vehicles. Additional funds are included for contract mowing on Sam Eig Highway and other selected areas (\$23,000). Rental and Use (\$12,000), as well as Operating Supplies, reduced to reflect actual usage.

PUBLIC WORKS DEPARTMENT (<i>cont.</i>)	
345	Recycling
	No significant changes for FY 2001.
351	Engineering Services
	Change reflects increase in Overtime (\$9,156) to meet increased demands in FY 2001.
393	Street Lighting
	Change reflects increase in Utilities (\$15,000) due to actual usage, offset by reduction (\$10,000) in Repair expenses due to completion of light pole painting in FY 2000.
413	Parks Maintenance Division
	Change reflects addition of a Senior Public Service Worker and some additional part-time funds (\$17,039) for seasonal help. Change also includes increase for updated playground equipment (\$9,000).



CITY OF GAITHERSBURG, MARYLAND



Mission

The Gaithersburg City government exists to provide quality, cost effective, priority community services for its citizens. We are a CHARACTER COUNTS! City that serves as a catalyst for the involvement of residents, businesses, and organizations to ensure that Gaithersburg is a great place to live, work, learn, and play.

Vision

In the 21st Century, Gaithersburg will set the standard for other cities as a “special” place where people want to live, work, learn, and play.

Gaithersburg will be a City that:

- Lives by the Six Pillars of CHARACTER COUNTS! (trustworthiness, respect, responsibility, fairness, caring and citizenship).
- Has retained the best qualities of a small town and remembers its heritage while embracing the opportunities that new technologies provide.
- Has involved and supportive citizens and businesses reflecting the diversity of the community.
- Has a fiscally conservative, proactive government.
- Has safe neighborhoods and business centers.
- Has a desirable business environment and diverse employment options.
- Has excellent educational opportunities that meet the needs of the community.
- Has a variety of housing types.
- Has attractive and beautifully maintained parks and public places.
- Has many leisure time activities that meet the needs of the community.
- Has a high quality, family-oriented life-style for all ages, cultures, and interests which promotes health and wellness.
- Has citizens with a strong sense of community and individual responsibility.
- Has a natural environment that is protected, respected, and enhanced.



MISSION & VISION ***FISCAL YEAR 2001***

The Gaithersburg City government exists to provide quality, cost effective, priority community services for its citizens. We are a CHARACTER COUNTS! City that serves as a catalyst for the involvement of residents, businesses, and organizations to ensure that Gaithersburg is a great place to live, work, learn, and play.

The City of Gaithersburg's Strategic Directions establish an overall approach to achieving the City's vision.

- Implement traffic and transportation management strategies to improve the safety, structure and function of streets, transit, bikeways and sidewalks within the City.
- Actively pursue Olde Towne Blueprint.
- Maintain and enhance priority City services.
- Pursue programs that preserve and improve current and future housing stock and mix (e.g., aging apartments).
- Maintain support of neighborhood Community Policing programs.
- Assess the needs of the City's culturally diverse population and implement programs to enhance delivery of services.
- Implement the Master Plan for parks, recreation, cultural and leisure time activities.
- Implement recommendations from ongoing evaluations of natural resources and encourage protection and enhancement of the environment (streams, parks, stormwater management, and other CIP projects).
- Actively pursue economic development programs and strategies.
- Evaluate and pursue programs that foster educational and recreational opportunities for all youth, especially those that are underserved by existing resources.
- Continue communication activities and implement programs that promote citizen involvement.
- Create and implement a comprehensive cultural arts plan (facilities and programs).

We are guided by the **Six Pillars of CHARACTER COUNTS!** as demonstrated by:

CUSTOMER FOCUS

We actively pursue the identification of citizen needs through citizen involvement to provide effective service to our community with efficiency, accountability, and a **CARING** attitude.

OPEN COMMUNICATION

We promote honest, open communication and easy access to information.

CREATIVITY

We strive to improve the quality and efficiency of City services through creative approaches and new innovative, cost effective technologies.

FISCAL RESPONSIBILITY

We provide quality services, of the best value, to effectively meet the needs of our community while maintaining a pay-as-you-go philosophy.

COOPERATION

We promote a spirit of **FAIRNESS, TRUSTWORTHINESS, RESPECT** and teamwork among our elected officials, City employees, residential and business communities, neighboring jurisdictions, and other governmental agencies.

COMMITMENT OF EXCELLENCE

We strive to achieve excellence in all we do.

CONTINUOUS IMPROVEMENT

We advocate good **CITIZENSHIP** and support the freedom to actively pursue suggestions, ideas, and creative approaches, leading to continuous improvement.



REVENUE & EXPENDITURE SUMMARY

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>Local Taxes</i>	\$ 9,108,112	\$ 9,617,000	\$ 10,374,000	\$ 10,374,000
<i>Licenses & Permits</i>	3,185,484	2,399,800	2,316,300	2,316,300
<i>Grants From Federal Government</i>	760,951	416,790	436,400	436,400
<i>Grants From State Government</i>	488,247	1,947,500	2,892,400	2,892,400
<i>State Shared Taxes</i>	1,394,408	1,600,450	1,431,000	1,431,000
<i>County Government Grants & Shared Taxes</i>	7,472,301	7,158,395	7,588,500	7,588,500
<i>Service Charges</i>	3,199,280	2,650,000	2,880,900	2,896,900
<i>Fines & Forfeitures</i>	138,741	85,000	75,500	75,500
<i>Miscellaneous Revenues</i>	2,555,343	1,771,460	1,768,430	1,768,430
REVENUE RECEIVED	28,302,867			
ANTICIPATED REVENUE		27,646,395	29,763,430	29,779,430
<i>Reappropriation</i>		3,621,255	2,724,484	2,724,484
TOTAL	\$ 28,302,867	\$ 31,267,650	\$ 32,487,914	\$ 32,503,914

	Actual 1998 - 99	Budgeted 99 - 2000	Proposed 2000 - 01	Adopted 2000 - 01
Operating:				
<i>Personnel Services</i>	\$ 13,927,102	\$ 14,957,616	\$ 15,793,808	\$ 15,803,858
<i>Operating Expenses</i>	5,415,459	6,023,124	6,238,311	6,284,851
<i>Capital Outlay</i>	1,144,128	1,089,910	1,121,195	1,121,195
<i>Contingency</i>	106,557	420,000	700,000	659,410
Actual Expenditures	\$ 20,593,246			
Anticipated Expenditures		\$ 22,490,650	\$ 23,853,314	\$ 23,869,314
Capital Improvements	\$ 12,460,200	\$ 8,777,000	\$ 8,634,600	\$ 8,634,600
Excess of Revenue Over Expenditures	\$ (4,750,579)			
Total Expenditures and Uses	\$ 28,302,867	\$ 31,267,650	\$ 32,487,914	\$ 32,503,914



REVENUE STATEMENT

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>Local Taxes</i>				
Real Estate Taxes	\$ 7,088,926	\$ 7,553,000	\$ 8,528,000	\$ 8,528,000
Personal Property	1,372,828	1,400,000	1,245,000	1,245,000
Admissions Tax	620,399	621,000	575,000	575,000
Penalties & Interest	25,959	43,000	26,000	26,000
<i>Total</i>	\$ 9,108,112	\$ 9,617,000	\$ 10,374,000	\$ 10,374,000
<i>Licenses & Permits</i>				
Street Permits	\$ 349,300	\$ 200,000	\$ 200,000	\$ 200,000
Amusement Licenses	20,325	5,000	10,000	10,000
Traders' Licenses	126,657	105,000	100,000	100,000
Hawkers'/Peddlers' Licenses	1,050	680	800	800
Electricians' Licenses	13,540	47,000	10,000	10,000
Rental Housing Licenses	299,770	130,000	180,000	180,000
CATV Franchise	219,302	245,000	265,000	265,000
Animal Licenses	10,338	11,000	10,000	10,000
Building Permits	1,278,334	930,000	960,000	960,000
Electrical Permits	204,907	120,000	120,000	120,000
Occupancy Permits	71,025	45,000	46,000	46,000
Home Occupation Permits	568	120	500	500
Sign Permits	13,389	9,000	9,000	9,000
Fire Protection Permits	177,785	130,000	140,000	140,000
Mechanical Permits	48,928	27,000	32,000	32,000
Grading Permits	154,385	150,000	100,000	100,000
On-Site Improvements	193,681	245,000	130,000	130,000
Pole Use Agreement	2,200	-	3,000	3,000
<i>Total</i>	\$ 3,185,484	\$ 2,399,800	\$ 2,316,300	\$ 2,316,300
<i>Grants From Federal Government</i>				
Community Developmet	\$ 681,556	\$ 279,000	\$ 279,000	\$ 279,000
Dept. of Justice - COPS Universal Hiring	-	32,790	52,400	52,400
Transitional Housing	79,395	105,000	105,000	105,000
<i>Total</i>	\$ 760,951	\$ 416,790	\$ 436,400	\$ 436,400
<i>Grants From State Government</i>				
Arts	\$ 9,100	\$ 10,000	\$ 15,000	\$ 15,000
Vehicle Registration Enforcement	-	4,200	-	-
Maryland Victims of Crime	-	4,790	-	-
Homeless Program	5,400	5,400	5,400	5,400
Police Grant	373,747	373,110	410,000	410,000
State Smart Growth Transit Grant	-	50,000	-	-
Olde Towne Revitalization	-	1,500,000	2,000,000	2,000,000
Mass Transit Admin. Grant	-	-	412,000	412,000
Miscellaneous	100,000	-	50,000	50,000
<i>Total</i>	\$ 488,247	\$ 1,947,500	\$ 2,892,400	\$ 2,892,400



REVENUE STATEMENT

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>State Shared Taxes</i>				
Highway User	\$ 1,394,408	\$ 1,228,700	\$ 1,335,000	\$ 1,335,000
Stormwater Management	-	371,750	96,000	96,000
<i>Total</i>	\$ 1,394,408	\$ 1,600,450	\$ 1,431,000	\$ 1,431,000
<i>County Government Grants & Shared Taxes</i>				
Nutrition Programs	\$ 42,074	\$ 41,600	\$ 41,600	\$ 41,600
Homeless Program	8,970	9,150	8,900	8,900
Seniors Program	50,000	50,000	50,000	50,000
Financial Corporations	2,645	2,645	-	-
Income Tax	4,739,044	4,400,000	5,000,000	5,000,000
County Revenue Sharing	629,568	625,000	625,000	625,000
Olde Towne Revitalization	2,000,000	2,000,000	1,833,000	1,833,000
Family Resource Center	-	30,000	30,000	30,000
<i>Total</i>	\$ 7,472,301	\$ 7,158,395	\$ 7,588,500	\$ 7,588,500
<i>Service Charges</i>				
Zoning Fees	\$ 131,099	\$ 100,000	\$ 80,000	\$ 80,000
Community Center	158,188	140,000	150,000	151,000
Water Park	302,530	265,000	235,000	235,000
Gaithersburg Aquatic Center	144,230	130,000	130,000	131,000
Miniature Golf Course	91,625	85,000	85,000	85,000
Group Picnics	10,648	30,000	30,000	30,000
Recreation Fees/Revenue	822,814	-	-	-
Recreation Programs - Sports	-	299,000	300,000	303,200
Recreation Programs - Youth Services	-	133,000	150,000	151,700
Recreation Programs - Summer Camps/YAPS	-	195,000	269,000	272,600
Recreation Programs - Classes	-	165,000	175,000	177,800
Skate Park	-	-	59,000	59,000
Winter Lights	230,331	240,000	250,000	250,000
Gaithersburg Arts Barn	-	-	46,000	46,000
Council of the Arts	-	42,000	25,000	25,900
Passports	-	20,600	36,000	36,000
Arts Revenue	26,225	-	-	-
Community Events	1,191	-	-	-
Special Events	53,065	39,100	48,000	48,300
Senior Citizen Revenue	29,696	22,500	25,000	25,000
Stormwater Management Waiver Fees	353,323	100,000	75,000	75,000

REVENUE STATEMENT

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>Service Charges (Cont.)</i>				
Recycling Collections	240,123	248,800	248,000	248,000
Rental - Senior Center	9,284	5,000	5,000	5,000
Rental - Kentlands	174,705	140,000	155,000	155,000
Activity Center	123,086	100,000	150,000	151,500
Food Services	172,501	150,000	9,900	9,900
Parking Garage	-	-	35,000	35,000
Public Improvements	124,616	-	110,000	110,000
<i>Total</i>	\$ 3,199,280	\$ 2,650,000	\$ 2,880,900	\$ 2,896,900
<i>Fines & Forfeitures</i>				
Settlement in Lieu of Forfeiture	\$ -	\$ 5,000	\$ 2,000	\$ 2,000
Seizure	-	500	500	500
Ordinance Fines	138,741	13,500	12,000	12,000
Police Tickets & Fees	-	65,000	60,000	60,000
Returned Check Fee	-	1,000	1,000	1,000
<i>Total</i>	\$ 138,741	\$ 85,000	\$ 75,500	\$ 75,500
<i>Miscellaneous Revenues</i>				
Interest on Investments	\$ 1,382,239	\$ 1,552,500	\$ 1,400,000	\$ 1,400,000
Rents	121,277	138,000	95,600	95,600
Sale of Materials and Equipment	29,002	1,260	6,100	6,100
Contributions	731,935	25,000	206,000	206,000
Miscellaneous	13,292	6,000	4,730	4,730
Group Insurance - Retirees	-	47,900	53,000	53,000
Community Promotion	1,872	3,000	3,000	3,000
Miscellaneous Sales Tax	200,346	2,800	-	-
Expenditure Reimbursement	75,380	(5,000)	-	-
<i>Total</i>	\$ 2,555,343	\$ 1,771,460	\$ 1,768,430	\$ 1,768,430
 <i>REVENUE RECEIVED</i>	 \$ 28,302,867			
 <i>ANTICIPATED REVENUE</i>		\$ 27,646,395	\$ 29,763,430	\$ 29,779,430
 <i>REAPPROPRIATION</i>		\$ 3,621,255	\$ 2,014,484	\$ 2,014,484
<i>REAPPROPRIATION - ESCROW</i>		\$ -	\$ 710,000	\$ 710,000
 TOTAL		 \$ 31,267,650	 \$ 32,487,914	 \$ 32,503,914



EXPENDITURE STATEMENT BY ACTIVITY

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>General Government</i>				
Mayor & City Council	\$ 130,822	\$ 141,587	\$ 138,241	\$ 138,241
Legal Services	132,953	160,815	171,875	171,875
Registrations & Elections	10,878	1,800	13,000	13,000
Office of the City Manager	551,234	720,522	530,897	530,897
Economic & Community Development	303,122	286,328	271,012	271,012
Human Resources	244,421	274,081	377,193	377,193
Finance & Administration	455,128	459,555	496,035	496,035
Information Technology	541,252	569,277	598,988	598,988
Facilities Management	318,734	406,432	366,939	366,939
Buildings and Grounds	742,488	934,743	1,131,504	1,149,004
General Services	190,466	90,955	84,981	84,981
Public Information	386,920	461,094	434,199	434,199
Cable Television Channel 54	199,548	174,361	303,663	303,663
Planning	833,466	901,576	926,155	926,395
<i>Total</i>	\$ 5,041,432	\$ 5,583,126	\$ 5,844,682	\$ 5,862,422
<i>Public Safety</i>				
Police Services	\$ 2,782,786	\$ 3,007,719	\$ 3,055,632	\$ 3,055,632
Code Administration	1,195,179	1,332,190	1,437,158	1,437,158
Traffic Control	141,779	167,869	187,282	187,282
Animal Control	161,252	222,237	209,651	219,701
<i>Total</i>	\$ 4,280,996	\$ 4,730,015	\$ 4,889,723	\$ 4,899,773
<i>Public Works</i>				
Public Works Administration	\$ 410,340	\$ 451,177	\$ 511,754	\$ 511,754
Streets & Special Projects	721,357	711,970	754,620	754,620
Fleet Maintenance	309,069	335,199	350,501	350,501
Landscaping & Forestry	511,592	566,427	615,245	615,245
Mowing & Bulk Pick-Up	875,247	1,049,723	1,112,336	1,120,336
Recycling	192,828	224,990	242,432	242,432
Engineering Services	149,172	157,549	172,214	172,214
Street Lighting	357,508	392,500	395,500	395,500
<i>Total</i>	\$ 3,527,113	\$ 3,889,535	\$ 4,154,602	\$ 4,162,602



EXPENDITURE STATEMENT BY ACTIVITY

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>Parks, Recreation & Culture</i>				
Parks, Recreation & Culture	\$ 486,087	\$ 545,974	\$ 488,984	\$ 504,984
Parks Maintenance Division	830,088	1,016,263	1,052,596	1,052,596
Community Services/Special Events	414,996	-	-	-
Recreation Programs & Sports	861,845	642,428	673,198	673,198
Recreation Classes	-	231,217	243,094	243,094
Youth Services	372,178	488,115	507,091	507,091
Summer Programs	-	411,970	513,442	513,442
Casey Community Center	218,147	258,371	270,932	270,932
Water Park	284,160	331,502	297,801	297,801
Gaithersburg Arts Barn	-	58,644	170,376	170,376
Kentlands Mansion	217,541	212,647	222,710	222,710
Council for the Arts	270,874	330,213	314,942	314,942
Special Events	-	453,948	484,421	484,421
Gaithersburg Aquatic Center	169,292	180,516	181,004	181,004
Picnic Pavilions	20,133	23,991	18,331	18,331
Winter Lights	222,905	251,809	256,191	256,191
Revenue - Supported Recreation	478,470	-	-	-
Miniature Golf Course	75,294	86,208	78,100	78,100
Activity Center	174,921	212,754	266,639	266,639
Skate Park	-	35,557	46,704	46,704
Food Service	249,544	238,476	5,000	5,000
<i>Total</i>	\$ 5,346,475	\$ 6,010,603	\$ 6,091,556	\$ 6,107,556
<i>Miscellaneous</i>				
Seniors Program	\$ 385,239	\$ 383,790	\$ 454,610	\$ 454,610
Human Services	582,297	680,078	708,973	713,773
Homeless Assistance	220,154	234,719	255,311	255,311
Non-Departmental	1,209,540	558,784	753,857	753,857
Contingency	-	420,000	700,000	659,410
<i>Total</i>	\$ 2,397,230	\$ 2,277,371	\$ 2,872,751	\$ 2,836,961
 TOTAL OPERATING	 \$ 20,593,246	 \$ 22,490,650	 \$ 23,853,314	 \$ 23,869,314
 OPERATING TRANSFER TO CIP	 \$ 12,460,200	 \$ 8,777,000	 \$ 8,634,600	 \$ 8,634,600
 COMBINED TOTAL	 \$ 33,053,446	 \$ 31,267,650	 \$ 32,487,914	 \$ 32,503,914



EXPENDITURE STATEMENT BY OBJECT

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
<i>Personnel Services</i>				
Salaries, Full Time	\$ 7,966,872	\$ 8,629,516	\$ 9,001,556	\$ 9,001,556
Other Taxable Compensation	-	-	6,000	6,000
Vacation & Sick Leave	98,728	70,000	72,500	72,500
Overtime	527,359	422,139	446,245	446,245
Salaries, Employment Agreement	620,435	624,900	678,944	678,944
Salaries, Part-Time	1,923,006	2,095,460	2,240,031	2,249,312
Social Security & Medicare Taxes	825,681	906,677	951,602	952,371
State Unemployment Insurance	13,082	30,000	30,000	30,000
Workers' Compensation Insurance	96,970	107,100	162,140	162,140
Group Insurance	917,632	1,052,324	1,195,369	1,195,369
Retirement Contribution	668,532	704,363	734,126	734,126
Savings Plan Contribution	218,781	264,137	275,295	275,295
Dependant Care Contribution	50,024	51,000	-	-
<i>Total Personnel Services</i>	\$ 13,927,102	\$ 14,957,616	\$ 15,793,808	\$ 15,803,858
<i>Operating Expenses</i>				
Awards & Presentations	\$ 14,399	\$ 17,500	\$ 17,600	\$ 17,600
Operating Supplies	772,825	778,235	809,496	817,496
Office Supplies	73,962	70,500	66,400	66,400
Photographic, Audio, Video Supplies	10,667	25,375	26,410	26,410
Police Outreach Program Supplies	10,992	15,550	18,600	18,600
Police Weapons & Supplies	25,245	25,350	35,150	35,150
Supplies for Resale	153,500	193,000	79,600	79,600
Vehicle & Equipment Gasoline	54,192	83,600	85,650	85,650
Accounting & Audit	17,705	14,000	20,000	36,000
Information Technology	169,148	119,150	106,650	106,650
Software Licenses	48,878	70,935	98,023	98,023
Engineering & Architectural	25,267	23,500	35,600	35,600
Legal	130,345	146,200	152,700	152,700
Management Consulting	1,000	-	-	-
Medical/Dental/Hospital	38,769	29,100	42,100	42,100
Miscellaneous Professional Services	274,578	321,705	391,239	394,239
Contract Cleaning Services	116,575	109,000	174,465	191,965
Investigations	12,244	13,030	17,075	17,075
Security Services	-	1,200	25,000	25,000
Instructor Services	78,040	55,960	49,000	49,000
Performances & Entertainment	119,020	146,950	165,862	165,862
Advertising	133,553	131,675	144,410	144,410
Contributions	566,854	562,480	607,930	609,730
Professional Dues & Cert. Fees	55,046	74,714	82,710	82,710
Magazines, Books & Resource Material	14,069	15,180	16,475	16,475



EXPENDITURE STATEMENT BY OBJECT

FISCAL YEAR 2001

	Actual 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Utilities	703,418	738,160	797,422	797,422
Tuition Reimbursement	19,756	36,400	27,800	27,800
Insurance - Not Payroll	281,357	245,000	245,000	245,000
Furniture & Fixtures	13,251	11,950	12,650	12,650
Laundry & Uniforms	67,149	127,695	86,700	86,700
Miscellaneous	39,193	248,295	182,740	182,980
Postage	70,256	80,830	91,290	91,290
Messenger Services	404	700	700	700
Printing & Binding	119,393	166,390	215,893	215,893
Recycling Services/Trash Collection	23,400	22,760	27,730	27,730
Rental & Use Charges	357,905	351,805	374,950	374,950
Repair & Maintenance - Buildings	297,881	311,105	277,265	277,265
Repair & Maintenance - Machinery	108,682	195,400	144,596	144,596
Repair & Maintenance - Vehicles	108,154	116,300	150,800	150,800
Telephone	112,047	109,485	116,450	116,450
Pagers	7,514	6,895	8,365	8,365
Travel Expense	67,828	73,750	74,595	74,595
Mileage Reimbursement	6,232	7,200	6,225	6,225
Conference & Seminar Registration	59,004	98,390	98,320	98,320
In-Service Training	35,762	30,725	30,675	30,675
Contingency	106,557	420,000	700,000	659,410
<i>Total Operating Expenses</i>	\$ 5,522,016	\$ 6,443,124	\$ 6,938,311	\$ 6,944,261
<i>Capital Outlay</i>				
Land & Buildings	\$ 19,193	\$ 6,300	\$ 19,800	\$ 19,800
Other Improvements	641	26,000	39,800	39,800
Furniture & Equipment	383,970	257,100	351,155	351,155
Vehicles & Equipment	740,324	800,510	710,440	710,440
	\$ 1,144,128	\$ 1,089,910	\$ 1,121,195	\$ 1,121,195
 TOTAL EXPENDITURES	 \$ 20,593,246	 \$ 22,490,650	 \$ 23,853,314	 \$ 23,869,314
 OPERATING TRANSFER TO CAPITAL IMPROVEMENTS	 \$ 12,460,200	 \$ 8,777,000	 \$ 8,634,600	 \$ 8,634,600
 TOTAL EXPENDITURES AND OTHER USES	 \$ 33,053,446	 \$ 31,267,650	 \$ 32,487,914	 \$ 32,503,914

OFFICE OF THE CITY MANAGER

DEPARTMENT OVERVIEW

MISSION:

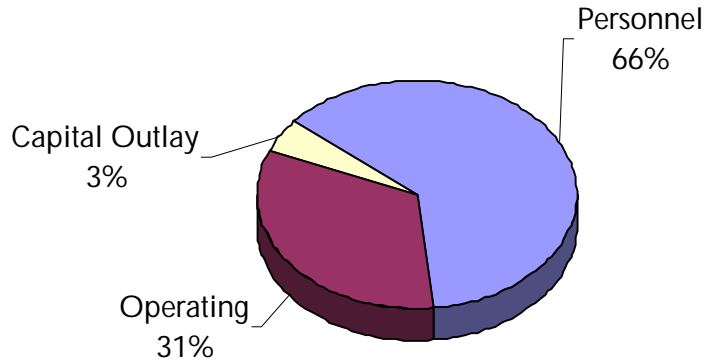
The Office of the City Manager coordinates the overall activities of the City, implements policies/procedures established by the Mayor and City Council, provides numerous specialized services and also provides accurate and timely personnel information, services, and training for all City employees.

Budget Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Mayor & Council	\$ 116,069	\$ 141,587	\$ 138,241	\$ 138,241
Legal Services	180,756	160,815	171,875	171,875
Registration & Elections	-	1,800	13,000	13,000
Office of the City Manager	512,268	720,522	530,898	530,898
Economic Development	153,836	286,328	271,011	271,011
Human Resources	315,403	274,081	377,193	377,193
Public Information	121,006	461,094	434,199	434,199
Cable Television Channel 54	-	174,361	303,663	303,663
Kentlands Mansion	217,239	212,647	222,710	222,710
TOTAL	\$ 1,616,577	\$ 2,433,235	\$ 2,462,790	\$2,462,790

OFFICE OF THE CITY MANAGER

DEPARTMENT OVERVIEW

Office of the City Manager
FY 2001 Budget \$2,462,790



STAFFING SUMMARY BY POSITION:

Mayor & Council:	FY 00	FY 01
Administrative Assistant	1.0	1.0
Part-Time Personnel	0.2	0.2
Subtotal	1.2	1.2

Legal Services:	FY 00	FY 01
None	0.0	0.0

Registrations & Elections:	FY 00	FY 01
None	0.0	0.0

Office of the City Manager:	FY 00	FY 01
City Manager	1.0	1.0
Deputy City Manager	1.0	0.0
Assistant City Manager	1.0	2.0
Assistant to the City Manager	1.0	0.0
Environmental Specialist	0.0	1.0
Executive Secretary	0.0	1.0
Administrative Secretary	2.0	1.0
Receptionist	1.0	0.0
Employment Agreement Personnel	1.0	0.0
Part-Time Personnel	1.5	1.5
Subtotal	9.5	7.5

Human Resources:	FY 00	FY 01
Human Resources Director	1.0	1.0
Quality Coordinator	1.0	1.0
Human Resources Associate	1.0	1.0
Subtotal	3.0	3.0

Economic Development:	FY 00	FY 01
Economic Development Director	1.0	1.0
Grants Administrator	0.0	1.0
Olde Towne Revitalization Coordinator	1.0	0.0
Employment Agreement Personnel	1.0	0.0
Subtotal	3.0	2.0

Public Information:	FY 00	FY 01
Public Information Director	1.0	1.0
Public Information Specialist	1.0	1.0
Graphics Specialist	1.0	1.0
Graphics Artist	1.0	1.0
Part-Time Personnel	0.6	0.6
Subtotal	4.6	4.6

Cable Television Channel 54:	FY 00	FY 01
Cable Program Producer	1.0	1.0
Cable Program Director	1.0	1.0
Employment Agreement Personnel	0.0	1.0
Part-Time Personnel	0.3	0.3
Subtotal	2.3	3.3

Kentlands Mansion:	FY 00	FY 01
Community Facility Director	1.0	1.0
Part-Time Personnel	4.1	4.1
Subtotal	5.1	5.1

TOTAL:	FY 00	FY 01
Personnel	28.7	27.7

SERVICES PROVIDED:

The Mayor and five Council members constitute the legislative and policy-making body of the City government. They enact ordinances and resolutions, review and adopt the budget, authorize contracts, consider planning and zoning matters referred to them by the Planning Commission, and establish programs and general policy for the welfare of the City and its citizens. The Mayor and members of the Council are elected at-large on a non-partisan basis for staggered four-year terms. The Mayor serves as President of the Council and is a nonvoting member; however, he does have veto authority on all ordinances. The Council may override his veto by a four-fifths vote. With ratification of the Council, the Mayor appoints the City Attorney and members of the Planning Commission, Board of Appeals, Board of Supervisors of Elections and citizen advisory committees. Under the Charter, the Council appoints the City Manager and

selects, from among the members, a Vice President to serve in the absence of the Mayor.

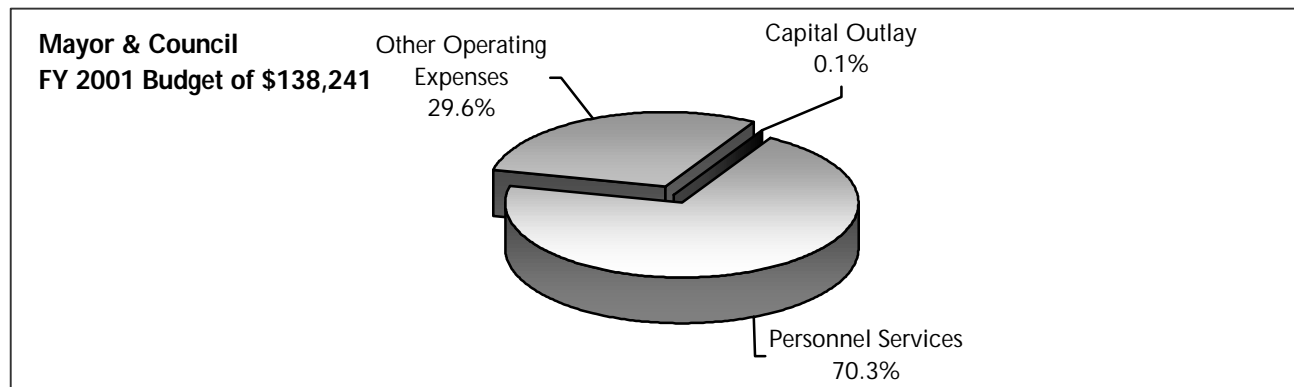
FY WORK PLAN GOALS:

- Assist with preparations for 2001 General Election
- Continue to provide Mayor and Council meeting packages that are complete and accurate

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Salaries reflect a retirement and promotion of one person from the Office of the City Manager. As a result, full-time salary will be decreased by \$13,090.
- 600 - Miscellaneous increased for intergovernmental program and M&CC Strategic Planning Retreat.

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$102,889	\$105,422	\$97,205	\$97,205
Other Operating Expenses	34,055	36,065	40,936	40,936
Capital Outlay	100	100	100	100
TOTAL	\$137,044	\$141,587	\$138,241	\$138,241



SERVICES PROVIDED:

Funding in this activity is for the services of the City Attorney as well as any other legal services needed during the year. The City Attorney, appointed by the Mayor with the approval of the Council, is the legal advisor to the Mayor and City Council, City Manager and all departments, boards and commissions of the City government. The City Attorney must be admitted to practice by the Maryland Court of Appeals and is employed on a fee basis. The City Attorney attends City Council meetings and meetings of the boards and commissions as needed and provides counsel and assistance relative to legal issues which may arise. He is also responsible for representing the City in litigation and other legal

disputes; reviews or prepares proposed Charter amendments, ordinances, resolutions and other legal documents; and gives legal advice.

FY WORK PLAN GOALS:

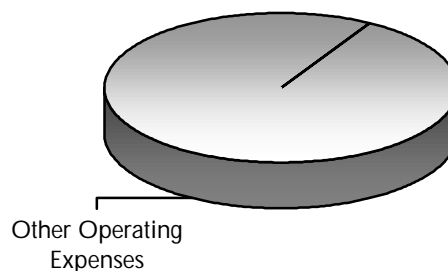
- Provide legal representation for the City in any legal action
- Provide timely legal advice to the Mayor, City Council, City Manager, boards, commissions, and City staff as requested

SIGNIFICANT CHANGES FOR FY 01:

- 330 - Legal increased \$6,500 to reflect increased use of City Attorney.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	164,255	160,815	171,875	171,875
Capital Outlay	0	0	0	0
TOTAL	\$164,255	\$160,815	\$171,875	\$171,875

Legal Services
FY 2001 Budget of \$171,875



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Requests for Legal Review	250	250	250
Ordinances Reviewed	22	25	25

SERVICES PROVIDED:

The Board of Supervisors of Elections consists of five members and one alternate who are residents appointed for four-year staggered terms by the Mayor, with the approval of a majority of the Council. The Board is responsible for supervising the registration of voters and conducting City elections. Registration for City elections is concurrent with registrations for national, state and county elections in that any City resident registered with Montgomery County for national, state and county elections will be entitled to vote in any City election. Citizens may register any time except the period 30 days prior to any regular or special election. Approximately

22,000 City residents are registered voters. The next regularly scheduled City election will be April 30, 2001, for the offices of Mayor and two members of the City Council.

FY WORK PLAN GOALS:

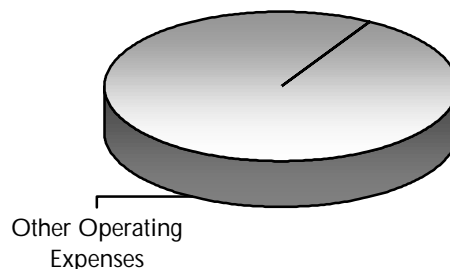
- Evaluate 1999 election process to determine improvement areas
- Increase the number of registered voters that participate in City elections

SIGNIFICANT CHANGES FOR FY 01:

- Total budget increased by \$11,200 to reflect election year.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	10,500	1,800	13,000	13,000
Capital Outlay	0	0	0	0
TOTAL	\$10,500	\$1,800	\$13,000	\$13,000

Registration & Elections
FY 2001 Budget of \$13,000



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Voters Per Polling Place - Montgomery	712	0	750
Number of Voters Per Polling Place - Fields Road	354	0	400
Number of Voters Per Polling Place - City Hall	1,225	0	1,300
Number of Registered Voters in City	20,766	22,000	22,000
Number of Persons Voting in City Election	2,291	0	2,450

SERVICES PROVIDED:

The City Manager is the chief executive officer and with the assistance of two Assistant City Managers, directs and coordinates the general administration of the City government. The Office of the City Manager provides management and administrative support for operating departments as well as programs and initiatives established by the Mayor and Council. The City Manager coordinates the enforcement and execution of all laws and ordinances of the City and, pursuant to the Charter, appoints and, when necessary, suspends or removes all employees unless that authority is delegated to a department head.

- Receive citizen feedback from a variety of sources to ensure the City is providing the services our citizens need
- Review overall organization of City government to ensure structure is optimal for delivery of services

SIGNIFICANT CHANGES FOR FY 01:

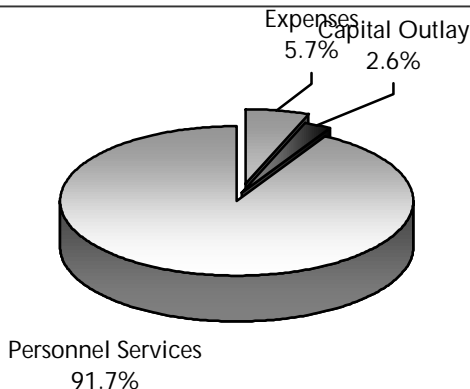
- 050 - \$6,000 for new automobile allowance benefit.
- Change reflects the transfer of one position (Quality Coordinator) to Human Resources.
- Changed Environmental Specialist from Employment Agreement to Full-time.
- Promotion of one staff person, to be replaced at a lower rate, to Mayor and City Council account. Promotion of Assistant to the City Manager to Assistant City Manager. Deletion of vacant Deputy City Manager position.

FY WORK PLAN GOALS:

- Hold three (3) Council in the Communities meetings per month
- Link Strategic Plan with long-term Financial Plan

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$559,098	\$680,217	\$486,762	\$486,762
Other Operating Expenses	25,475	26,250	30,420	30,420
Capital Outlay	10,902	14,055	13,716	13,716
TOTAL	\$595,475	\$720,522	\$530,897	\$530,897

**Office of the City Manager
FY 2001 Budget of \$530,897**



SERVICES PROVIDED:

This activity area involves development of economic and community development programs and services by assisting existing and potential businesses and industries, preparing City marketing materials and strategies, acting as a liaison between the City and the business community, negotiating and administering cable television agreements, and by seeking and administering grant funding in support of various City Strategic Directions. Funds for the Olde Towne Community Development Corporation (CDC) are also included in this activity area. Revitalization of the Olde Towne District is among the highest economic development priorities.

- Expanded print media advertising to increase City name recognition nationally
- Facilitate ongoing Olde Towne redevelopment projects (i.e., DANAC II, Fishman, Parking Garage and Utility Undergrounding)
- Seek increased grant funding in support of Strategic Directions

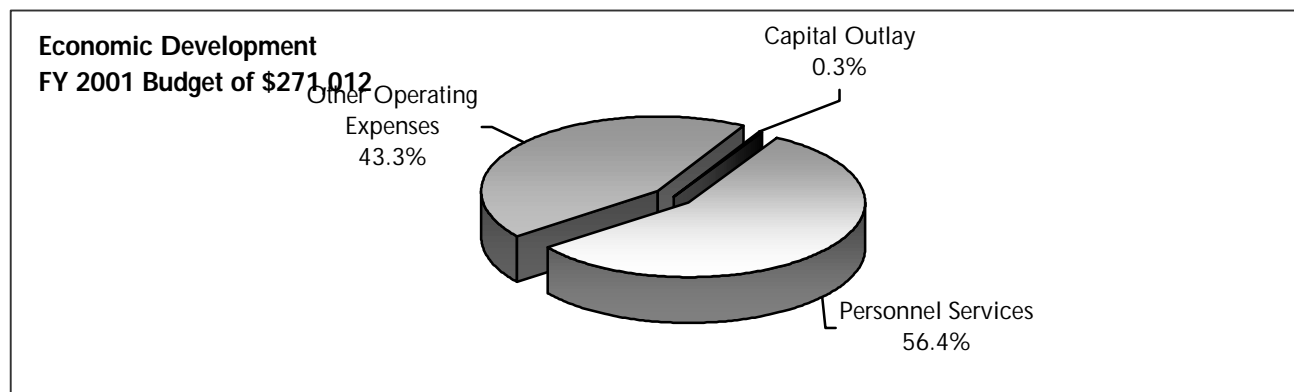
SIGNIFICANT CHANGES FOR FY 01:

- 010 & 085 - Salaries, Promotion of the Grants Administrator from Employment Agreement to full time.
- 010 - Deletion of Olde Towne Revitalization Coordinator position.
- 670 - Printing and Binding increased \$29,000 for City marketing materials.

FY WORK PLAN GOALS:

- Acquire West Diamond Avenue Right-of Way

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$187,647	\$200,783	\$152,945	\$152,945
Other Operating Expenses	118,995	83,780	117,368	117,368
Capital Outlay	1,600	1,765	698	698
TOTAL	\$308,242	\$286,328	\$271,012	\$271,012



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Assessable Commercial Real Property Tax Base	\$1.454 B	\$1.500 B	\$1.600 B
Assessable Commercial Personal Property Tax Base	\$225 M	\$270 M	\$270 M

SERVICES PROVIDED:

The Office of Human Resources is committed to providing quality services to all City Departments as well as our citizens. These services include: conducting recruitment of personnel; maintaining the classification of all positions; managing and administering all employee benefits; periodic analysis of compensation and benefit costs; providing employees with annual benefit statements; administering the employee evaluation system; overseeing and managing workers compensation; and providing training to assure a safe and healthy work environment that stimulates personal and professional development of all employees.

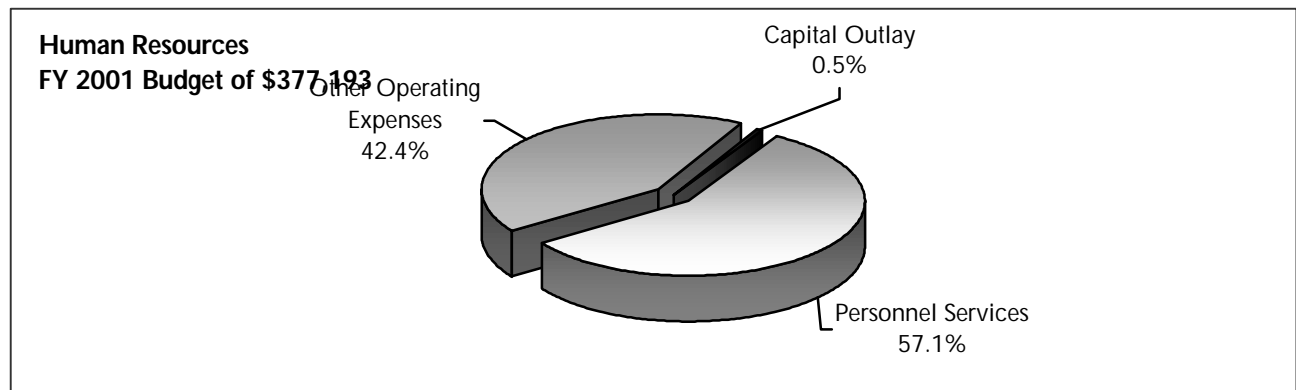
FY WORK PLAN GOALS:

- Continue implementation of Gaithersburg City College Training Program
- Coordinate Risk Management Program
- Improve employee orientation program
- Revise Personnel Ordinance and develop new employee handbook

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Salaries, Change reflects the transfer of one position (Quality Coordinator) into Human Resources from the City Manager's Office.
- 600 - Miscellaneous increased \$10,000 for classification/compensation consultant.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$121,295	\$125,851	\$215,372	\$215,372
Other Operating Expenses	141,075	146,245	160,018	160,018
Capital Outlay	0	1,985	1,803	1,803
TOTAL	\$262,370	\$274,081	\$377,193	\$377,193



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Worker's Compensation Claims	30	35	25
Number of Full-Time Employees	165	170	180
Number of Applications Processed	750	2,000	1,500

SERVICES PROVIDED:

Public Information informs citizens about their City government and its programs in a timely fashion using various forms of communication. This is accomplished through news releases, www.ci.gaithersburg.md.us, City publications, and outside advertising. Marketing of all City facilities is coordinated through the Public Information Office.

- Expand the web page to make it more interactive following the Web Site Work Plan
- Gaithersburg 2000 Committee - A Clearinghouse for Events and Activities Regarding the Millennium
- Plan State of City Dinner and Promote Strategic Directions

FY WORK PLAN GOALS:

- Citizen Involvement - provide orientation and information to citizens via welcome packets and tours
- Communications Activities - Provide public information using creative approaches

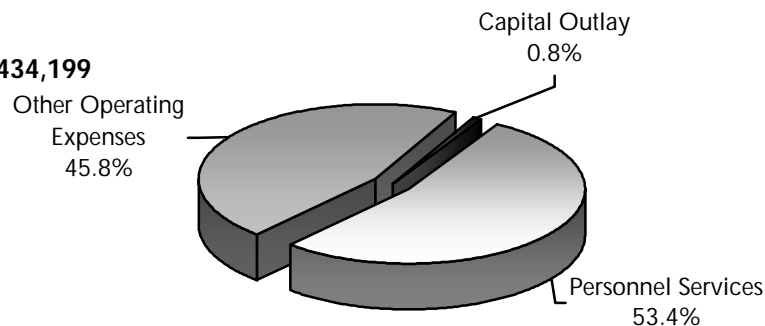
SIGNIFICANT CHANGES FOR FY 01:

- 360 - Miscellaneous Professional Services increased \$8,000 for marketing consultation, reallocated from account 600.
- 600 - Miscellaneous reduced \$49,350 due to Millennium related activities completed in FY 00. Reallocated FY 00 Internet Maint. Fees to account 360.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$188,912	\$218,994	\$231,827	\$231,827
Other Operating Expenses	170,150	238,650	198,924	198,924
Capital Outlay	1,198	3,450	3,448	3,448
TOTAL	\$360,260	\$461,094	\$434,199	\$434,199

Public Information

FY 2001 Budget of \$434,199



Performance Indicators

	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Website usage number of hits - average hits (user	7,500	7,000	8,000
Number Press Releases	400	400	400
Ads Placed in major newspapers for special events	50	60	60

SERVICES PROVIDED:

Gaithersburg cable television Channel 54/19/13 provides information about City services, programs, and special events to City residents, 24-hours a day, seven days a week. Programs promote involvement in City government by airing live Mayor and Council meetings and work sessions. Cable television is a viable information tool as more than 12,000 households subscribe through one company with another company providing new service this year. Cable expenses are covered by a franchise fee paid by the subscribers.

- Provide live coverage of Mayor and Council meetings and work sessions with replays airing the following day and running until the next meeting
- Provide live coverage of Planning Commission meetings with replays airing the following day and running until the next meeting
- Update information pages using creative graphics

FY WORK PLAN GOALS:

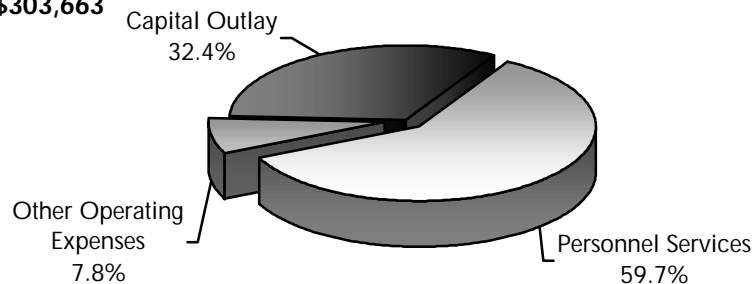
- Create special programs such as State of the City to highlight City accomplishments
- Produce programs to highlight events and programs

SIGNIFICANT CHANGES FOR FY 01:

- 085 - Salaries/Employment Agreement increase for funding the airing of Planning Commission meetings through a contract back-up program director.
- 951 - Furniture & Equipment/Replacement increased \$66,485 to reflect funding for existing equipment.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$113,315	\$122,736	\$181,376	\$181,376
Other Operating Expenses	20,500	19,655	23,832	23,832
Capital Outlay	30,500	31,970	98,455	98,455
TOTAL	\$164,315	\$174,361	\$303,663	\$303,663

Cable Television Channel 54
FY 2001 Budget of \$303,663



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Special programs	10	10	10
Request for Video Services (coverage and special	150	150	200
Number of Cable Subscribers	12,167	14,500	15,500

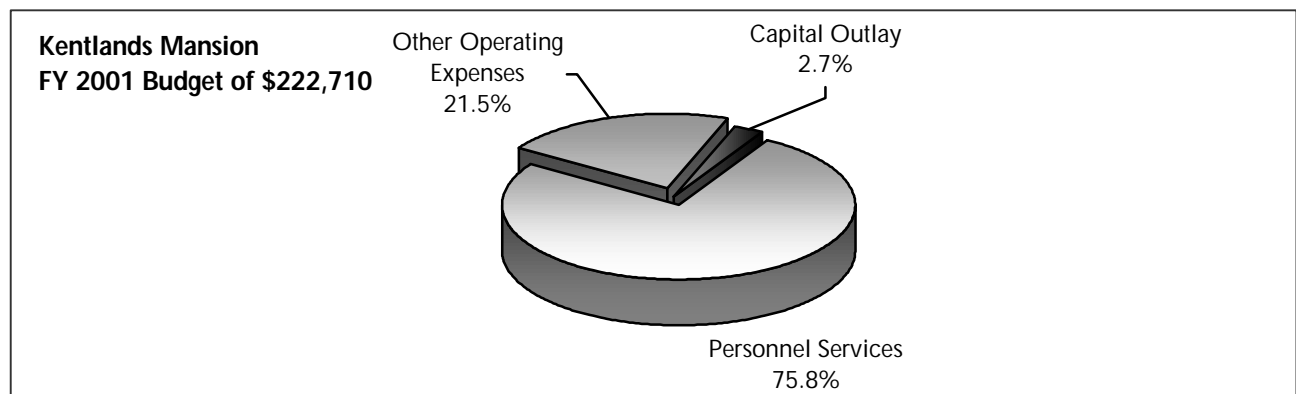
SERVICES PROVIDED:

The Kentlands Mansion provides citizens with an elegant rental facility for weddings, social functions, parties, business meetings, and conferences. The Mansion is also a gallery for revolving art exhibits through the Council for the Arts.

FY WORK PLAN GOALS:

- Continue to balance rental usage in relation to neighborhood impact
- Increase revenue over FY 2000
- Provide theme brunches and teas

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$150,651	\$160,182	\$168,791	\$168,791
Other Operating Expenses	44,745	46,130	47,803	47,803
Capital Outlay	600	6,335	6,116	6,116
TOTAL	\$195,996	\$212,647	\$222,710	\$222,710



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Social Bookings	150	165	172
Percent of Budget Supported by Revenue (Accounts 424 & 158)	48%	49%	50%
Percent of Available Time Booked Weekends	87%	90%	92%
Percent of Available Time Booked Weekdays	87%	90%	93%
Business Meeting Bookings	250	250	260

FINANCE AND ADMINISTRATION DEPARTMENT OVERVIEW

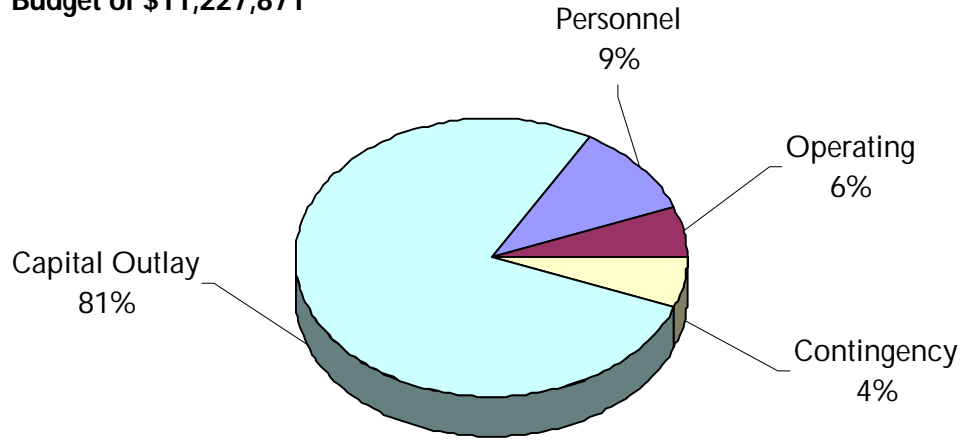
MISSION:

To maintain superior standards in governmental accounting and reporting; to manage and continuously improve City and citizen use of information systems and related technology; and to provide accurate, timely personnel information, services, and training for all City employees.

Budget Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Finance & Administration	\$ 192,051	\$ 459,555	\$ 496,035	\$ 496,035
Information Technology	397,477	569,277	598,988	598,988
General Services	466,684	90,955	84,981	84,981
Non-Departmental	62,272	9,755,784	10,088,457	10,047,867
TOTAL	\$ 1,118,484	\$ 10,875,571	\$ 11,268,461	\$ 11,227,871

FINANCE AND ADMINISTRATION DEPARTMENT OVERVIEW

Finance and Administration
FY 2001 Budget of \$11,227,871



STAFFING SUMMARY BY POSITION:

Finance & Administration:	FY 00	FY 01
Director of Finance & Administration	1.0	1.0
Comptroller	1.0	1.0
Senior Accountant	1.0	1.0
Accounting Technician	1.0	1.0
Administrative Assistant	1.0	1.0
Employment Agreement Personnel	1.0	1.0
Part-Time Personnel	0.0	0.3
Subtotal	6.0	6.3

Information Technology:	FY 00	FY 01
Information Technology Director	1.0	1.0
Business Systems Analyst	1.0	1.0
Network Analyst	1.0	1.0
Programmer/Analyst	0.0	1.0
Information Technology Technician	1.0	0.0
Employment Agreement Personnel	0.0	2.0
Part-Time Personnel	4.0	0.5
Subtotal	8.0	6.5

General Services:	FY 00	FY 01
None	0.0	0.0

Non-Departmental:	FY 00	FY 01
None	0.0	0.0

TOTAL:	FY 00	FY 01
Personnel	14.0	12.8

SERVICES PROVIDED:

The Finance & Administration Department is responsible for overseeing and preserving the fiscal stability of the City and the safeguarding of City assets, as well as providing reporting and analysis to departments and external customers. The department maintains the highest standards in governmental accounting, management and financial reporting. Finance and Administration prepares the City's Annual budget, processes all City disbursements to vendors and through payroll, and implements fiscal policy as directed by the City Manager.

- Implement new Financial Management System
- Produce the City's FY 2001 Budget for submission to GFOA's Distinguished Budget Award Program
- Provide the citizens of Gaithersburg and City staff with a clear and comprehensive budget document that thoroughly communicates the financial plan of the City

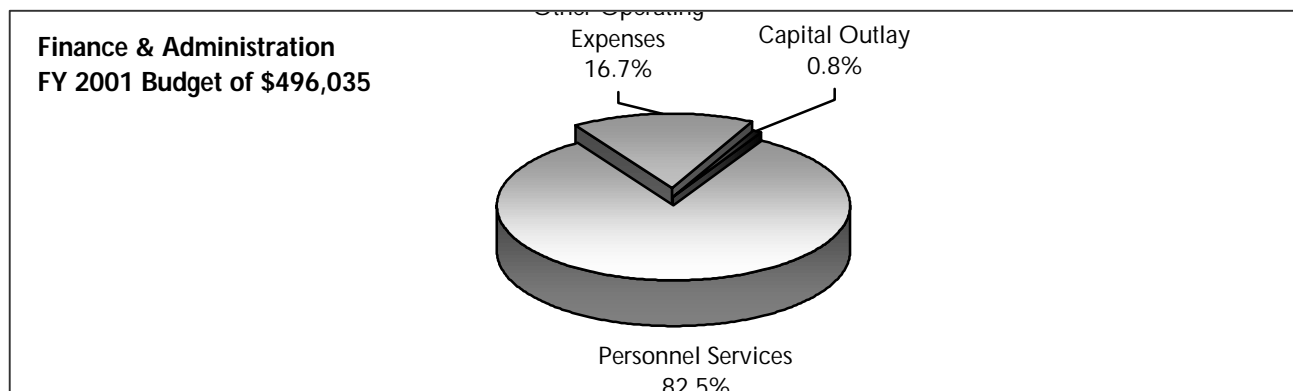
SIGNIFICANT CHANGES FOR FY 01:

- 300 - Increased \$6,000 for consulting services to assist with software implementation.

FY WORK PLAN GOALS:

- Develop long-term Financial Plan (3-5 years)

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$348,206	\$381,305	\$409,321	\$409,321
Other Operating Expenses	62,550	74,315	82,837	82,837
Capital Outlay	0	3,935	3,877	3,877
TOTAL	\$410,756	\$459,555	\$496,035	\$496,035



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Accounts Payable Checks Processed	-	8,500	9,000
Maximum Number of Days to Process Invoices	-	-	5
GFOA Comments on CAFR	2	1	2

SERVICES PROVIDED:

This Activity provides for personnel and operating costs associated with the City's computer systems, telephone systems and related information systems which generally benefit all departments.

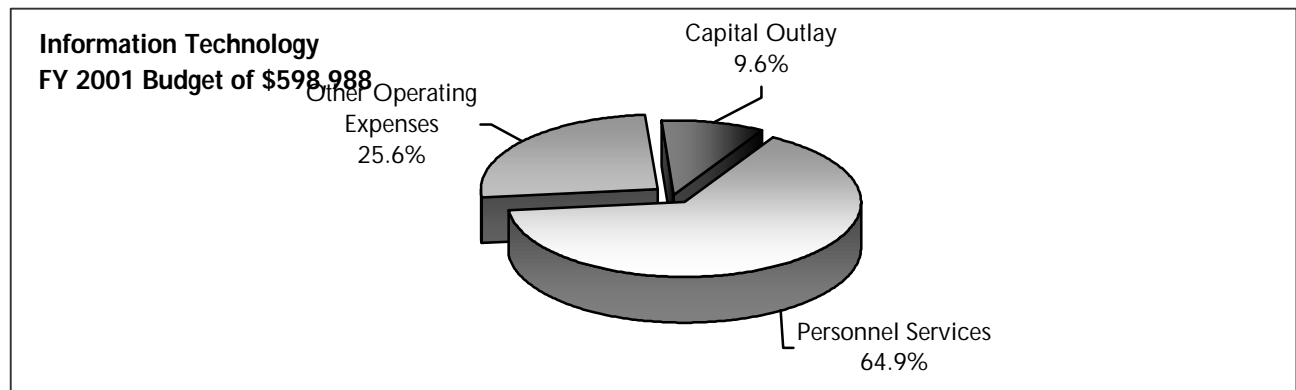
FY WORK PLAN GOALS:

- Develop advanced Web applications
- Develop City-wide GIS applications
- Implement Financial Management software
- Support the implementation of Mobile Data Terminals

SIGNIFICANT CHANGES FOR FY 01:

- 085/090 - Net increase \$29,495 in Personnel Services due to promotion of two part-time staff members to Employment Agreement status.
- 222 - Added \$9,000 for replacing GIS materials on a regular basis.
- 310 - Decreased \$11,900 in the use of consultants due to increased staff skill set.
- 951 - Decreased \$19,019 in Furniture and Equipment due to adjustment in Telephone Replacement Fund.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$311,655	\$333,012	\$388,531	\$388,531
Other Operating Expenses	214,398	159,995	153,206	153,206
Capital Outlay	62,208	76,270	57,251	57,251
TOTAL	\$588,261	\$569,277	\$598,988	\$598,988



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of PC's Available	190	195	195
Estimated Number of Help Desk Calls	3,735	3,995	3,595

SERVICES PROVIDED:

General Services is responsible for providing supplies and maintenance services that are purchased and used for the general benefit of all departments, including office supplies, copy services and supplies, stationery, and envelopes.

- Provide for optimal cost effective procurement of equipment, services and operating supplies needed by the City

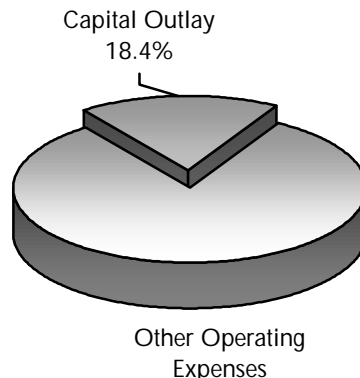
SIGNIFICANT CHANGES FOR FY 01:

- 221 - Office Supplies decreased \$5,500 reflecting new consolidated supply contract.
- 730 - R&M/Machinery decreased \$11,066 reflecting the actual cost of new copier and other office machines.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	68,300	76,305	69,334	69,334
Capital Outlay	23,470	14,650	15,647	15,647
TOTAL	\$91,770	\$90,955	\$84,981	\$84,981

General Services
FY 2001 Budget of \$84,981



SERVICES PROVIDED:

Non-Departmental is used to provide City-wide funding not directly related to a specific department. This section of the annual budget contains expenditures essential to the City government's operation which, because of their nature, are cross-departmental. These include premiums for workers' compensation insurance; unemployment compensation contribution; property and liability insurance; and the City's self-insurance fund. Also included in this activity are appropriations to be transferred from the General Fund to the Capital Projects Fund.

FY WORK PLAN GOALS:

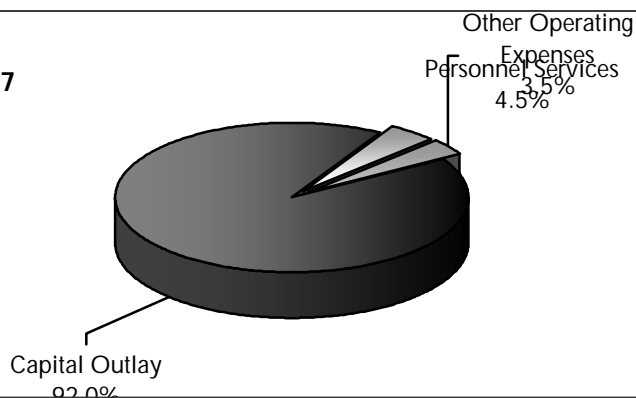
- Provide appropriate and necessary funding for non-departmental expenditures

SIGNIFICANT CHANGES FOR FY 01:

- 130 - Workers Compensation Insurance increased \$55,040 for increased premiums.
- 140 - Group Insurance increased \$100,000 for projected rate increases.
- 141 - Group insurance Retirees increased \$5,100 for projected rate increases.
- 368 - Security Services added at \$25,000. This provides for enhanced security at City buildings.
- 440 - Prof. Dues, increase of \$8,000 to reflect current usage.
- 800 - Contingency increased \$280,000 to reflect prior year actual usage.
- 990 - CIP budget decreased \$142,400 below prior year. See CIP detail.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$353,770	\$261,120	\$423,186	\$423,186
Other Operating Expenses	489,824	297,664	330,671	330,671
Capital Outlay	12,460,200	8,777,000	8,634,600	8,634,600
TOTAL	\$13,803,794	\$9,755,784	\$10,088,457	\$10,047,867

**Non-Departmental
FY 2001 Budget of \$10,047,867**





PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

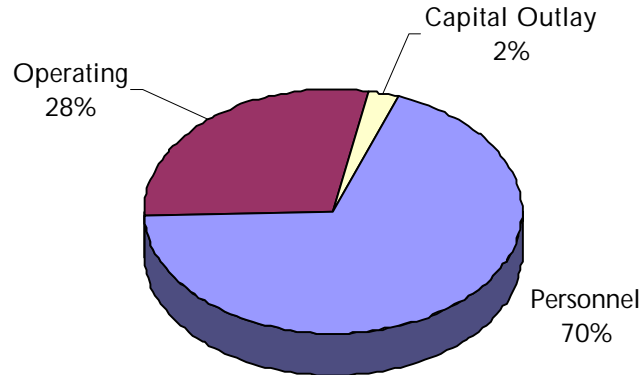
MISSION:

The Department of Parks and Recreation provides quality programs, facilities and parks in accordance with the priorities established in the City's Strategic Plan and the Parks, Recreation and Open Space Plan. These programs, which are available to persons of all ages and cultures, are designed to enhance quality of life and encourage a sense of pride in the community, highlighting Gaithersburg as an outstanding place to live, work, learn and play.

Budget Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Parks, Recreation & Culture				
Administration	\$ 273,043	\$ 545,974	\$ 488,984	\$ 504,984
Recreation Program Staff	273,044	-	-	-
Recreation Programs - Community				
Services & Special Events	745,399	-	-	-
Recreation Programs & Sports	485,924	642,428	673,199	673,199
Recreation Classes	-	231,217	243,094	243,094
Youth Services	-	488,115	507,091	507,091
Summer Programs	-	411,970	513,442	513,442
Skate Park	-	35,557	46,704	46,704
Casey Community Center	-	258,371	270,932	270,931
Water Park	260,812	331,502	297,801	297,801
Gaithersburg Arts Barn	619,405	58,644	170,376	170,376
Council for the Arts	198,048	330,213	314,942	314,942
Special Events	-	453,948	484,421	484,421
Gaithersburg Aquatic Center	233,431	180,516	181,004	181,004
Picnic Pavilions	19,293	23,991	18,331	18,331
Winter Lights	225,074	251,809	256,191	256,191
Revenue Supported Recreation				
Programs	720,342	-	-	-
Miniature Golf Course	93,859	86,208	78,100	78,100
Teen Center & Teen Programs	375,632	-	-	-
Activity Center	53,060	212,754	266,639	266,639
Food Service	-	238,476	5,000	5,000
Seniors Program		383,790	454,610	454,610
TOTAL	\$ 4,576,366	\$ 5,165,483	\$ 5,270,861	\$ 5,286,860

PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

Parks and Recreation
FY 2001 Budget of \$5,285,040



STAFFING SUMMARY BY POSITION:

Parks & Recreation Administration:	FY 00	FY 01
Director of Parks and Recreation	1.0	1.0
Assistant Director of Parks and Recreation	1.0	1.0
Accounting Technician	1.0	1.0
Office Manager	1.0	1.0
Staff Assistant	2.0	2.0
Subtotal	6.0	6.0

Recreation Programs and Sports:	FY 00	FY 01
Recreation Program Director	1.0	1.0
Recreation Sports Specialist	0.0	1.0
Recreation Program Supervisor	4.0	3.0
Part-Time Personnel	8.1	8.1
Subtotal	13.1	13.1

Recreation Classes:	FY 00	FY 01
Recreation Program Supervisor	1.0	1.0
Part-Time Personnel	5.4	5.4
Subtotal	6.4	6.4

Youth Services:	FY 00	FY 01
Youth Services Director	1.0	1.0
Community Facility Director	0.0	1.0
Recreation Program Supervisor	2.0	1.0
Employment Agreement Personnel	1.0	1.0
Part-Time Personnel	9.9	11.2
Subtotal	13.9	15.2

Summer Programs:	FY 00	FY 01
Part-Time Personnel	15.8	19.6
Subtotal	15.8	19.6

Skate Park:	FY 00	FY 01
Part-Time Personnel	1.2	1.2
Subtotal	1.2	1.2

Casey Community Center:	FY 00	FY 01
Community Facility Director	1.0	1.0
Office Manager	1.0	1.0
Part-Time Personnel	6.4	6.0
Subtotal	8.4	8.0

Water Park:	FY 00	FY 01
Enterprise Director	1.0	0.0
Community Facility Director	0.0	1.0
Part-Time Personnel	10.3	10.3
Subtotal	11.3	11.3

Gaithersburg Arts Barn:	FY 00	FY 01
Facility Program Specialist	1.0	0.0
Arts Barn Program Specialist	0.0	1.0
Employment Agreement Personnel	0.0	0.8
Part-Time Personnel	0.0	2.0
Subtotal	1.0	3.8

Council for the Arts:	FY 00	FY 01
Arts Council Director	1.0	1.0
Employment Agreement Personnel	2.0	2.0
Part-Time Personnel	2.2	2.2
Subtotal	5.2	5.2

Special Events:	FY 00	FY 01
Arts/Special Events Director	1.0	1.0
Recreation Program Supervisor	1.0	1.0
Employment Agreement Personnel	1.6	1.6
Part-Time Personnel	3.4	3.4
Subtotal	7.0	7.0

Gaithersburg Aquatic Center:	FY 00	FY 01
Aquatic Manager	1.0	1.0
Part-Time Personnel	4.6	4.6
Subtotal	5.6	5.6

PARKS, RECREATION AND CULTURE DEPARTMENT OVERVIEW

Picnic Pavilion:	FY 00	FY 01
Part-Time Personnel	1.0	0.4
Subtotal	1.0	0.4

Winter Lights:	FY 00	FY 01
Recreation Program Supervisor	1.0	1.0
Employment Agreement Personnel	1.0	1.0
Part-Time Personnel	1.4	1.4
Subtotal	3.4	3.4

Miniature Golf Course:	FY 00	FY 01
Employment Agreement Personnel	0.7	0.8
Part-Time Personnel	2.2	1.4
Subtotal	2.9	2.2

Activity Center:	FY 00	FY 01
Community Facility Director	0.0	1.0
Recreation Facility Supervisor	1.0	0.0
Receptionist	2.0	2.0
Part-Time Personnel	3.2	2.5
Subtotal	6.2	5.5

Food Service:	FY 00	FY 01
Employment Agreement Personnel	1.0	0.0
Part-Time Personnel	6.6	0.0
Subtotal	7.6	0.0

Seniors Program:	FY 00	FY 01
Community Facility Director	1.0	1.0
Recreation Program Supervisor	1.0	1.0
Recreation Assistant	0.0	1.0
Administrative Secretary	1.0	1.0
Employment Agreement	1.0	0.0
Part-Time Personnel	1.4	2.0
Subtotal	5.4	6.0

TOTAL:	FY 00	FY 01
Personnel	121.4	119.9

SERVICES PROVIDED:

The administration of the Department of Parks and Recreation is a chief function of this activity. In addition to general management responsibilities, other functions supported here include financial management, technology coordination, all-hands workshops, and personnel management. The most important functions are associated with strategic directions supported by the department. Implementation of projects associated with the Parks and Recreation Master Plan is a priority.

- Direct the development of new programs and facilities such as the West Side Teen Center and Cultural Arts Center
- Enhance customer service through provision of on-line and telephone registration
- Further develop and enhance emergency response and risk management strategies at parks and facilities
- Lakelands Park planning in conjunction with the Lakelands Park Committee
- Research and analyze options for enhancement of indoor aquatic opportunities

FY WORK PLAN GOALS:

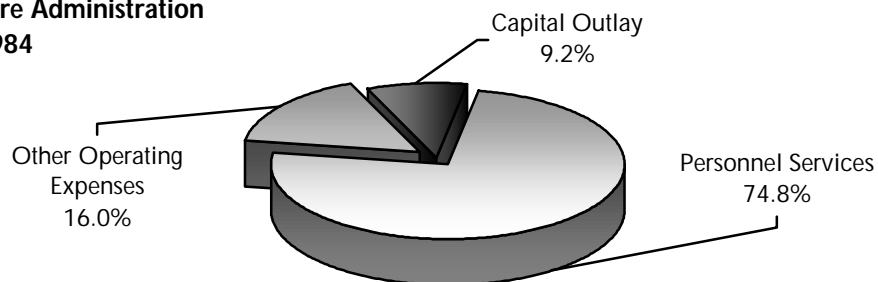
- Complete implementation of new software including functions for program registration, facility management, memberships and point of sale transactions
- Coordinate design and implementation efforts for a comprehensive park and facility signage program

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Full time salaries down due to personnel changes in FY00.
- 315 - Software licenses increased due to new Escom/CLASS system.
- 730 - R&M/Machinery increased \$5,541 to reflect actual usage.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$421,983	\$451,579	\$377,676	\$377,676
Other Operating Expenses	57,879	49,225	64,799	80,799
Capital Outlay	41,325	45,170	46,509	46,509
TOTAL	\$521,187	\$545,974	\$488,984	\$504,984

Parks, Recreation & Culture Administration
FY 2001 Budget of \$504,984



SERVICES PROVIDED:

Recreation Programs and Sports are comprised of a variety of activities that encourage and support lifetime skills, personal interest and competitive play. The foundation of the programs is based on the spirit and principles of Character Counts!, family fun and participation. The scope of the program encourages all ages to partake in leisure time activities.

FY WORK PLAN GOALS:

- Continue to explore, evaluate, and pursue program opportunities that will enhance the quality of life for the community as a whole
- Continue to integrate the principles of CHARACTER COUNTS! in all levels of our programs
- Continue to utilize customer survey information as an instrument to measure the

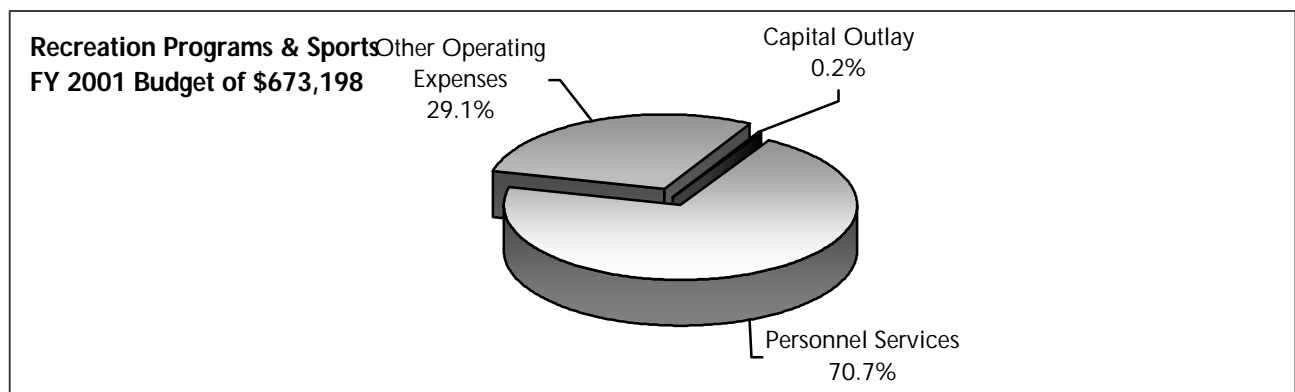
pulse of the community and meet the recreational trends of the new decade

- Develop and promote recreation programs that are inclusive of all segments of our community

SIGNIFICANT CHANGES FOR FY 01:

- 090 - Increased part time staff associated with new sports programs.
- 220 - Operating Supplies increased \$8,080 due to current usage.
- 360 - Miscellaneous Professional Services increased to reflect ADA requirements (companions and interpreters).
- 500 - Utilities reflect costs associated with City programs and services to Gaithersburg Sports Association; has been underbudgeted.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$436,523	\$452,783	\$475,892	\$475,892
Other Operating Expenses	201,826	186,920	195,796	195,796
Capital Outlay	0	2,725	1,511	1,511
TOTAL	\$638,349	\$642,428	\$673,198	\$673,198



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Youth Sports Total Participants	2,786	2,700	2,800
Residents participating in youth sports	1,305	1,375	1,400

SERVICES PROVIDED:

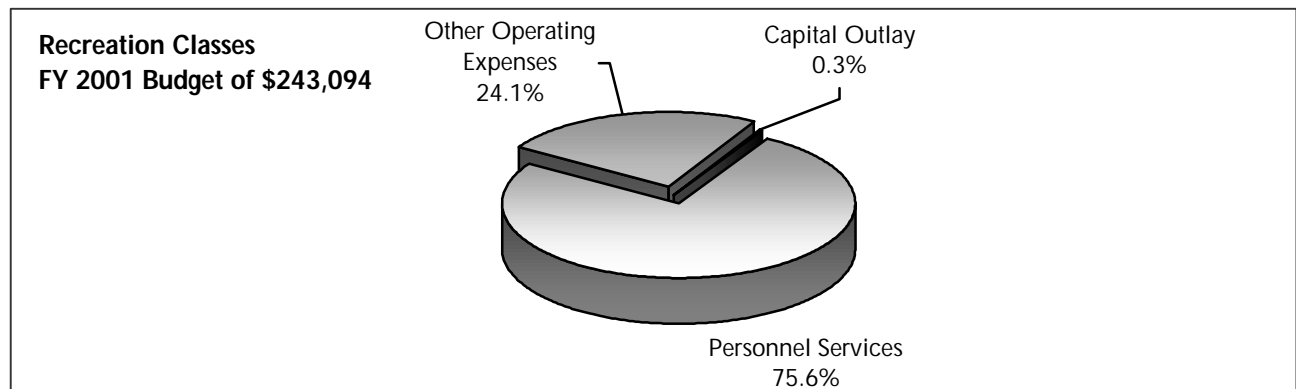
Recreation Class Programs provide the community an opportunity to experience a variety of classes that promote leisure time activities. Currently, classes are offered in the areas of dance, health and fitness, art, special interests and personal development. Class opportunities range from one day seminars to several weeks of informative and instructional exercise. The focus and scope of the Recreation Class Program is to meet the diversity of interest and age of our population.

- Develop a class curriculum that is wide in scope and meets the needs of the entire community
- Enhance existing marketing plan to attract new participants
- Further enhance the quality of our citizens leisure and recreation opportunities through quality and diverse programs based on the principles and philosophy of CHARACTER COUNTS!
- Utilize information obtained through customer surveys as a means for meeting the program and class needs of our citizens

FY WORK PLAN GOALS:

- Create and maintain a class program that is wide in scope and affordable to our citizens

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$170,841	\$176,137	\$183,782	\$183,782
Other Operating Expenses	53,140	54,290	58,538	58,538
Capital Outlay	0	790	774	774
TOTAL	\$223,981	\$231,217	\$243,094	\$243,094



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Total number of class participants	4,494	5,852	5,400
Recreation classes offered	879	851	860

SERVICES PROVIDED:

Youth Services provides after school, weekend and summer activities for Gaithersburg's youth. Activities revolve around the Gaithersburg Teen Center, community recreation programs and high school events.

- Provide positive social/educational after school programs for grades 1 - 12
- Provide quality recreational programs for youth on early dismissal days

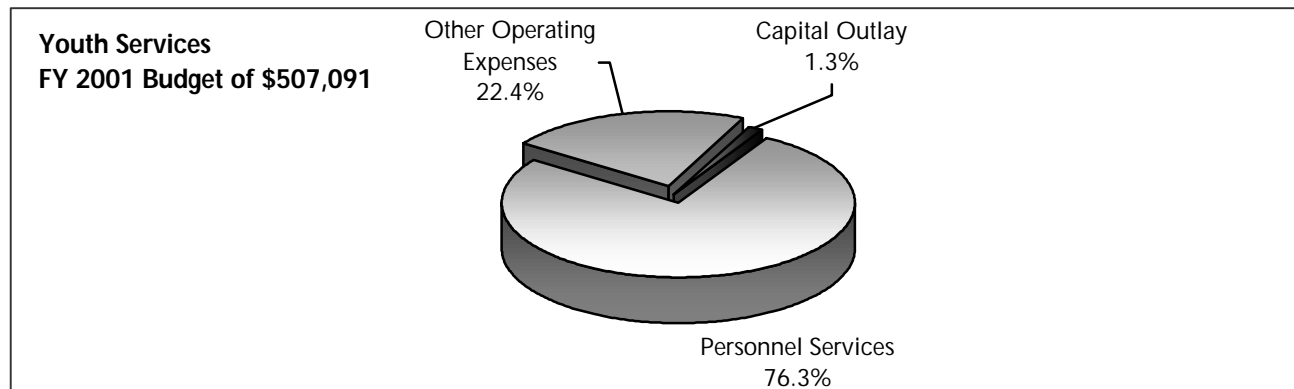
FY WORK PLAN GOALS:

- Continue to foster the principles associated with Character Counts!
- Evaluate expanding after school programs for grades 1 - 12
- Plan West Side Teen Center
- Provide a diversity of experiences that will challenge the interest of the teen population

SIGNIFICANT CHANGES FOR FY 01:

- 220 - \$12,000 added for ski trip cards - a revenue supported program for middle and high school teens.
- 720 - R&M/Buildings, all maintenance costs associated with the Teen Center have been transferred to a new building and grounds account.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$311,714	\$369,500	\$386,817	\$386,817
Other Operating Expenses	139,025	117,790	113,455	113,455
Capital Outlay	0	825	6,819	6,819
TOTAL	\$450,739	\$488,115	\$507,091	\$507,091



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Total Attendance for Teen Center	7,043	8,200	9,300
Total Attendance for After School Programs	7,280	8,120	8,300

SERVICES PROVIDED:

Summer Programs offer children the opportunities to participate in full-day camps or the youth activity program (half-day alternative). Children entering grades 1 through 9 experience a variety of activities including sports, games, swimming and arts and crafts in an environment that is fun, safe and educational in nature.

FY WORK PLAN GOALS:

- Continue to foster the principles associated with CHARACTER COUNTS!
- Foster a summer program that is proactive and sensitive to the environment
- Incorporate educational programs into the overall Summer Camp Program
- Provide a program that is sensitive and stimulating to a diversified community

SIGNIFICANT CHANGES FOR FY 01:

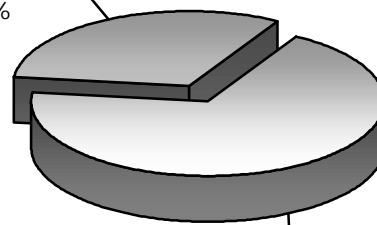
- 090 - Salaries, Part Time increase of \$52,000 with the addition of 9 mainstream companions, staff training and enhancements in arts and crafts, science and gymnastics.
- 220 - Operating supplies increase of \$14,200 due to increase of field trips for both camps and Yaps, and the creation of the Q-6 Camp.
- 710 - Rental & Use increase of \$25,800 due to Camp Rainbow returning to Washington Grove, and an increase in busing costs associated with field trips.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$340,879	\$292,820	\$352,760	\$352,760
Other Operating Expenses	90,536	119,150	160,682	160,682
Capital Outlay	0	0	0	0
TOTAL	\$431,415	\$411,970	\$513,442	\$513,442

Summer Programs

FY 2001 Budget of \$513,442

Other Operating
Expenses
31.3%



Personnel Services
68.7%

Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Residents	645	757	785
Number of Children Participating	1,120	920	920

SERVICES PROVIDED:

This activity includes funds for operation and staffing associated with the skate park. The skate park reflects a priority in the Parks, Recreation & Open Space Plan.

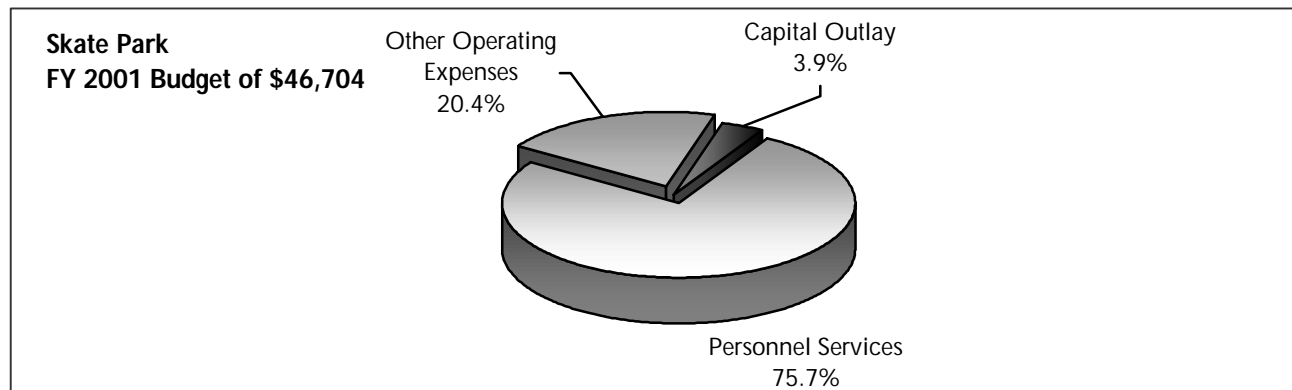
FY WORK PLAN GOALS:

- Provide a fun and safe activity for skateboarders and in-line skaters
- Provide positive afterschool, weekend and summer activity for teens
- Provide the teens of Gaithersburg with an unique recreational activity

SIGNIFICANT CHANGES FOR FY 01:

- This budget reflects the first full year of operation for this new facility.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$22,822	\$35,377	\$35,377
Other Operating Expenses	0	12,235	9,507	9,507
Capital Outlay	0	500	1,820	1,820
TOTAL	\$0	\$35,557	\$46,704	\$46,704



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Total Park Attendance	-	-	10,000
Average Daily Attendance	-	-	50

SERVICES PROVIDED:

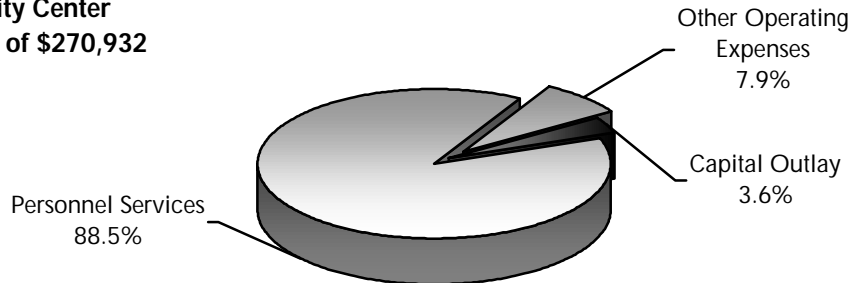
The Casey Community Center provides five core services to the community. They include: Creative Tot Time Program; rentals to private, business and non-profit organizations; a location for many City classes; a meeting place for many City seminars and workshops such as HOA meetings, the Garden Club, and the Fresh Start Program; and a meeting place for many community groups such as GSA, GUIDE, and ESOL.

FY WORK PLAN GOALS:

- Continue to provide an enriching experience to the public by providing excellent programs and customer service
- Coordinate overall advertising with the FMOT Committee to maximize rental opportunities
- Provide a quality rental facility by upgrading the Center through CIP funding

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$215,359	\$227,481	\$239,909	\$239,909
Other Operating Expenses	24,455	21,240	21,310	21,310
Capital Outlay	11,933	9,650	9,712	9,712
TOTAL	\$251,747	\$258,371	\$270,932	\$270,932

**Casey Community Center
FY 2001 Budget of \$270,932**



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Number of People Utilizing Facility	119,978	120,000	120,000
Creative tot time participants	222	208	222

SERVICES PROVIDED:

This activity provides for the staff, supplies, programs, and administrative expenses for the operation of the Water Park. The Water Park is open daily from Memorial Day to Labor Day, 11 a.m. - 8 p.m. The distinctive feature of the park is the two water slides, each measuring over 180 feet long. The Park amenities include: shade structures, playground, children's splash area, and fully equipped changing facilities.

Foster the principles and philosophy of the CHARACTER COUNTS! Program into all segments of the Aquatics program

- Identify and implement target marketing strategies to boost non peak use
- Utilize interdepartmental resources to develop at least two special events/activities to increase admissions therefore increasing revenue

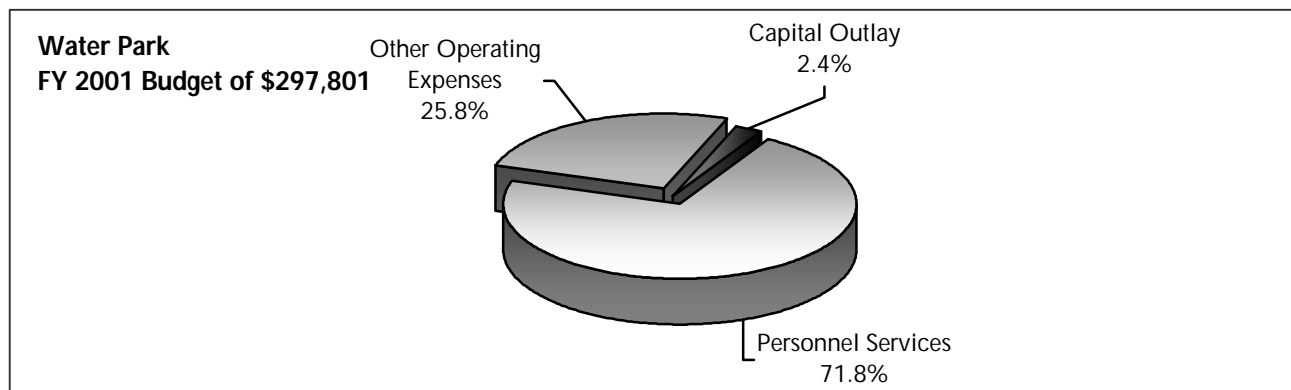
FY WORK PLAN GOALS:

- Develop and implement a customer survey to establish additional guest services and to insure customer satisfaction
- Evaluate fees and charges and membership costs and make recommendations for changes

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Salaries, decreased due to changes in staffing in FY 00.
- 090 - Additional funding to increase part time manager salaries to attract quality seasonal staff in key positions.
- 240 - Supplies for Resale down \$5,000, anticipating sales based on last year's records.
- 363 - Contract Cleaning reduced \$15,000, \$7,500 moved to Building and Grounds - Water Park, Activity 167.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$218,348	\$232,097	\$213,739	\$213,739
Other Operating Expenses	77,055	94,905	76,956	76,956
Capital Outlay	4,530	4,500	7,106	7,106
TOTAL	\$299,933	\$331,502	\$297,801	\$297,801



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Resident Admissions	32,740	32,900	34,100
Non Resident Admissions	12,851	13,000	13,900
Group Admissions	11,415	11,500	12,000
Family Membership Admissions	38,560	38,700	39,500
Camp Admissions	17,093	17,000	17,100

SERVICES PROVIDED:

This activity provides for the administration and programming of arts events in the Gaithersburg Cultural Arts Center throughout the year. The range of activities includes visual art exhibits and workshops, as well as theatrical, musical and literary performances and workshops. Visual arts studio rentals, theater rentals, and a museum shop also provide arts opportunities for the community.

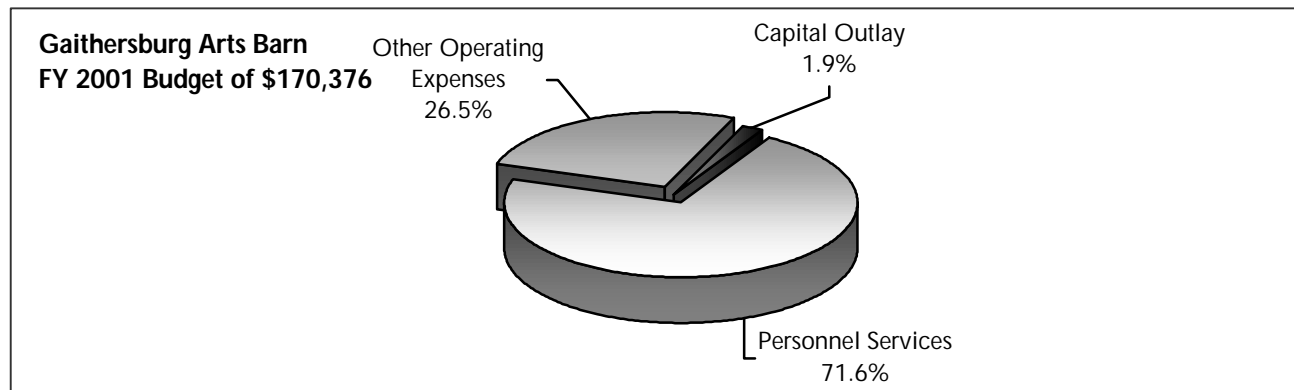
- Present quality and diverse arts programs and develop partnership opportunities with arts organizations in the community
- Provide enriching and engaging arts activities that encourage community and artist involvement
- Support and promote the work, education and participation of local artists

FY WORK PLAN GOALS:

SIGNIFICANT CHANGES FOR FY 01:

- This budget reflects the first full year of operation for this new facility, and includes operation and programming costs.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$56,794	\$121,999	\$121,999
Other Operating Expenses	0	1,850	45,225	45,225
Capital Outlay	0	0	3,152	3,152
TOTAL	\$0	\$58,644	\$170,376	\$170,376



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Visitors to the Center			8,650
Programs and Events Attendance			8,200

SERVICES PROVIDED:

This activity provides for the administration and programming of cultural arts events in the City throughout the year. The range of these activities includes visual art exhibits, the Art in Public Places program, theatrical, musical, and literary performances and an Arts Festival. Arts programming at the City Hall Concert Pavilion, the International Book Festival, and the Community and Children's Choruses are also included in this activity. Emphasis is placed on local artists/entertainers, but national and international artists also provide cultural events for people of all ages and backgrounds.

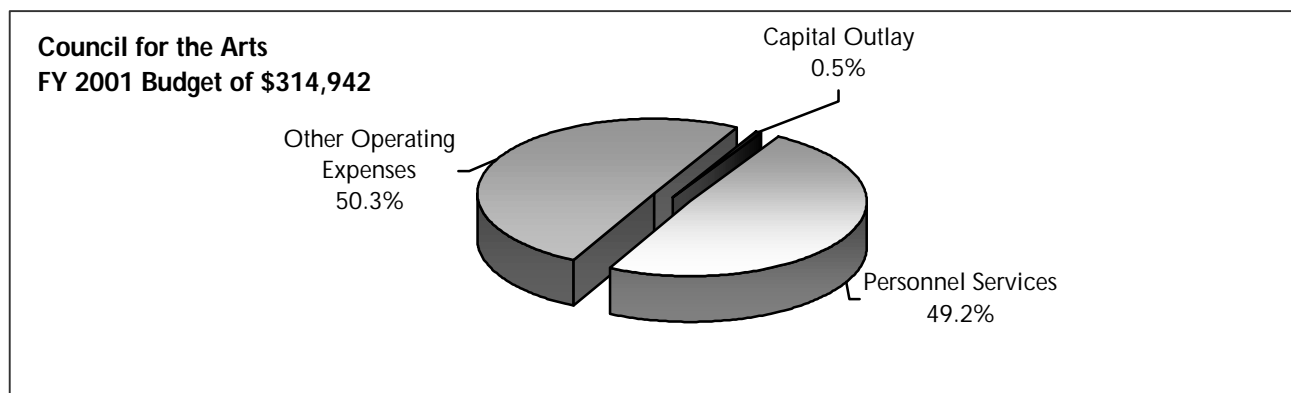
FY WORK PLAN GOALS:

- Present quality and diverse cultural arts programs that maximize City resources
- Provide enriching and engaging cultural activities that encourage community involvement
- Support and promote the work, education and participation of local artists

SIGNIFICANT CHANGES FOR FY 01:

- 380 - Perf. & Entertainment, reduction of \$9,710 due to elimination of FY 01 Blockbuster Performance.
- 410 - Advertising reduction of \$5,260, due to elimination of a Blockbuster performance and reduction in Pavilion advertising.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$142,000	\$145,173	\$155,030	\$155,030
Other Operating Expenses	153,177	180,835	158,410	158,410
Capital Outlay	0	4,205	1,502	1,502
TOTAL	\$295,177	\$330,213	\$314,942	\$314,942



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Pavilion Attendance	13,246	17,804	22,000
International Book Festival	1,700	2,153	2,450

SERVICES PROVIDED:

Funding provides for personnel and operating costs associated with special events. Programs such as Flea Markets, Baby Bazaars, Family Nights, American Girl Fashion Show and others provide a variety of wholesome leisure time activities for citizens of all ages and cultural diversity. Additional events such as Gaithersburg Olde Towne Day, December Traditions, July Fourth, Labor Day Parade, Oktoberfest, and Spring Celebration offer a variety of entertainment and children's activities.

FY WORK PLAN GOALS:

- Provide several City-wide events that bring the community together in celebration as well as provide for individual neighborhood celebrations

- Provide special events that meet the needs and challenges of a diversified community
- Utilize the City facilities to produce quality special events

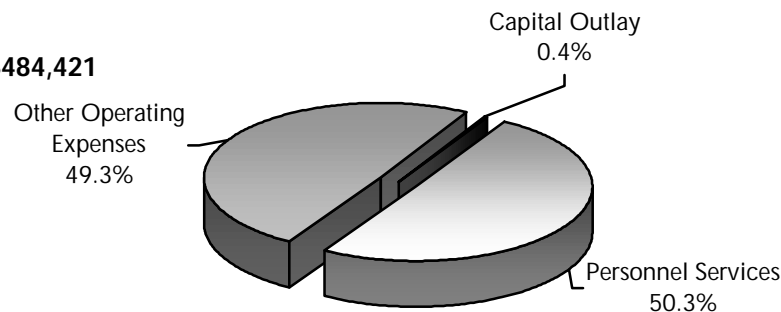
SIGNIFICANT CHANGES FOR FY 01:

- 360 - Misc. Prof. Services reduced \$6,363 to reflect actual usage.
- 380 - Performances & Entertainment increased by \$8,000 for Pink Inc. activity during Fourth of July and by \$6,000 for presentation of American Girl Fashion Show (a revenue supported program). \$2,500 added for programming the pavilion in the Kentlands.
- 430 - Contributions increased by \$10,000 to support First Night Montgomery and \$10,000 to support the Latino Festival.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$234,192	\$239,608	\$243,665	\$243,665
Other Operating Expenses	203,574	212,210	238,916	238,916
Capital Outlay	0	2,130	1,840	1,840
TOTAL	\$437,766	\$453,948	\$484,421	\$484,421

Special Events

FY 2001 Budget of \$484,421



Performance Indicators

	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Trick or Treat in Olde Towne Attendance	700	1000	1,300
Labor Day Parade Units	101	110	115

SERVICES PROVIDED:

This activity provides for staff, supplies, programs, maintenance, and administrative expenses for the Aquatic Center. The Center is located next to Gaithersburg Middle School and is jointly operated by Montgomery County Public Schools and the City. The Center offers swimming opportunities to children, teens, and adults of all abilities and special needs. Programs include: lessons, birthday parties, and lap swimming. The facility is open evenings and weekends during the school year and during the summer, the facility is open daily from 1 - 9 p.m.

FY WORK PLAN GOALS:

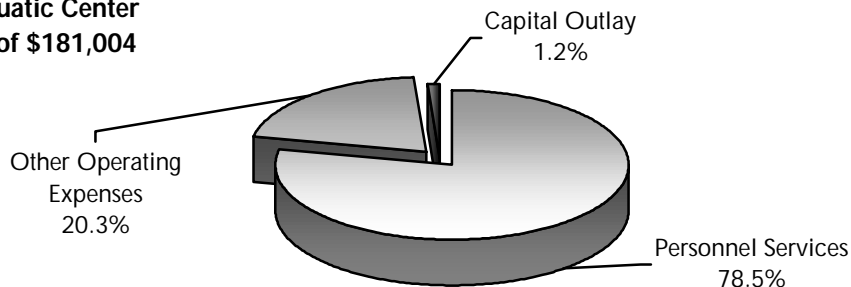
- Develop two new water fitness/aerobic programs in addition to those already offered
- Foster and promote the principles of the CHARACTER COUNTS! Program into all facets of the Aquatics Program
- Implement four new and unique activities/events for children and families
- Provide a weekend "learn to swim" program to teach children who would otherwise not have the opportunity
- Provide all age groups and ability levels the opportunity to learn or enhance their water skills

SIGNIFICANT CHANGES FOR FY 01:

- 910 - Land and Buildings expense eliminated.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$138,633	\$137,201	\$142,009	\$142,009
Other Operating Expenses	33,900	34,910	36,792	36,792
Capital Outlay	7,581	8,405	2,203	2,203
TOTAL	\$180,114	\$180,516	\$181,004	\$181,004

Gaithersburg Aquatic Center
FY 2001 Budget of \$181,004



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Classes-Swim Lessons	262	270	280
Birthday Parties	188	200	220
Annual Admissions	15,852	16,000	16,200

SERVICES PROVIDED:

This activity provides for staff, supplies, programs, maintenance, and associated expenses to operate the picnic pavilions at Bohrer Park and City Hall. Two large pavilions at Bohrer Park can accommodate 250 people each. The pavilions are available April through October, with heaviest use on the weekends. A smaller pavilion, located on the crest of the Bohrer Park Miniature Golf Course, is used primarily by smaller groups. The pavilion at City Hall is primarily used for family picnics.

FY WORK PLAN GOALS:

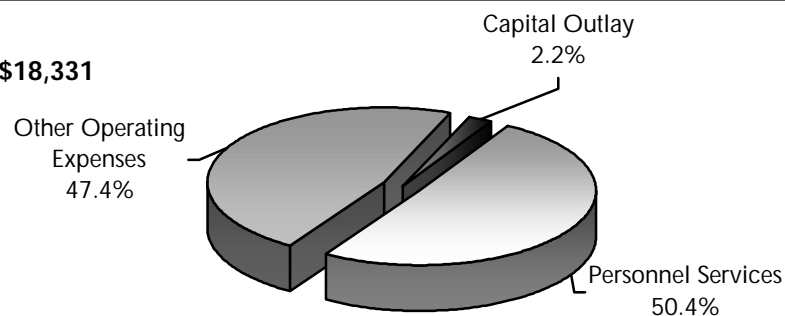
- Coordinate reservations for pavilions, miniature golf, and the water park to provide a recreational package for patrons
- Coordinate staffing associated with Activity Center, Miniature Golf and Picnic Pavilions to be more efficient and effective
- Increase target marketing for non-peak times

SIGNIFICANT CHANGES FOR FY 01:

- 090 - Salaries, Part Time reductions reflect shared staffing associated with picnics, Miniature Golf and Activity Center.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$25,608	\$18,691	\$9,246	\$9,246
Other Operating Expenses	2,200	5,300	8,691	8,691
Capital Outlay	0	0	394	394
TOTAL	\$27,808	\$23,991	\$18,331	\$18,331

Picnic Pavilions
FY 2001 Budget of \$18,331



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Group Picnics	220	245	250

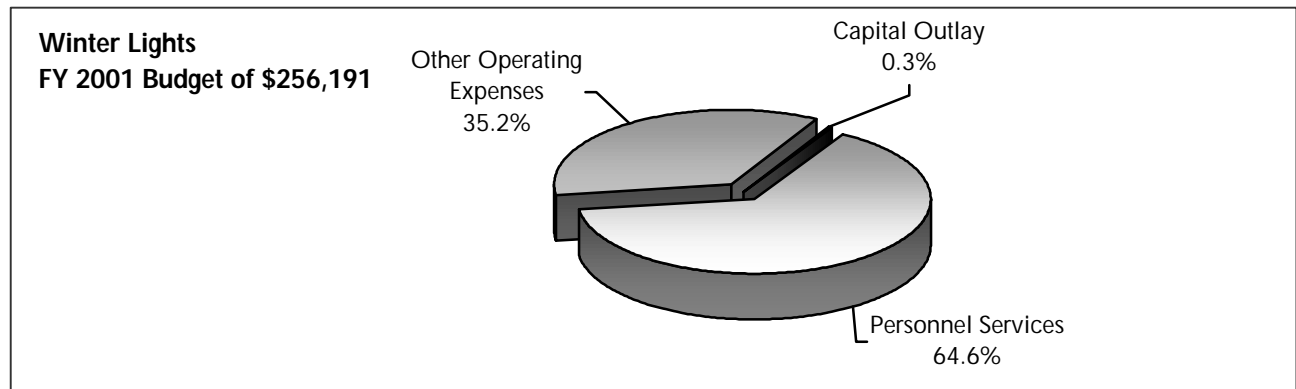
SERVICES PROVIDED:

Funding provides for administrative and operating costs associated with Winter Lights, a drive-through light show, held annually at Seneca Creek State Park. The show features more than 200 lighted displays, many of them animated. As spectators meander through the Winter Woods, Victorian Village, North Pole and Teddy Bearland, holiday music is broadcast in their cars. Sponsorships and admission fees help to offset the cost of this program.

FY WORK PLAN GOALS:

- Enhance economic development through cooperation with area businesses
- Increase awareness of the City and its programs to residents and to others from the county, state and region
- Provide the largest and most innovative light show in the region
- Support community charities by sharing a percentage of program revenues

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$164,373	\$160,619	\$165,385	\$165,385
Other Operating Expenses	103,825	90,415	90,093	90,093
Capital Outlay	0	775	713	713
TOTAL	\$268,198	\$251,809	\$256,191	\$256,191



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Total Number of Vehicles	21,232	22,539	23,089
Total Number of Attendees	85,800	88,000	92,356

Parks, Recreation & Culture

432 - Miniature Golf Course

SERVICES PROVIDED:

This activity provides for staff, supplies, programs, and associated expenses to operate the Miniature Golf Course. The course is known for its beautiful landscaping and a tropical waterfall. Birthday parties and special events are held throughout the season. The course is designed to appeal to families and a variety of youth groups from the area. The course is open April through October with varied operating hours depending on the season.

FY WORK PLAN GOALS:

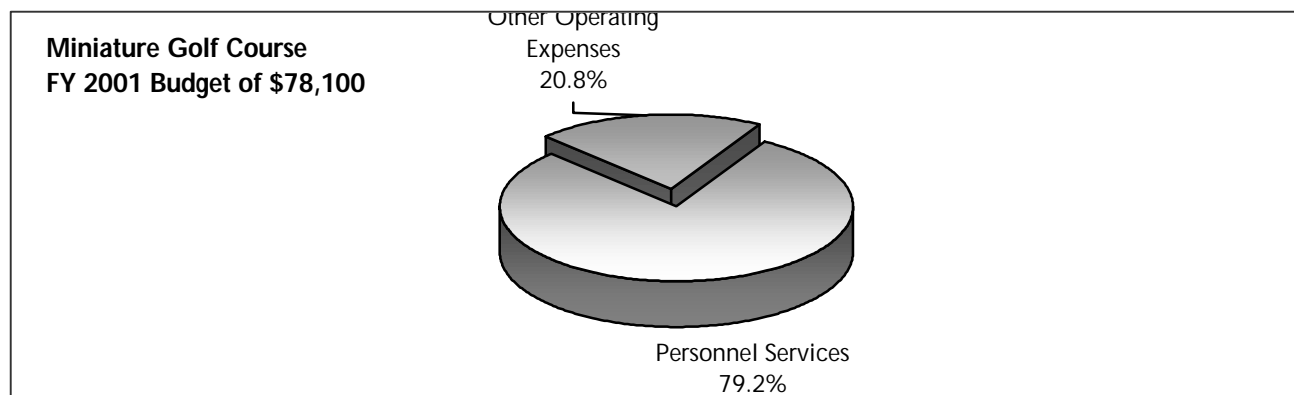
- Add new features that will enliven golf atmosphere and increase attendance
- Develop and implement new marketing strategies

- Enhance cooperation between all facilities at Bohrer Park and improve convenience to customers associated with packaged admissions
- Improve group reservations through dedicated staffing and use of new software

SIGNIFICANT CHANGES FOR FY 01:

- 085 - Salaries, Employment. Agreement increase due to new Recreation Facility Coordinator with responsibilities associated with golf, picnics and Activity Center.
- 720 & 730 - Rep. & Maintenance eliminated due to all maintenance costs being transferred to new Miniature Golf Buildings & Grounds Account. (-\$16,000).

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$74,903	\$53,098	\$61,840	\$61,840
Other Operating Expenses	34,160	33,110	16,260	16,260
Capital Outlay	0	0	0	0
TOTAL	\$109,063	\$86,208	\$78,100	\$78,100



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Patrons	28,873	29,000	30,000

SERVICES PROVIDED:

This multi-purpose recreation facility hosts a multitude of activities and events annually. Athletic programs and the Fitness Center provide active opportunities for citizens of all ages. The building also hosts many special events, cultural programs, meetings, and workshops. The facility is available to groups and individuals on a rental basis. The Forest Oak Café is operated by a private contractor who provides non-exclusive catering services to Center users and the City.

- Evaluate current usage of Fitness Center and make recommendations on program and/or facility enhancements
- Implement creative marketing strategies to increase public awareness of the facility and program opportunities
- Implement fully new facility management software, membership management software, and cash management software

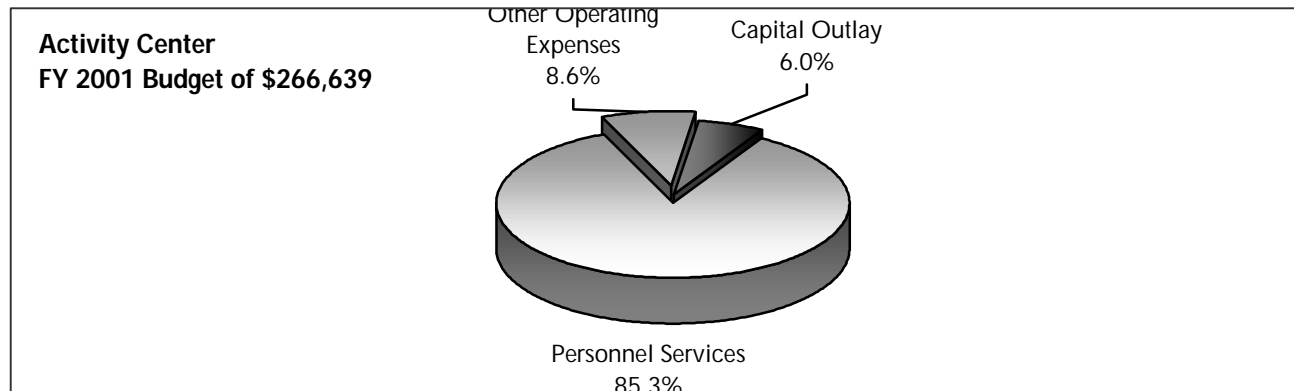
FY WORK PLAN GOALS:

- Continue to implement methods of providing "cutting edge" level of customer service

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Salaries, increased due to addition of one full-time facility supervisor in FY 00.
- 090 - Salaries, Part Time increased due to all facility supervisors now being part-time.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$178,216	\$173,164	\$227,569	\$227,569
Other Operating Expenses	43,630	24,195	23,040	23,040
Capital Outlay	0	15,395	16,030	16,030
TOTAL	\$221,846	\$212,754	\$266,639	\$266,639



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Fitness Center attendance	11,739	14,000	15,000
Early bird fitness attendance	672	1,800	2,000
Attendance	98,017	121,000	125,000

SERVICES PROVIDED:

This activity provides funding for food service facilities. Food service began to be operated by a private contractor in FY 00.

- To provide quality food at Bohrer Park at Summit Hall Farm at reasonable prices

FY WORK PLAN GOALS:

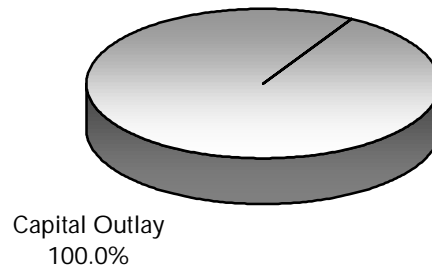
- To ensure all food is prepared and served in accordance with Montgomery County Health Department standards

SIGNIFICANT CHANGES FOR FY 01:

- All food services are being provided by contractor for Forest Oak and the Water Park. Maintaining \$5,000 in this account for equipment replacement.

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$135,615	\$129,186	\$0	\$0
Other Operating Expenses	108,350	108,895	0	0
Capital Outlay	5,700	395	5,000	5,000
TOTAL	\$249,665	\$238,476	\$5,000	\$5,000

Food Service
FY 2001 Budget of \$5,000



SERVICES PROVIDED:

This activity provides the community with a multi-purpose senior center offering a wide variety of educational, recreational, and social service programs focused on older adults and their families. The Center offers older adults a supportive social and educational environment with peers, opportunities for expansion of knowledge and skills, and access to health and social service programs.

FY WORK PLAN GOALS:

- Continue expansion of Senior Center Plus program

- Increase rentals of Senior Center for community use
- Pursue accreditation

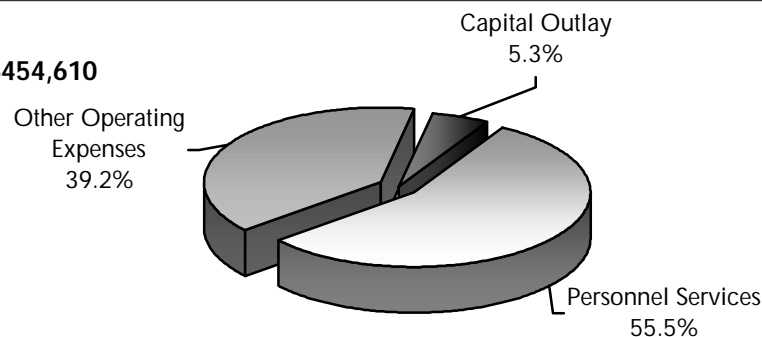
SIGNIFICANT CHANGES FOR FY 01:

- 010 & 085 - Salaries, Employment agreement position (Recreation Program Coordinator) upgraded to full time in FY 00.
- 090 - Part time receptionist added to provide front counter assistance and early morning coverage.
- 360 - Misc. Prof. Services increased \$20,135 to continue funding of family services counseling.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$192,717	\$199,765	\$252,341	\$252,341
Other Operating Expenses	159,115	160,050	178,265	178,265
Capital Outlay	114,510	23,975	24,004	24,004
TOTAL	\$466,342	\$383,790	\$454,610	\$454,610

Seniors Program

FY 2001 Budget of \$454,610



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Registered Participants-Resident	147	208	265
Registered Participants-NonResident	290	312	387
Program Contacts	25,397	27,000	30,000

PLANNING AND CODE DEPARTMENT OVERVIEW

MISSION:

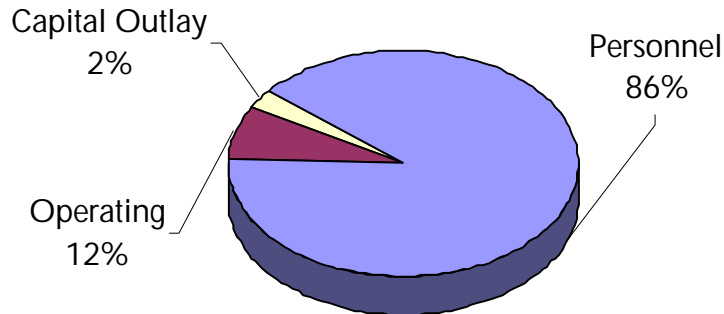
To enhance the quality of life in the City by:

- Promoting City-Wide health, public safety, and welfare;
- Facilitating current and long-range planning and development; and
- Disseminating information in a manner that is complete, efficient, and customer service-oriented.

Budget Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Planning	1,119,046	901,576	926,155	\$ 926,395
Code Administration	163,890	1,332,190	1,437,158	1,437,158
Animal Control	\$ 803,625	222,237	209,651	219,701
TOTAL	\$ 2,086,561	\$ 2,456,003	\$ 2,572,964	\$ 2,583,254

PLANNING AND CODE DEPARTMENT OVERVIEW

Planning and Code Administration
FY 2001 Budget of \$2,583,254



STAFFING SUMMARY BY POSITION:

Planning:	FY 00	FY 01
Director of Planning & Code Administration	1.0	1.0
Urban Design Director	1.0	1.0
Senior Planner	1.0	0.0
Planner	3.0	4.0
Graphics Manager	1.0	1.0
Planning Analyst	1.0	1.0
Recording Secretary	1.0	1.0
Permit Analyst	1.0	1.0
Staff Assistant	1.0	1.0
Receptionist	1.0	1.0
Part-Time Personnel	3.1	3.1
Subtotal	15.1	15.1

Animal Control:	FY 00	FY 01
Senior Animal Control Officer	1.0	1.0
Animal Control Officer	1.0	1.0
Secretary	1.0	1.0
Employment Agreement Personnel	0.0	1.0
Part-Time Personnel	1.1	0.2
Subtotal	4.1	4.2

TOTAL:	FY 00	FY 01
Personnel	42.4	42.5

Code Administration:	FY 00	FY 01
Fire Marshall	1.0	1.0
Neighborhood Services Director	1.0	1.0
Permits and Inspections Director	1.0	1.0
Senior Plans Examiner	1.0	2.0
Senior Electrical Reviewer	1.0	1.0
Site Development Coordinator	1.0	1.0
Neighborhood Enhancement Coordinator	1.0	1.0
Plans Examiner	1.0	0.0
Construction Codes Inspector	3.0	3.0
Rental Housing Inspector	1.0	1.0
Office Manager	0.0	1.0
Administrative Secretary	1.0	0.0
Permit Analyst	3.0	3.0
Secretary	1.0	1.0
Employment Agreement Personnel	2.7	2.7
Part-Time Personnel	3.5	3.5
Subtotal	23.2	23.2

SERVICES PROVIDED:

This activity provides information to citizens and advises officials on zoning and development matters, and processes planning-related applications including, but not limited to, rezonings, text amendments, site development, and subdivision reviews. Staff is also responsible for adoption and revision of the City's Master Plan, promoting citizen participation, coordinating urban design projects and disseminating planning-based GIS throughout Planning and Code Administration.

FY WORK PLAN GOALS:

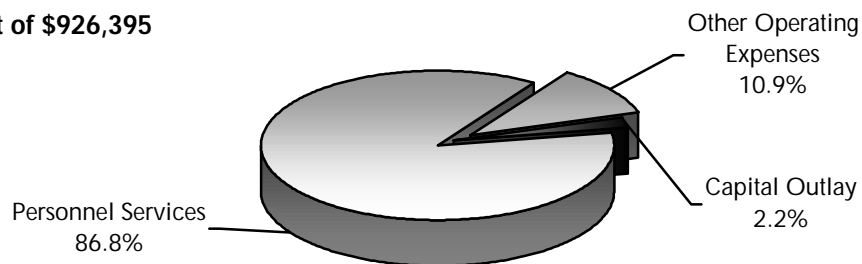
- Expand use of GIS
- Implement Olde Towne and Frederick Avenue Corridor Plans
- Implement traffic and transportation management strategies to improve the safety, structure and function of streets, transit, bikeways and sidewalks within the City

SIGNIFICANT CHANGES FOR FY 01:

- 222 - Photographic supplies decrease of \$9,000, transferred to IT in support of long term phase-in of new aerials.
- 730 - R&M/Machinery reduced by \$8,805 for actual cost associated with new copier.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$710,208	\$770,336	\$804,495	\$804,495
Other Operating Expenses	105,905	110,400	101,144	101,384
Capital Outlay	25,535	20,840	20,516	20,516
TOTAL	\$841,648	\$901,576	\$926,155	\$926,395

Planning
FY 2001 Budget of \$926,395



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Site Plans Received	97	120	120
Number of Passports Issued	2,450	3,000	3,800
Number of HAWP's Received	13	8	8

SERVICES PROVIDED:

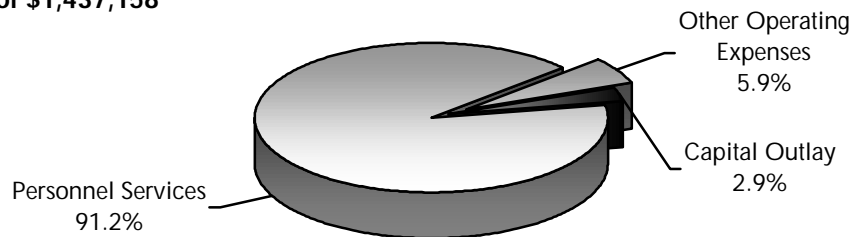
This activity is responsible for environmental and building safety on public and private sites via plans examination, bond administration, permit issuance, and inspection of safety and fire code aspects of building construction. In addition, this activity administers and enforces City codes regarding property maintenance, public nuisances, rental housing, and landlord-tenant relations.

FY WORK PLAN GOALS:

- Ensure safe living conditions for older housing stock
- Full implementation of Housing Rehabilitation Program
- Perform all inspections on same day request is made
- Update Road Code

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$1,204,620	\$1,203,095	\$1,310,323	\$1,310,323
Other Operating Expenses	66,450	80,665	84,787	84,787
Capital Outlay	36,370	48,430	42,048	42,048
TOTAL	\$1,307,440	\$1,332,190	\$1,437,158	\$1,437,158

Code Administration
FY 2001 Budget of \$1,437,158



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Number of Permits & Licenses Issued	4,187	4,000	4,000
Number of Inspection Requests Received	9,334	15,000	11,000
Number of CiviCall Complaints Received	1,032	916	1,300

SERVICES PROVIDED:

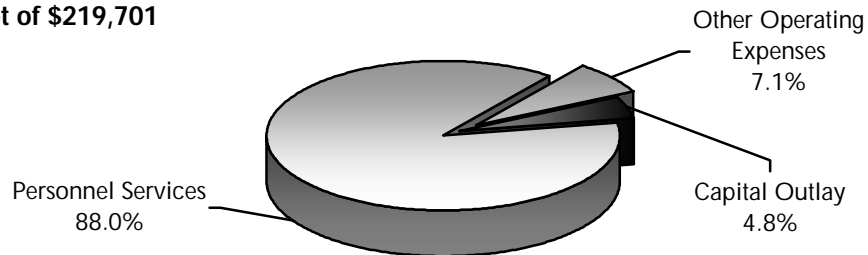
This activity is responsible for enforcing Animal Control Ordinances and promoting the humane treatment of all animals. Typical activities include the processing of animal licenses, sponsorship of rabies clinics, and community outreach.

FY WORK PLAN GOALS:

- Continue expanded Animal Education
- Develop inspection process/schedule to monitor commercial kennels
- Develop marketing brochures (for public distribution) to highlight Animal Control services

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$161,342	\$196,677	\$183,394	\$193,444
Other Operating Expenses	20,475	14,815	15,652	15,652
Capital Outlay	3,000	10,745	10,605	10,605
TOTAL	\$184,817	\$222,237	\$209,651	\$219,701

Animal Control
FY 2001 Budget of \$219,701



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Number of Licenses Issued	2,028	2,050	2,048
Number of Calls Received	1,265	1,200	1,328
Number of Bite Reports	61	50	72

POLICE DEPARTMENT OVERVIEW

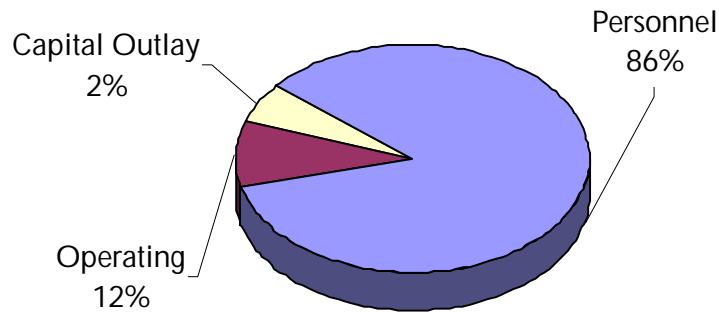
MISSION:

The Police Department's organization encompasses law enforcement, citizen assistance and homeless assistance, and senior citizen services. The Police Department responds to calls for service and patrols neighborhoods and commercial areas 365 days a year, 24 hours a day. Citizen service and homeless assistance provides assistance programs involving drug and alcohol treatment, emergency assistance and transitional shelter, transportation, medical treatment, counseling and other services for needy Gaithersburg homeless and other individuals and families. Senior citizen services offers adults 55 years of age and older activities and events to join in, such as workshops and classes, trips, exercise and fitness programs, and concerts; which are organized by city staff.

Budget Summary	Budgeted	Budgeted	Proposed	Adopted
	1998 - 99	1999 - 00	2000 - 01	2000 - 01
Police Department	344,162	3,007,719	3,055,632	3,055,632
Human Services	554,126	680,078	708,973	713,773
Homeless Assistance	236,439	234,719	255,311	255,311
TOTAL	\$ 1,134,727	\$ 3,922,516	\$ 4,019,916	\$ 4,024,716

POLICE DEPARTMENT OVERVIEW

Police Department
FY 2001 Budget of \$4,024,716



STAFFING SUMMARY BY POSITION:

Police:	FY 00	FY 01
Police Chief	1.0	1.0
Police Lieutenant	3.0	3.0
Police Sergeant	5.0	5.0
Master Police Officer	18.0	16.0
Senior Police Officer	3.0	5.0
Police Officer	6.0	6.0
Victim Advocate	1.0	1.0
Senior Police Services Aide	1.0	1.0
Police Services Aide	1.0	1.0
Employment Agreement	0.0	1.0
Part-Time Personnel	3.0	2.0
Subtotal	42.0	42.0

Homeless Assistance:	FY 00	FY 01
Homeless Advocate/Clinical Supervisor	1.0	1.0
Primary Counselor	1.0	1.0
Employment Agreement	2.0	2.0
Part-Time Personnel	1.5	1.5
Subtotal	5.5	5.5

TOTAL:	FY 00	FY 01
Personnel	51.1	51.1

Human Services:	FY 00	FY 01
Citizen Services Director	1.0	1.0
Citizen Services Program Manager	1.0	1.0
Employment Agreement	1.0	1.0
Part-Time Personnel	0.6	0.6
Subtotal	3.6	3.6

SERVICES PROVIDED:

The Police Department shares responsibility for police services with the Montgomery County Police, providing coverage 24 hours a day, 365 days a year. City police officers work very closely with neighborhood groups and businesses through the initiation of Problem-Oriented Policing (P.O.P.) Projects, which employ problem-solving techniques and strategies geared for the specific issues experienced by the community.

FY WORK PLAN GOALS:

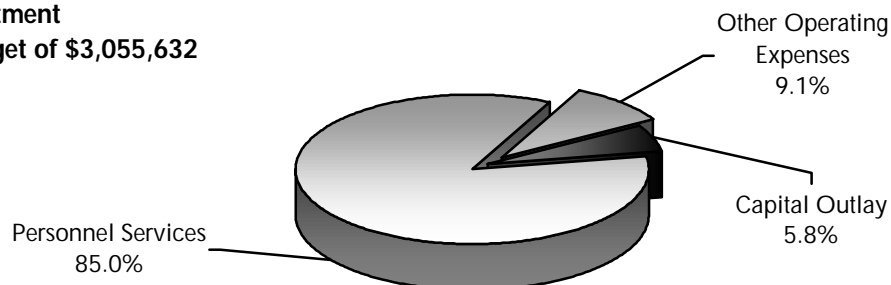
- Continue outreach to special needs communities
- Designate one officer to handle follow-up investigations
- Evaluate GHS School Resource Officer program

SIGNIFICANT CHANGES FOR FY 01:

- 224 - Operating Supplies increase due to ammunition, \$9,800 because of new officers hired and in school, depleting current supplies.
- 350 - Added Police physicals for FY 01. Requiring annual physicals for officers over 40 and biennial physicals for officers under 40 (\$13,000).
- 570 - Laundry & Uniforms decreased by \$39,450 due to the purchase of new uniforms unique to City officers in FY 00.
- 710 - Rental and Use increased \$8,000 for air-lease time for in-cruiser Mobile Data Terminals (MDT's).
- 960 - Vehicles & Equipment decreased \$70,500 to reflect three new cruisers purchased in FY 00. No new cruisers are requested in FY 01.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$2,333,860	\$2,462,884	\$2,598,420	\$2,598,420
Other Operating Expenses	245,580	295,170	279,459	279,459
Capital Outlay	195,433	249,665	177,753	177,753
TOTAL	\$2,774,873	\$3,007,719	\$3,055,632	\$3,055,632

Police Department
FY 2001 Budget of \$3,055,632



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Victim Advocate Contacts	0	1,273	1,300
Moving Violations Issued	3,250	5,017	6,000
Check On Patrol Requests	461	500	550
Calls for Service	22,861	21,000	22,000

SERVICES PROVIDED:

This activity provides the implementation and support of citizen assistance programs including drug and alcohol addiction treatment, emergency referral and resources, transitional shelter, and other services for City homeless and needy individuals and families. It also assists nonprofit organizations dedicated to working with youth and families. The City's CHARACTER COUNTS!, Multicultural Affairs, Volunteer Coordination, School Support Grants, Non-profit Grants, and Annual Youth Drug Prevention programs are also funded by this activity.

FY WORK PLAN GOALS:

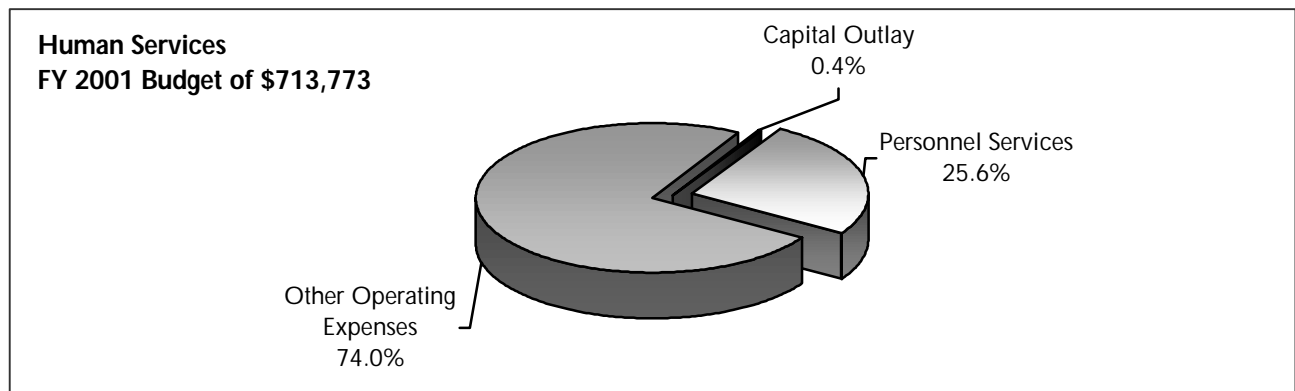
- Locate a choice of excellent diversity training programs for City staff

- With Montgomery Funders Group, administer Outcome Measures and Board Core Competencies trainings for non-profits to improve quality of services

SIGNIFICANT CHANGES FOR FY 01:

- 430 - Contributions, \$10,000 requested for Montgomery Organizational Development Group will be a one-time grant (with United Way, County, and City of Rockville). County DHHS will fund the group beginning in FY 02.
- 430 - Contributions, \$14,750 increase reflects additional funding for current and new City grants.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$160,693	\$178,873	\$182,561	\$182,561
Other Operating Expenses	473,345	499,860	523,667	528,467
Capital Outlay	0	1,345	2,745	2,745
TOTAL	\$634,038	\$680,078	\$708,973	\$713,773



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Percentage of successful graduates from DeSellum	82%	85%	85%
Grants Funded and Monitored	34	40	57

SERVICES PROVIDED:

This activity funds the Wells/Robertson House, transitional housing for homeless men and women who have undergone addiction treatment and want to break the cycle of homelessness. It also funds the Homeless Advocate, who gives referrals and assistance to people living on the streets. Federal, state, and county grants as well as contributions from the community fund a portion of this activity so that residents can be offered the amenities of a home while preparing themselves for clean and sober, independent living in the community.

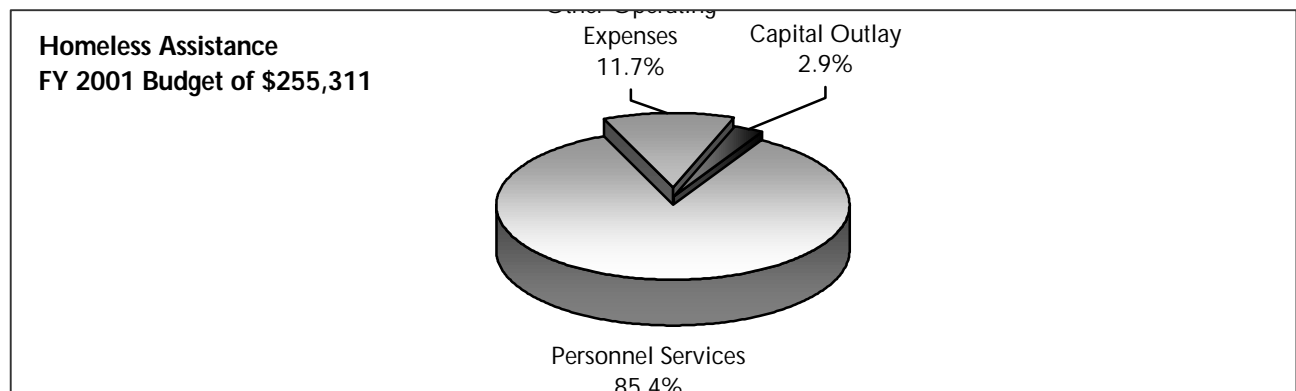
FY WORK PLAN GOALS:

- Apply for new HUD grant
- Work with Wells staff and IT to create databases that will allow computerization of all grant report information

SIGNIFICANT CHANGES FOR FY 01:

- 961 - Vehicles & Equipment Replacement increased \$5,000 to cover first year replacement cost of a new van.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$189,982	\$207,059	\$217,962	\$217,962
Other Operating Expenses	26,860	26,015	29,948	29,948
Capital Outlay	8,201	1,645	7,401	7,401
TOTAL	\$225,043	\$234,719	\$255,311	\$255,311



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Percentage of Successful Graduates from People in Wells/Robertson House via the Homeless	72% 10	55% 9	65% 9

PUBLIC WORKS DEPARTMENT OVERVIEW

MISSION:

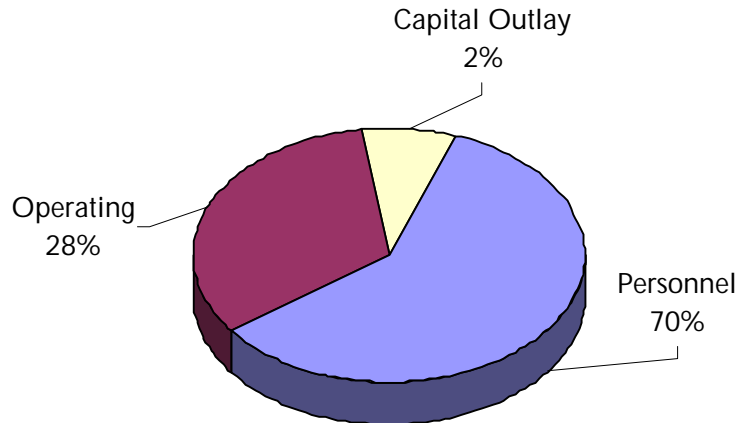
To improve the quality of life in the City, maintaining and preserving the City's infrastructure, parks and facilities in an attractive and safe condition. Provide quality and cost effective, high level of services to our customers.

Budget Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Facilities Management	\$ 194,480	\$ 406,432	\$ 366,939	\$ 366,938
Building & Grounds Maintenance	632,968	934,743	1,131,503	1,149,004
Traffic Control	152,936	167,869	187,282	187,282
Public Works Administration	425,674	451,177	511,754	511,754
Streets & Special Projects	517,131	711,970	754,620	754,620
Fleet Maintenance	228,697	335,199	350,501	350,500
Landscaping & Forestry	476,532	566,427	615,245	615,245
Mowing & Bulk Pick-Up	835,363	1,049,723	1,112,336	1,120,336
Recycling	205,612	224,990	242,432	242,432
Engineering Services	81,067	157,549	172,214	172,214
Street Lighting	332,177	392,500	395,500	395,500
Parks Maintenance Division	332,178	1,016,263	1,052,596	1,052,596
TOTAL	\$ 4,414,815	\$ 6,414,842	\$ 6,892,922	\$ 6,918,423

PUBLIC WORKS DEPARTMENT OVERVIEW

Public Works

FY 2001 Budget of \$6,918,421



STAFFING SUMMARY BY POSITION:

Facilities Management:	FY 00	FY 01
Facilities Maintenance Supervisor	1.0	1.0
Capital Projects Coordinator	1.0	1.0
Work Force Leader	1.0	1.0
Senior Public Service Worker	1.0	1.0
Public Service Worker	1.0	1.0
Subtotal	5.0	5.0

Building & Grounds Maintenance:	FY 00	FY 01
Custodian/ Maintenance Worker	2.0	2.0
Employment Agreement Personnel	2.2	2.2
Part-Time Personnel	1.0	1.0
Subtotal	5.2	5.2

Traffic Control:	FY 00	FY 01
Work Force Supervisor	1.0	1.0
Lead Public Service Worker	1.0	1.0
Part-Time Personnel	0.5	0.5
Subtotal	2.5	2.5

Public Works, Parks Maintenance & Engineering Administration :	FY 00	FY 01
Director of Public Works & Engineering	1.0	1.0
Traffic Engineering/asst. Director of Public Works	1.0	1.0
Public Services Superintendent	1.0	1.0
Asst. to the Director of Public Works & Engineering	0.0	1.0
Office Manager	1.0	1.0
Secretary	1.0	1.0
Subtotal	5.0	6.0

Streets & Special Projects:	FY 00	FY 01
General Supervisor	1.0	1.0
Work Force Supervisor	1.0	1.0
Heavy Equipment Operator	1.0	1.0
Work Force Leader	1.0	1.0
Lead Public Service Worker	1.0	1.0
Equipment Operator	1.0	1.0
Senior Public Service Worker	2.0	2.0
Employment Agreement Personnel	1.0	1.0
Part-Time Personnel	0.5	0.5
Subtotal	9.5	9.5

Fleet Maintenance:	FY 00	FY 01
General Supervisor	1.0	1.0
Lead Equipment Mechanic	1.0	1.0
Equipment Mechanic	2.0	2.0
Service Writer	1.0	1.0
SubTotal	5.0	5.0

Landscaping & Forestry:	FY 00	FY 01
General Supervisor	1.0	1.0
Work Force Supervisor	1.0	1.0
Work Force Leader	1.0	1.0
Lead Public Service Worker	2.0	2.0
Senior Public Service Worker	4.0	5.0
Part-Time Personnel	1.0	1.0
Subtotal	10.0	11.0

PUBLIC WORKS DEPARTMENT OVERVIEW

Mowing & Bulk Pickup:	FY 00	FY 01
General Supervisor	1.0	1.0
Work Force Supervisor	1.0	1.0
Lead Public Service Worker	1.0	1.0
Medium Equipment Operator	4.0	4.0
Equipment Operator	2.0	2.0
Senior Public Service Worker	5.0	5.0
Public Service Worker	2.0	2.0
Part-Time Personnel	3.5	3.5
Subtotal	19.5	19.5

Recycling:	FY 00	FY 01
Work Force Leader	1.0	1.0
Senior Public Service Worker	1.0	1.0
Part- Time Personnel	0.3	0.3
Subtotal	2.3	2.3

Engineering Services:	FY 00	FY 01
Engineering Technician	1.0	1.0
Employment Agreement Personnel	1.2	1.2
Subtotal	2.2	2.2

Parks Maintenance Division:	FY 00	FY 01
General Supervisor	1.0	1.0
Work Force Supervisor	1.0	1.0
Heavy Equipment Operator	1.0	1.0
Work Force Leader	1.0	1.0
Lead Public Service Worker	2.0	2.0
Medium Equipment Operator	1.0	1.0
Equipment Operator	2.0	2.0
Senior Public Service Worker	2.0	3.0
Junior Public Service Worker	1.0	1.0
Part-Time Personnel	2.6	2.6
Subtotal	14.6	15.6

TOTAL:	FY 00	FY 01
Personnel	80.7	83.8

SERVICES PROVIDED:

Facilities Management is part of the Department of Public Works, Parks Maintenance & Engineering. This activity area is responsible for the administration of the care and maintenance of all City buildings, including utilities, custodial service, routine maintenance and repair. This activity area monitors service contractors of all major equipment, coordinates all construction documents, and supervises the construction of all building Capital Improvement Projects. The Facilities Team is also involved in other projects such as undergrounding utilities and Olde Towne Lighting.

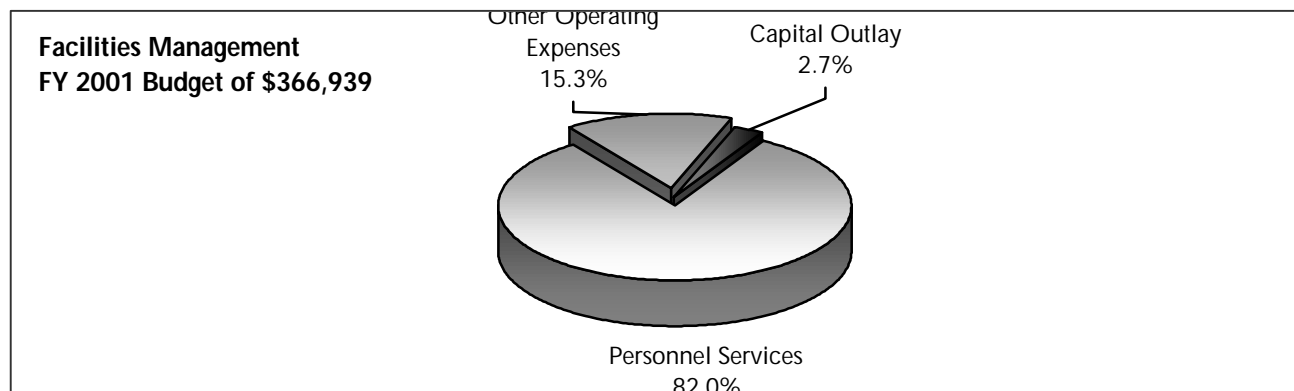
- Conduct effective preventive maintenance programs including timely inspection and servicing
- Maintain clean, attractive, safe, and sound facilities

SIGNIFICANT CHANGES FOR FY 01:

- 320 - Increased \$10,000 for Facility Planning.
- 500 - Utilities reduced \$10,000 to reflect actual need.
- 600 - Miscellaneous reduced \$21,000 to reflect actual need.
- 720 - R&M/Buildings reduced \$14,000 to reflect actual need.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$203,015	\$291,752	\$301,030	\$301,030
Other Operating Expenses	108,382	98,980	55,961	55,961
Capital Outlay	25,920	15,700	9,947	9,947
TOTAL	\$337,317	\$406,432	\$366,939	\$366,939



SERVICES PROVIDED:

This activity area involves the care and maintenance of the City Hall office building, including the Mayor and Council chambers. Day-to-day repairs and maintenance are provided by the Facilities staff.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

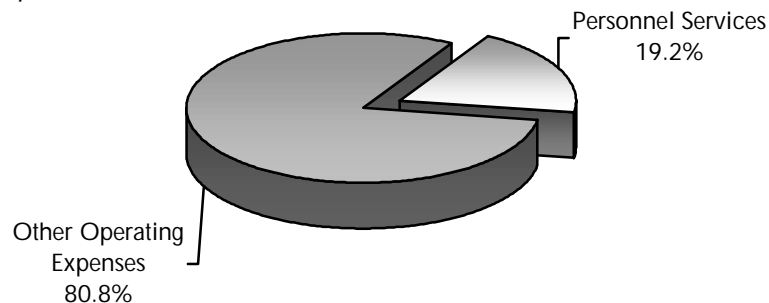
SIGNIFICANT CHANGES FOR FY 01:

- 720 - R&M/Buildings reduced \$7,090 to reflect actual need.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$26,874	\$26,194	\$27,092	\$27,092
Other Operating Expenses	119,000	124,290	114,080	114,080
Capital Outlay	0	0	0	0
TOTAL	\$145,874	\$150,484	\$141,172	\$141,172

Building & Grounds - City Hall
FY 2001 Budget of \$141,172



Performance Indicators

	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Custodial cost per square ft.	.48	\$1.39	\$2.14
Annual utilities costs per square ft.	\$1.18	\$1.39	\$1.45

SERVICES PROVIDED:

This activity area involves the care and maintenance of the City Police Station, including general operational costs such as utilities and custodial services. Routine preventive maintenance and repairs are provided by Facilities personnel.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

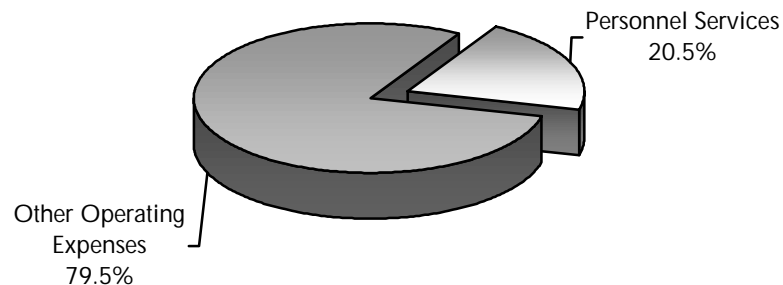
SIGNIFICANT CHANGES FOR FY 01:

- 720 - R&M/Buildings reduced \$6,800 to reflect actual need.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$9,150	\$9,699	\$10,282	\$10,282
Other Operating Expenses	35,100	47,450	39,950	39,950
Capital Outlay	3,500	0	0	0
TOTAL	\$47,750	\$57,149	\$50,232	\$50,232

Building & Grounds - Police Station
FY 2001 Budget of \$50,232



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	\$1.24	\$1.67	\$1.63
Annual custodial costs per square ft.	\$1.01	\$1.13	\$1.30

Public Works

153 - Building & Grounds - Public Service Facility

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Public Service Facility (800 Rabbitt Road). The Public Service Facility is used by Engineering, Public Works, Parks Maintenance, and Facilities Staff. Fleet maintenance and vehicle fueling are provided at

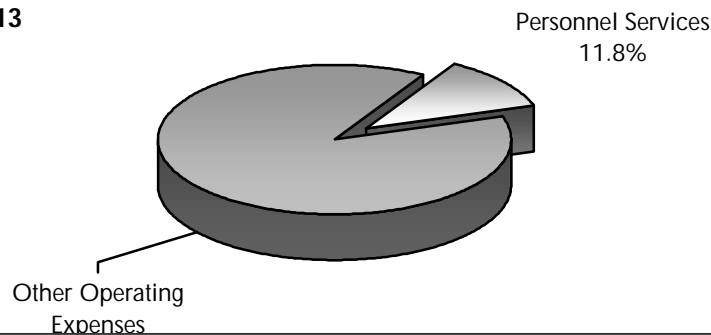
the facility for all City vehicles. Sand, salt, and road repair materials are stored at the site.

FY WORK PLAN GOALS:

- Replace emergency generator in this fiscal year

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$10,011	\$10,612	\$11,143	\$11,143
Other Operating Expenses	78,400	78,825	83,670	83,670
Capital Outlay	0	0	0	0
TOTAL	\$88,411	\$89,437	\$94,813	\$94,813

Building & Grounds - Public Service Facility
FY 2001 Budget of \$94,813



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	\$.85	.95	\$1.03
Annual custodial costs per square ft.	\$.29	\$.37	\$.46

SERVICES PROVIDED:

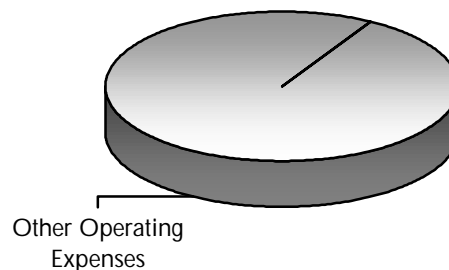
This activity area involves the care and maintenance of the City-owned historic Gaithersburg Train Station and Freight House, including utilities and repairs. Day-to-day repairs and routine maintenance are provided by the Facilities staff. Major maintenance and repairs are contracted to outside firms.

FY WORK PLAN GOALS:

- Maintain a clean, attractive safe, functional, and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	14,100	15,150	20,922	20,922
Capital Outlay	0	0	0	0
TOTAL	\$14,100	\$15,150	\$20,922	\$20,922

Building & Grounds - Train Station/Freight House
FY 2001 Budget of \$20,922



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	\$4.77	\$4.46	\$5.43

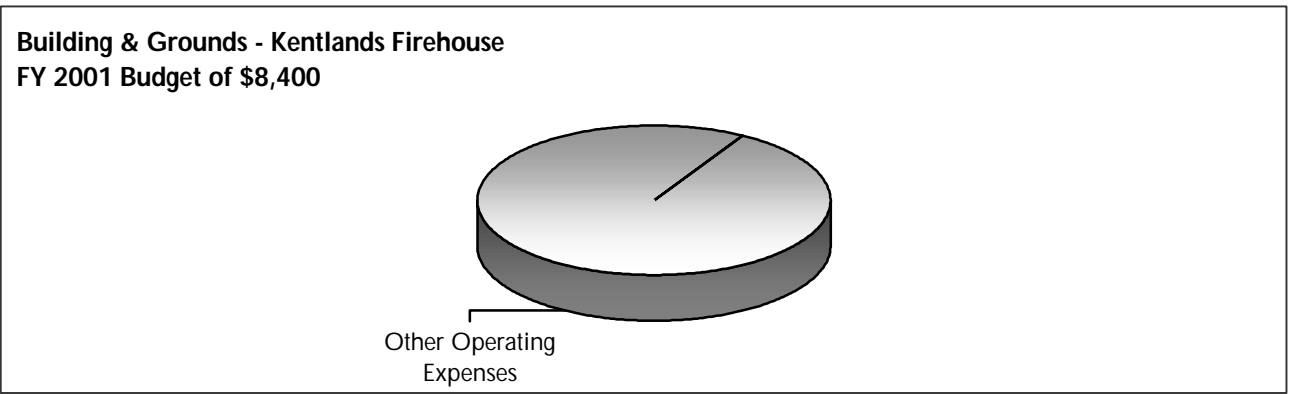
SERVICES PROVIDED:

This activity area involves the care and maintenance of the City-owned Kentlands Firehouse.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	8,400	10,550	8,400	8,400
Capital Outlay	0	0	0	0
TOTAL	\$8,400	\$10,550	\$8,400	\$8,400



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Annual utilities costs per square ft.	NA	\$1.17	\$.92

SERVICES PROVIDED:

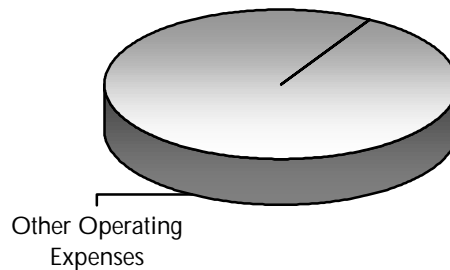
This activity area involves the care and maintenance of the City-owned Mills House, including the general cost to maintain and service mechanical and electrical equipment. The facility is currently leased and occupied by the Model Railroad Society.

FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize costly unplanned replacements

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	2,900	2,300	1,700	1,700
Capital Outlay	0	0	0	0
TOTAL	\$2,900	\$2,300	\$1,700	\$1,700

Building & Grounds - Mills House
FY 2001 Budget of \$1,700



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities cost per square ft.	\$.30	\$.36	\$.39

SERVICES PROVIDED:

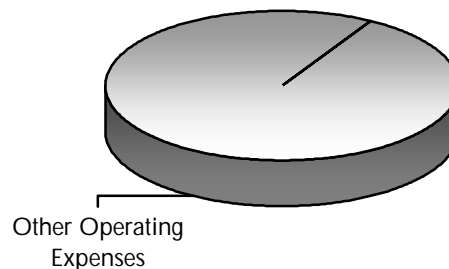
This activity area involves the care and maintenance of the Kentlands Mansion. The primary costs involve utilities, custodial, and building maintenance of the Mansion.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	71,650	78,910	75,510	75,510
Capital Outlay	0	0	0	0
TOTAL	\$71,650	\$78,910	\$75,510	\$75,510

Building & Grounds - Kentlands Mansion
FY 2001 Budget of \$75,510



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities cost per square ft.	\$1.25	\$1.04	\$1.52
Annual custodial costs per square ft.	\$2.02	\$1.98	\$2.96

SERVICES PROVIDED:

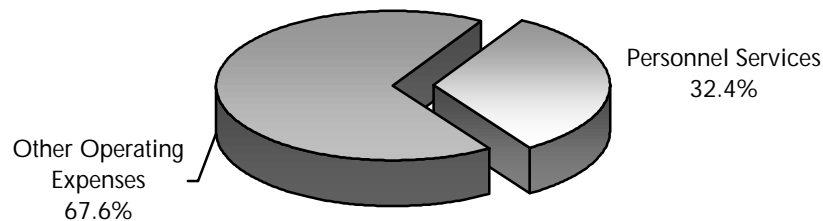
This activity area involves the care and maintenance of the Gaithersburg Upcounty Senior Center. The primary costs involve utilities, custodial and building maintenance of the Center.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$13,687	\$23,085	\$22,976	\$22,976
Other Operating Expenses	49,650	51,650	48,000	48,000
Capital Outlay	0	0	0	0
TOTAL	\$63,337	\$74,735	\$70,976	\$70,976

Building & Grounds - Senior Center
FY 2001 Budget of \$70,976



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities cost per square ft.	\$2.56	\$3.21	\$1.62
Annual cleaning costs per square ft.	\$1.39	\$2.61	\$3.15

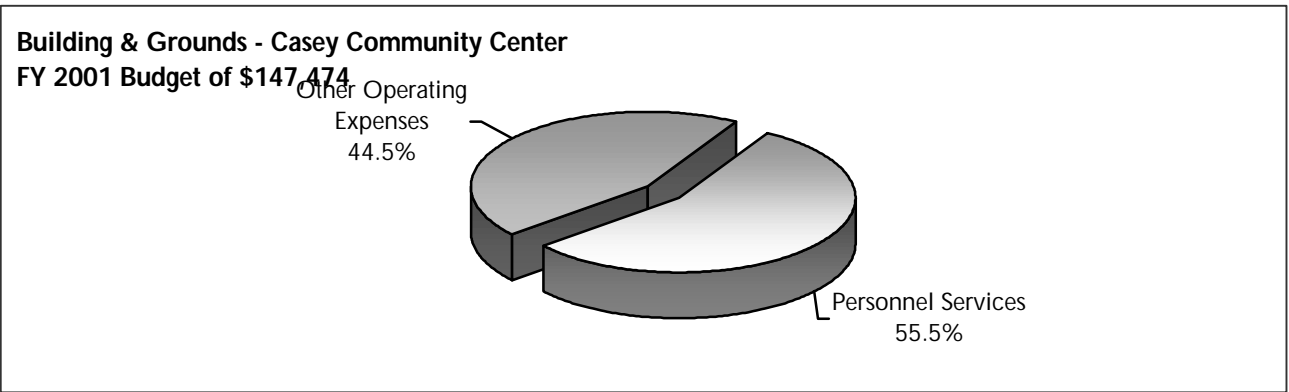
SERVICES PROVIDED:

This activity area involves the care and maintenance of the Casey Community Center. The primary costs involve utilities, custodial, and building maintenance of the center.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$72,911	\$79,008	\$81,844	\$81,844
Other Operating Expenses	51,800	58,660	65,630	65,630
Capital Outlay	0	0	0	0
TOTAL	\$124,711	\$137,668	\$147,474	\$147,474



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Annual utilities costs per square ft.	\$1.52	\$1.66	\$1.87
Annual custodial costs per square ft.	\$4.82	\$4.94	\$5.99

SERVICES PROVIDED:

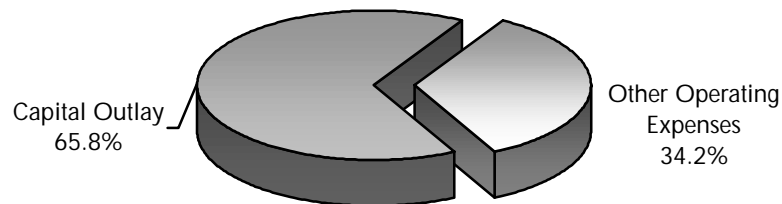
This activity area involves the care and maintenance of the Olde Towne Pavilion. The primary costs involve utilities and maintenance of the Pavilion.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	4,200	4,375	2,500	2,500
Capital Outlay	0	0	4,800	4,800
TOTAL	\$4,200	\$4,375	\$7,300	\$7,300

Building & Grounds - Olde Towne Pavilion
FY 2001 Budget of \$7,300



SERVICES PROVIDED:

This activity area involves the care and maintenance of the Activity Center. The primary costs are utilities, custodial, and building maintenance of the Center.

FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional and sound facility

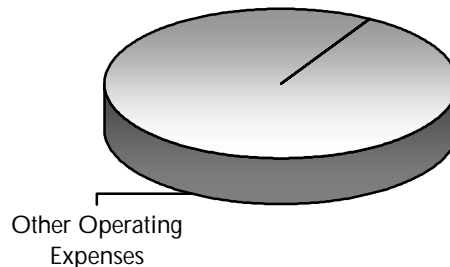
- Minimize disruption of services and avoid costly unplanned replacements

SIGNIFICANT CHANGES FOR FY 01:

- 363 - Contract cleaning increased \$17,500 to reflect expanded hours of operation.
- 500 - Utilities increased \$9,900 to reflect expanded hours of operation.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	198,550	196,450	206,640	224,140
Capital Outlay	0	0	0	0
TOTAL	\$198,550	\$196,450	\$206,640	\$224,140

Building & Grounds - Activity Center
FY 2001 Budget of \$224,140



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	\$.94	\$1.36	\$1.09
Annual custodial costs per square ft.	\$1.41	\$1.02	\$1.04

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Gaithersburg Cultural Arts Center. The primary costs involve utilities, custodial, and building maintenance of the Center. Since the facility will be under construction for the major part of this fiscal year, this is a six month budget.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

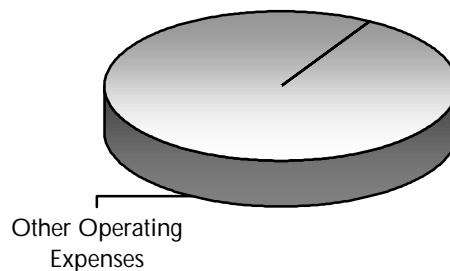
SIGNIFICANT CHANGES FOR FY 01:

- This budget reflects the first full year of operation for this new facility.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	13,200	10,250	59,595	59,595
Capital Outlay	0	0	0	0
TOTAL	\$13,200	\$10,250	\$59,595	\$59,595

Building & Grounds - Gaithersburg Arts Barn
FY 2001 Budget of \$59,595



SERVICES PROVIDED:

This activity area involves the care and maintenance of the Water Park at Bohrer Park at Summit Hall Farm. The primary costs involve utilities, custodial, and building maintenance of the facilities.

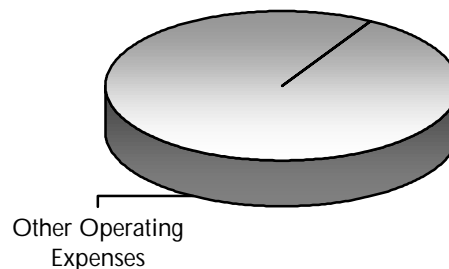
FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	88,825	90,385	85,625	85,625
Capital Outlay	0	0	0	0
TOTAL	\$88,825	\$90,385	\$85,625	\$85,625

Building & Grounds - Water Park at Bohrer Park at Summit Hall Farm

FY 2001 Budget of \$85,625



Public Works

168 - Building & Grounds - Miniature Golf

SERVICES PROVIDED:

This activity involves the maintenance of the Miniature Golf Course at Bohrer Park. This is a new activity this year. The facility was previously funded out of the Water Park budget

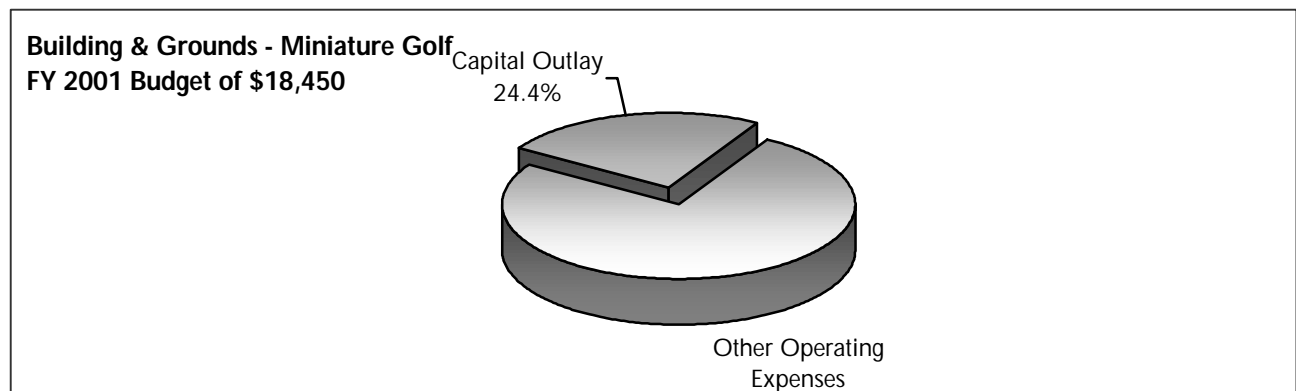
- Maintain a clean, attractive, safe and functional facility
- Minimize disruption of services and avoid costly unplanned replacements

FY WORK PLAN GOALS:

SIGNIFICANT CHANGES FOR FY 01:

- This is a new budget, previously shown in 167-Water Park.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	0	0	13,950	13,950
Capital Outlay	0	0	4,500	4,500
TOTAL	\$0	\$0	\$18,450	\$18,450



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs.	NA	NA	\$4,300

SERVICES PROVIDED:

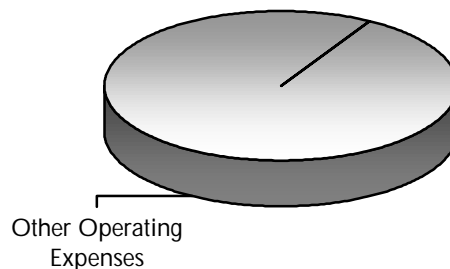
This activity area involves the care and maintenance of the City-owned Skate Park. This facility has not been built and is scheduled to be completed in FY 00. This is a new activity this year.

FY WORK PLAN GOALS:

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	0	5,400	2,625	2,625
Capital Outlay	0	0	0	0
TOTAL	\$0	\$5,400	\$2,625	\$2,625

Building & Grounds - Skate Park
FY 2001 Budget of \$2,625



Public Works

170 - Building & Grounds - Teen Center

SERVICES PROVIDED:

This activity area involves the care and maintenance of the East Side Teen Center. This is a new activity this year.

- FYWorkplanGoals

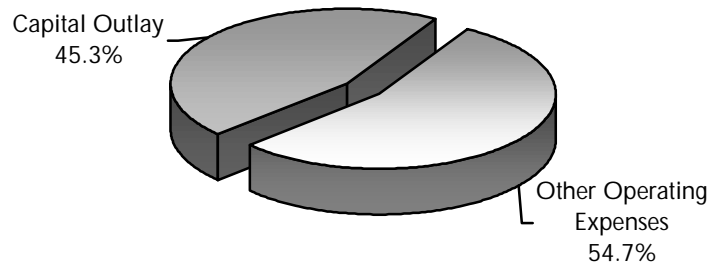
SIGNIFICANT CHANGES FOR FY 01:

- This is a new activity this year.

FY WORK PLAN GOALS:

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	0	0	18,510	18,510
Capital Outlay	0	0	15,300	15,300
TOTAL	\$0	\$0	\$33,810	\$33,810

Building & Grounds - Teen Center
FY 2001 Budget of \$33,810



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	NA	NA	\$1.70
Annual custodial costs per square ft.	NA	\$2.08	\$2.13

Public Works

175 - Building & Grounds - Parking Facility

SERVICES PROVIDED:

This activity area involves the care and maintenance of the Olde Towne parking facility. This facility is scheduled to be completed in FY 00. This is a new activity this year.

- Maintain a clean, attractive, safe, functional and sound facility
- Minimize disruption of services and avoid costly unplanned replacements

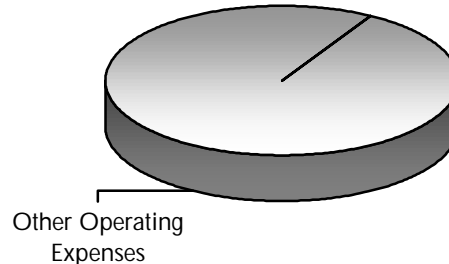
FY WORK PLAN GOALS:

SIGNIFICANT CHANGES FOR FY 01:

- Expected to be completed in FY 00, this is the first full year budget for this facility.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	0	11,500	106,260	106,260
Capital Outlay	0	0	0	0
TOTAL	\$0	\$11,500	\$106,260	\$106,260

Building & Grounds - Parking Facility
FY 2001 Budget of \$106,260



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Annual utilities costs per square ft.	NA	NA	\$.15
Annual custodial costs per square ft.	NA	\$.35	\$.18

SERVICES PROVIDED:

This activity provides services necessary to operate and maintain an integrated program of public safety and traffic control on City streets and parking facilities. The work includes the installation and repair of all types of regulatory, warning, and advisory street signs; the installation and maintenance of pavement markings; and the installation and maintenance of any other traffic control devices (T.C.D's) in the City street system.

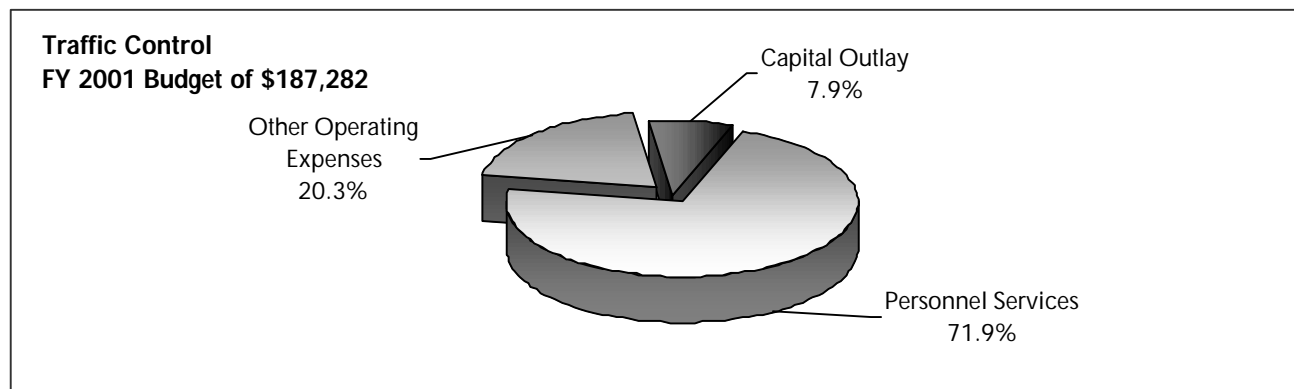
FY WORK PLAN GOALS:

- Continue sign post repainting/replacement program
- Improve process of placing traffic control signage in new communities
- Maintain signs and markings at a level consistent with the standards as set forth in the Manual on Uniform Traffic Control Devices (M.U.T.C.D.)

SIGNIFICANT CHANGES FOR FY 01:

- 961 - Veh. & Equip./Replacement increased \$10,780 to reflect current vehicles.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$121,158	\$127,929	\$134,593	\$134,593
Other Operating Expenses	35,900	35,980	37,950	37,950
Capital Outlay	4,340	3,960	14,739	14,739
TOTAL	\$161,398	\$167,869	\$187,282	\$187,282



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number/% of damaged "non-critical" TCD's repaired on within 5 working days			100%
Number/% of damaged "critical" TCD's repaired on same day of notification	100%	100%	100%
Linear Feet of Pavement re-marked on an annual basis	40,000	45,000	50,000

SERVICES PROVIDED:

This activity is responsible for the administration and management of all public works and parks programs. The activity also provides expertise to the City for traffic engineering, civil engineering, and maintenance activities. This activity includes preparation of specifications and bid documents for the procurement of all City vehicles and equipment.

FY WORK PLAN GOALS:

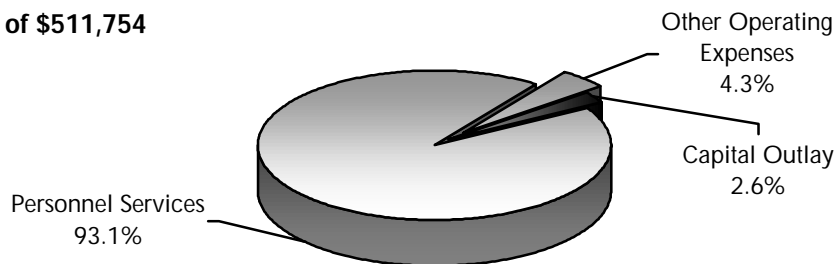
- Implement ISO 14000 program
- Implement recommendations from ongoing evaluations of natural resources and encourage the protection and enhancement of the environment
- Increase presence of mobile Speed Board in City communities
- Manage services that promote a clean, safe, and healthy environment
- Provide engineering support to other City Departments

SIGNIFICANT CHANGES FOR FY 01:

- Added one full time position, Assistant to the Director of Public Works.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$380,942	\$407,607	\$476,290	\$476,290
Other Operating Expenses	21,835	26,225	22,257	22,257
Capital Outlay	20,740	17,345	13,207	13,207
TOTAL	\$423,517	\$451,177	\$511,754	\$511,754

**Public Works Administration
FY 2001 Budget of \$511,754**



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of Plans/Submittals Reviewed	400	400	440
Number of neighborhood speed board "set-ups"	N/A	30	45
Number of Consulting Contracts Administered	6	6	7

SERVICES PROVIDED:

This activity provides for the maintenance of 79 miles of City streets. The annual program of street maintenance includes pavement, curb and gutter, sidewalk and storm drain repair. In addition, staff also works on many special projects in parks and other City properties.

FY WORK PLAN GOALS:

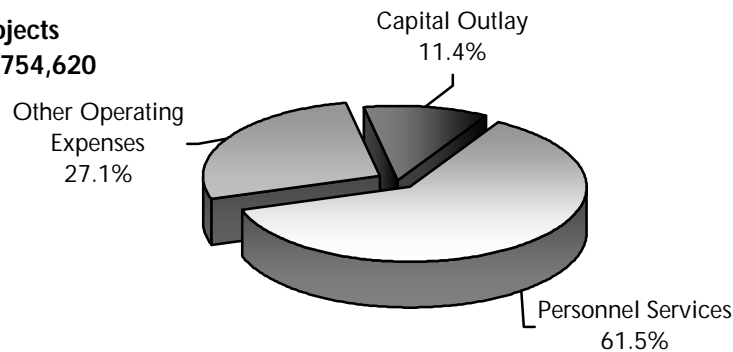
- Install benches and pads at bus stops on major thoroughfares
- Maintain streets (79 miles), curbs, gutters, aprons, sidewalks and handicapped ramps in a safe and dependable condition
- Maintain the City's investment in its infrastructure in a cost-effective manner

SIGNIFICANT CHANGES FOR FY 01:

- 360 - Misc. Prof. Services, added \$5,000 for a contract loader and operator to assist with snow removal in Olde Towne.
- 730 - R&M/Machinery reduced \$6,000, funds budgeted in 740 - R&M/Vehicles.
- 961 - Veh. & Equip./Replacement increased by \$17,520 to upgrade dump trucks and snow removal equipment to current industry standards.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$457,232	\$446,260	\$464,390	\$464,390
Other Operating Expenses	197,200	197,200	204,200	204,200
Capital Outlay	69,960	68,510	86,030	86,030
TOTAL	\$724,392	\$711,970	\$754,620	\$754,620

Streets & Special Projects
FY 2001 Budget of \$754,620



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Tons of Salt Used	1648	1200	1000
Tons of Asphalt Used for Road Repair	460	400	450
Number of Catch Basins Rebuilt	6	12	15
Linear feet of Curb & Gutter Repaired	4,750	4,220	4,750
Linear feet of Sidewalk Repaired	4,220	4,220	4,750

SERVICES PROVIDED:

This activity provides for the maintenance and repair of over 300 City vehicles and pieces of equipment. The annual program is designed to provide routine mechanical repairs on an as-needed basis as well as preventive maintenance to preserve the City's investment in its fleet.

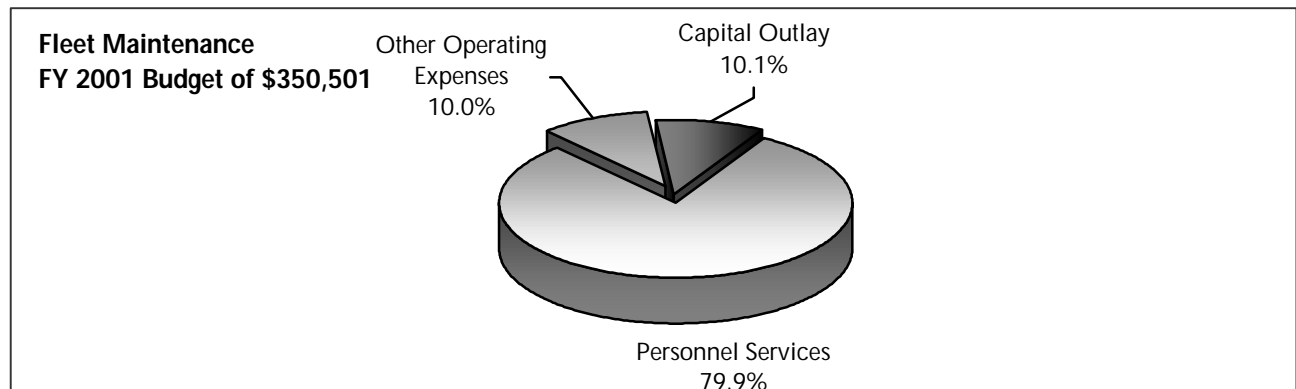
FY WORK PLAN GOALS:

- Assure that a dependable and safe fleet of City vehicles and equipment is maintained
- Promote use of the ISO 14001 Environmental Management System in our Fleet Maintenance Program
- Provide quality customer service to users of City vehicles and equipment

SIGNIFICANT CHANGES FOR FY 01:

- 951 - Approx. \$25,000 requested for 1) A/C machine; this machine is mandated for such repairs, 2) parts washer and filter recycler; both will help achieve ISO 14001 goals, 3) Work bench/parts storage.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$263,401	\$290,004	\$280,025	\$280,025
Other Operating Expenses	36,076	35,685	35,177	35,177
Capital Outlay	7,420	9,510	35,298	35,298
TOTAL	\$306,897	\$335,199	\$350,501	\$350,501



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number Pieces of Equipment Maintained	201	211	220
Number of Vehicles and Equipment Repaired	859	900	950
Number of Preventive Maintenance Services	360	380	400
Number of City Vehicles	129	148	160

SERVICES PROVIDED:

The landscaping crew is responsible for the care and maintenance of median landscaping and flower beds, landscaping in City parks, and special landscaping of grounds such as City Hall, Constitution Garden, the Train Station, and the Miniature Golf Course. The forestry crew is responsible for tree care throughout the City.

FY WORK PLAN GOALS:

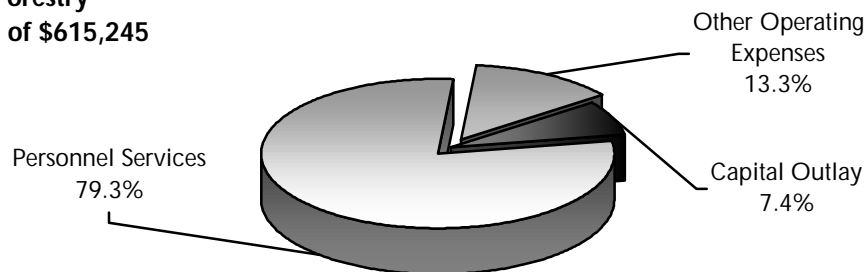
- Enhance the attractiveness of the City through landscaping of City facilities, street medians and rights-of-way
- Ensure health and safety of City trees
- Implement Millennium Garden plan
- Initiate a landscape maintenance program for upgraded sections of Route 355

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Full time Salaries increased to add one (1) Senior Public Service Worker to maintain a landscape inventory that has doubled over the past five years.
- 080 - Salaries, Overtime increased \$5,000 to meet increasing demands for watering, snow removal, and program support based on past usage.
- 090 - Salaries, Part Time increased \$13,660 for additional seasonal help to address the growing inventory of landscape sites.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$428,836	\$441,412	\$487,735	\$487,735
Other Operating Expenses	81,050	84,035	81,800	81,800
Capital Outlay	28,500	40,980	45,710	45,710
TOTAL	\$538,386	\$566,427	\$615,245	\$615,245

Landscaping & Forestry
FY 2001 Budget of \$615,245



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Square Yards of Landscaped Beds	25,192	30,000	32,000
Number of Trees Pruned	1,614	1,600	1,600
Number of Bulbs Planted	26,530	27,000	28,000
Flowers Planted	28,584	30,000	31,000
Cubic Yards of Mulch Placed	557	600	800

SERVICES PROVIDED:

This activity provides a variety of services including grass cutting, bulk pickup, leaf collection, street sweeping, litter pickup, and over-sized brush pickup. City personnel also pick up the City's own trash and refuse from the various municipal buildings and from bus stops and street litter baskets.

FY WORK PLAN GOALS:

- Improve turf quality in medians
- Provide attractive public rights-of-ways through mowing and litter pickup
- Provide monthly collection service to homeowners to collect items that private haulers will not accept
- Service litter receptacles, monitor public areas, and sweep streets on a routine basis

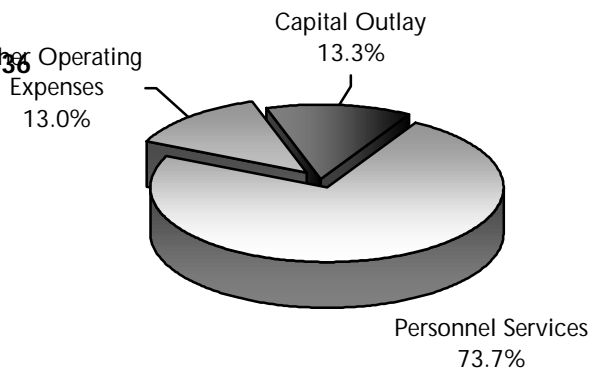
SIGNIFICANT CHANGES FOR FY 01:

- 080 - Salaries, Overtime increased \$10,100 based on past usage covering increased program support and snow removal.
- 090 - Salaries, Part Time increased \$21,075 reflecting an effort to off-set expanding responsibilities relating to the growing number of subdivisions.
- 360 - Misc. Prof. Services increased \$23,000 for contract mowing on Sam Eig and other selected areas.
- 710 - Rental & Use decrease of \$12,000 based on past usage.
- 740 - R&M/Vehicles increased to \$20,000 to reflect current vehicles and usage.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$756,069	\$770,813	\$825,466	\$825,466
Other Operating Expenses	118,600	119,600	137,600	145,600
	90,540			149,270
Capital Outlay		159,310	149,270	
TOTAL	\$965,209	\$1,049,723	\$1,112,336	\$1,120,336

Mowing & Bulk Pick-Up

FY 2001 Budget of \$1,120,336



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Tons of Yard Waste and Brush	734	900	1,000
Tons of Litter Picked Up	538	550	600
Tons of Bulk Pick-Up	552	600	650
Curb Miles Swept	2,601	2,800	3,000
Cubic Yards of Leaves Picked Up	8,047	8,200	8,300
Acres Mowed	1,132	1,200	1,200

SERVICES PROVIDED:

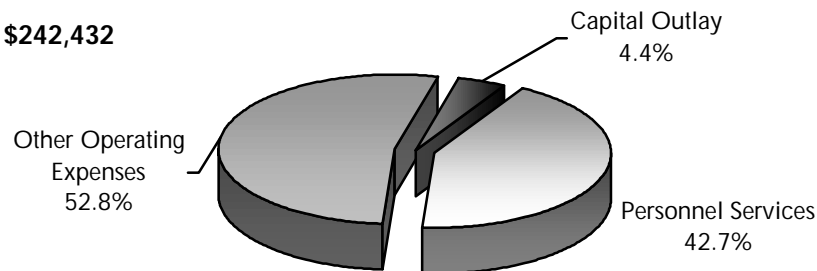
This activity provides for the curbside collection of co-mingled recyclables, cardboard, mixed paper, and newspaper by a private contractor. The activity also includes City staff and equipment to perform the following functions: administration and monitoring of the recycling contract, collection of yard waste (grass clippings, leaves, brush, and Christmas trees), and staffing of weekend drop-off centers for recycling. A separate fee is charged on the property tax bill for all single family and townhouses for recycling.

FY WORK PLAN GOALS:

- Continue to encourage participation of the curbside recycling program
- Encourage "preycling" and grass (source reduction) by City residents
- Promote recycling program for multi-family dwellings and for businesses

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$90,418	\$93,590	\$103,592	\$103,592
Other Operating Expenses	131,400	121,400	128,100	128,100
Capital Outlay	9,480	10,000	10,740	10,740
TOTAL	\$231,298	\$224,990	\$242,432	\$242,432

Recycling
FY 2001 Budget of \$242,432



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Tons of Paper (By Contract) removed from waste	1,500	1,650	1,725
Tons of Grass Clippings removed from waste stream	415	415	425
Tons of Commingled (By Contract) removed from	650	650	650
Tons of Brush removed from waste stream	300	315	330

SERVICES PROVIDED:

This activity is used for the administration of Public Works-related Capital Improvement Program (CIP) projects and the design of small projects including road, storm drain and park facilities projects. Consulting engineering design services may also be provided through this activity.

FY WORK PLAN GOALS:

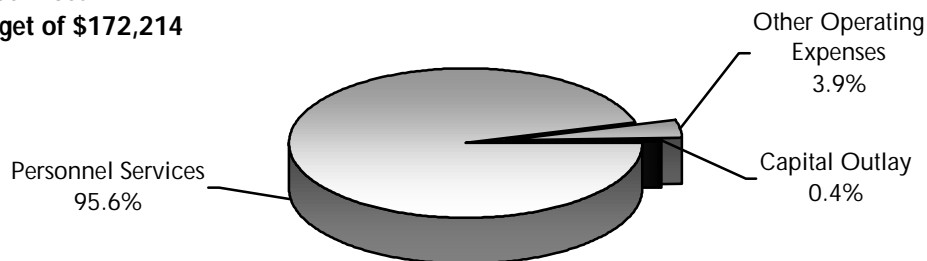
- Administer CIP projects related to the Public Works Department
- Apply for State funding for sidewalk program

SIGNIFICANT CHANGES FOR FY 01:

- 080 - Overtime increased to \$9,156 to reflect actual usage.

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$142,841	\$151,249	\$164,704	\$164,704
Other Operating Expenses	3,700	5,560	6,773	6,773
Capital Outlay	0	740	737	737
TOTAL	\$146,541	\$157,549	\$172,214	\$172,214

Engineering Services
FY 2001 Budget of \$172,214



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
State share of sidewalk funded through this activity	\$30,000	\$15,000	\$38,000
Number of Contracts Administered	5	9	10

SERVICES PROVIDED:

The City's street lighting program is designed to provide well-lighted streets and parking facilities through out the City and thereby increase pedestrian and vehicular safety, suppress crime, and increase street capacities. The program also includes lighting on the state highways within the City.

FY WORK PLAN GOALS:

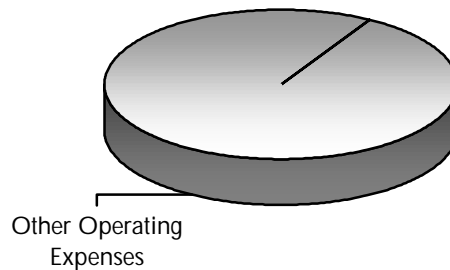
- Continue new light pole painting program
- Group replacement of lamps on a scheduled basis
- Improve service and reduce outage time
- Look into working with PEPCO to convert mercury vapor lights on wooden poles to high pressure sodium (through the CIP)
- Weekly inspection program to spot trouble areas (outages)

SIGNIFICANT CHANGES FOR FY 01:

- 500 - Utilities increased \$15,000 to reflect actual usage.
- 730 - R&M/Machinery, contract painting of light poles reduced \$10,000

Summary	Budgeted 1998 - 99	Budgeted 1999 - 00	Proposed 2000 - 01	Adopted 2000 - 01
Personnel Services	\$0	\$0	\$0	\$0
Other Operating Expenses	358,000	392,500	395,500	395,500
Capital Outlay	0	0	0	0
TOTAL	\$358,000	\$392,500	\$395,500	\$395,500

Street Lighting
FY 2001 Budget of \$395,500



Performance Indicators	Actual 1998 - 99	Budgeted 1999 - 00	Projected 2000 - 01
Number of total lights	3,150	3,425	3,600
Number of City Maintained Lights Converted to High Pressure Sodium (HPS)	50	500	0
Average Number of Reported Outages per week	15	12	9

SERVICES PROVIDED:

The Parks Maintenance Division is responsible for maintaining all grounds and facilities in 23 City parks. This division is also responsible for providing supporting services for the City's recreational programs and for other Parks and Recreation facilities.

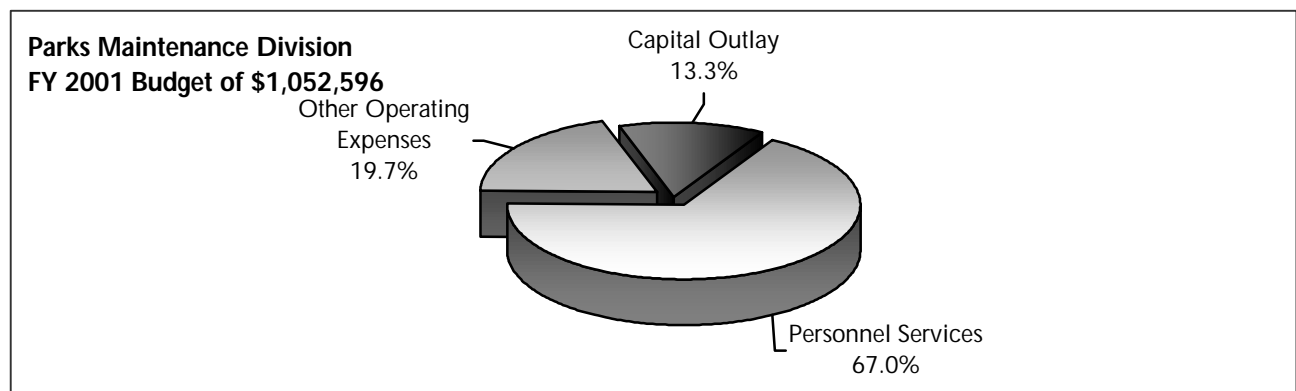
FY WORK PLAN GOALS:

- Complete major playground replacement projects
- Provide a routine maintenance schedule that keeps the parks clean and safe

SIGNIFICANT CHANGES FOR FY 01:

- 010 - Salaries, full time, increased due to addition of one (1) Senior Public Service Worker to address maintenance issues identified in the master plan.
- 090 - Salaries, part time, increase of \$17,039 in seasonal help to address maintenance issues in the Parks.
- 500 - Utilities decrease of \$5,000 based on actual usage.
- 600 - Miscellaneous decreased \$15,000 to reflect actual usage.
- 951 - Increased \$9,000 for updated playground equipment cost. Correcting coding between accounts 930 & 951.

Summary	Budgeted 1998 – 99	Budgeted 1999 – 00	Proposed 2000 – 01	Adopted 2000 – 01
Personnel Services	\$596,753	\$641,338	\$705,139	\$705,139
Other Operating Expenses	249,650	217,695	207,809	207,809
	144,500			139,648
Capital Outlay		157,230	139,648	
TOTAL	\$990,903	\$1,016,263	\$1,052,596	\$1,052,596



Performance Indicators	Actual 1998 – 99	Budgeted 1999 – 00	Projected 2000 – 01
Program Support (Man Hours)	8,810	10,000	10,000
Playground Equipment Maintenance (Man Hours)	1,240	2,000	2,500
Grass Mowing (Man Hours)	4,691	4,200	4,800
Developed Park Acreage	332	356	356
Ballfield Maintenance (Man Hours)	2,901	3,000	3,000

PERSONNEL SCHEDULE

FISCAL YEAR 2001

Position	Grade	FY 00 Total	Increase	Decrease	FY 01 Total
City Manager	30	1.0			1.0
Deputy City Manager	28	1.0		1.0	0.0
Chief of Police	26	1.0			1.0
Director of Finance & Administration	26	1.0			1.0
Director of Parks & Recreation	26	1.0			1.0
Director of Planning & Code Administration	26	1.0			1.0
Director of Public Works & Engineering	26	1.0			1.0
Assistant City Manager	24	1.0	1.0		2.0
Information Technology Director	24	1.0			1.0
Assistant Director of Parks & Recreation	21	1.0			1.0
Comptroller	21	1.0			1.0
Economic Development Director	21	1.0			1.0
Human Resources Director	21	1.0			1.0
Permits and Inspections Director	21	1.0			1.0
Police Lieutenant	21	3.0			3.0
Public Services Superintendent	21	1.0			1.0
Traffic Engineering/Asst. Director of Public Works	21	1.0			1.0
Urban Design Director	21	1.0			1.0
Facilities Maintenance Supervisor	20	1.0			1.0
Fire Marshal	19	1.0			1.0
Arts/Special Events Director	18	1.0			1.0
Business System Analyst	18	1.0			1.0
Capital Projects Coordinator	18	1.0			1.0
Citizen Services Director	18	1.0			1.0
Enterprise Director	18	1.0		1.0	0.0
Neighborhood Services Director	18	1.0			1.0
Network Analyst	18	1.0			1.0
Public Information Director	18	1.0			1.0
Recreation Program Director	18	1.0			1.0
Police Sergeant	17	5.0			5.0
Senior Plans Examiner	17	1.0	1.0		2.0
Assistant to the Director of Public Works & Eng.	16	0.0	1.0		1.0
Olde Towne Revitalization Coordinator	16	1.0		1.0	0.0
Quality Coordinator	16	1.0			1.0

PERSONNEL SCHEDULE

FISCAL YEAR 2001

Position	Grade	FY 00 Total	Increase	Decrease	FY 01 Total
Youth Services Director	18	1.0			1.0
Senior Electrical Reviewer	16	1.0			1.0
Senior Planner	16	1.0		1.0	0.0
Cable Program Producer	15	1.0			1.0
Community Facility Director	15	3.0	3.0		6.0
Cultural Arts Director	15	0.0	1.0		1.0
Planner	15	3.0			3.0
Programmer/Analyst	15	0.0	1.0		1.0
Recreation Sports Specialist	15	0.0	1.0		1.0
Senior Accountant	15	1.0			1.0
Site Development Coordinator	15	1.0			1.0
Aquatic Manager	14	1.0			1.0
Arts Council Director	14	1.0		1.0	0.0
Assistant to the City Manager	14	1.0		1.0	0.0
Citizen Services Program Manager	14	1.0			1.0
Environmental Specialist	14	0.0	1.0		1.0
Facility Program Specialist	14	1.0		1.0	0.0
Arts Barn Program Specialist	14	0.0	1.0		1.0
General Supervisor	14	5.0			5.0
Grants Administrator	14	0.0	1.0		1.0
Graphics Manager	14	1.0			1.0
Homeless Advocate/Clinical Supervisor	14	1.0			1.0
Master Police Officer	14	18.0		2.0	16.0
Neighborhood Enhancement Coordinator	14	1.0			1.0
Plans Examiner	14	1.0		1.0	0.0
Recreation Program Supervisor	14	10.0		2.0	8.0
Cable Program Director	13	1.0			1.0
Engineering Technician	13	1.0			1.0
Public Information Specialist	13	1.0			1.0
Senior Animal Control Officer	13	1.0			1.0
Senior Police Officer	13	3.0	2.0		5.0

PERSONNEL SCHEDULE

FISCAL YEAR 2001

Position	Grade	FY 00 Total	Increase	Decrease	FY 01 Total
Administrative Assistant	12	2.0			2.0
Construction Codes Inspector	12	3.0			3.0
Information Technology Technician	12	1.0		1.0	0.0
Lead Equipment Mechanic	12	1.0			1.0
Planning Analyst	12	1.0			1.0
Police Officer	12	6.0			6.0
Primary Counselor	12	1.0			1.0
Animal Control Officer	11	1.0			1.0
Equipment Mechanic	11	2.0			2.0
Work Force Supervisor	11	5.0			5.0
Accounting Technician	10	2.0			2.0
Heavy Equipment Operator	10	2.0			2.0
Human Resources Associate	10	1.0			1.0
Office Manager	10	3.0	1.0		4.0
Recording Secretary	10	1.0			1.0
Recreation Facility Supervisor	10	1.0		1.0	0.0
Rental Housing Inspector	10	1.0			1.0
Senior Police Services Aide	10	1.0			1.0
Victim Advocate	10	1.0			1.0
Executive Secretary	9	0.0	1.0		1.0
Work Force Leader	9	5.0			5.0
Administrative Secretary	8	5.0		3.0	2.0
Lead Public Service Worker	8	7.0			7.0
Medium Equipment Operator	8	5.0			5.0
Police Services Aide	8	1.0			1.0
Recreation Assistant	8	0.0	1.0		1.0
Service Writer	8	1.0			1.0
Equipment Operator	7	5.0			5.0
Graphics Artist	7	1.0			1.0
Graphics Specialist	7	1.0			1.0
Permit Analyst	7	4.0			4.0
Secretary	6	3.0			3.0

PERSONNEL SCHEDULE

FISCAL YEAR 2001

Position	Grade	FY 00 Total	Increase	Decrease	FY 01 Total
Senior Public Service Worker	6	15.0	2.0		17.0
Staff Assistant	5	3.0			3.0
Public Service Worker	4	3.0			3.0
Receptionist	4	4.0		1.0	3.0
Custodian/Maintenance Worker	2	2.0			2.0
Junior Public Service Worker	1	1.0			1.0
Total Full - Time Employees		202.0	11.0	9.0	204.0
Total Employment Agreement Employees (FTE)		21.3	2.0		23.3
Total Part-Time Employees (FTE)	114.4		5.1		119.5

PROPOSED SCHEDULE OF SALARY RANGES

FISCAL YEAR 2001

Pay Range	Minimum	Maximum	Pay Range
1	18,164	26,882	1
2	19,072	28,226	2
3	20,025	29,638	3
4	21,027	31,120	4
5	22,079	32,676	5
6	23,182	34,310	6
7	24,342	36,025	7
8	25,559	37,827	8
9	26,837	39,718	9
10	28,443	42,101	10
11	30,153	46,134	11
12	31,962	48,904	12
13	33,879	51,837	13
14	35,914	54,947	14
15	38,067	58,245	15
16	40,352	61,739	16
17	42,774	65,444	17
18	45,340	69,370	18
19	48,060	73,532	19
20	49,983	76,473	20
21	51,981	82,131	21
22	55,111	85,418	22
23	56,225	88,835	23
24	58,473	92,387	24
25	60,812	96,082	25
26	63,244	99,923	26
27	65,773	103,922	27
28	68,404	108,079	28
29	71,141	112,403	29
30	73,988	116,899	30



CURRENT CIP BUDGET INDEX

FISCAL YEAR 2001

PROJECT NAME	PROJECT NUMBER	FY 2001 BUDGET	PAGE NUMBER
CITY HALL	70-2 (001)	(500,000)	
STREET LIGHTING	71-2 (003)	\$50,000	
PUBLIC SERVICE FACILITY	72-2 (004)	\$75,000	
PEDESTRIAN AND BIKE PATHWAYS	72-3 (005)	\$0	
SIDEWALKS & HANDICAPPED RAMPS	79-3 (030)	\$75,000	
OLDE TOWNE REVITALIZATION	79-5 (012)	\$0	
PROPERTY ACQUISITION AND RENOVATION	81-4 (016)	\$1,300,000	
STORMWATER MANAGEMENT AND STORM DRAINAGE	82-1 (018)	\$0	
LANDSCAPE IMPROVEMENT	82-3 (019)	\$80,000	
STREET RESURFACING	83-1 (020)	\$500,000	
BOHRER PARK AT SUMMIT HALL FARM	83-2 (021)	\$0	
BLOHM PARK	85-3 (028)	\$0	
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS	86-2 (301-315)	\$279,000	
LATITUDE OBSERVATORY AND SCIENCE CENTER	86-3 (037)	\$60,000	
RECREATION COURTS RENOVATION	87-3 (042)	\$40,000	
STREET RECONSTRUCTION	91-3 (056)	\$50,000	
GAITHERSBURG ARTS BARN	91-5 (058)	\$100,000	
AMERICANS WITH DISABILITIES ACT	92-1 (064)	\$148,000	
TRAFFIC CALMING AND SIGNALIZATION	92-2 (065)	\$50,000	
TECHNOLOGY PROJECTS	93-1 (069)	\$375,000	
BALLFIELD PROJECTS	93-2 (070)	\$0	
NORTH SUMMIT AVENUE/PARK AVENUE REDEVELOPMENT	94-1 (072)	\$0	
VICTORY FARM PARK	97-2 (007)	\$0	
FACILITIES PROJECTS	98-1 (075)	\$85,000	
WINTER LIGHTS	98-2 (076)	\$20,000	
LAKELANDS PARK	98-3 (077)	\$1,400,000	
ART IN PUBLIC PLACES	98-4 (078)	\$60,000	
GAITHERSBURG AQUATIC CENTER	98-5 (079)	\$10,000	
TRANSIT ENHANCEMENTS	98-7 (081)	\$30,000	
NORTH FREDERICK AVENUE CORRIDOR PLAN IMPLEMENTATION	99-1 (082)	\$50,000	
CITY ENTRANCE FEATURES AND SIGNS	99-2 (083)	\$40,000	
OLDE TOWNE PARK BELL TOWER	99-4 (085)	\$0	
NEIGHBORHOOD AMENITIES PROGRAM	99-6 (087)	\$50,000	
SCHOOL PLAYGROUND MATCH PROGRAM	99-7 (088)	\$0	
WEST DIAMOND AVENUE SECTOR PROGRAM	00-1 (090)	\$3,830,000	
CASEY COMMUNITY CENTER RENOVATIONS	00-2 (091)	\$100,000	
WEST SIDE TEEN CENTER	00-3 (092)	\$70,000	
RENOVATION/IMPROVEMENTS OF EXISTING PARKS	00-4 (093)	\$0	
SKATE PARK	00-5 (094)	\$0	
WELLS ROBERTSON HOUSE ADDITION	01-1 (101)	\$300,000	
KENTLANDS MANSION BUILDING ENVELOPE RESTORATION	01-2 (102)	\$97,600	
MALCOLM KING PARK IMPROVEMENTS	01-3 (103)	\$100,000	
WEST SIDE DRIVE ACTIVITY CENTER	01-4 (104)	\$30,000	
KENTLANDS FIREHOUSE	02-1 (201)	\$0	
CONTINGENCY AND FUTURE PROJECTS	00-0 (099)	\$390,000	
CITY OF GAITHERSBURG - SUMMARY TOTALS		\$9,344,600	

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: City Hall

PROJECT NUMBER: 70-2 (001) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 4,811,102

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 3,753,263

UNENCUMBERED AS OF: 4/01/00 \$ 1,057,839

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$4,611,102	\$200,000	\$0					\$4,811,102
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED Funds			\$(500,000)					\$(500,000)
TOTAL	\$4,611,102	\$200,000	\$(500,000)	0	0	0	0	\$4,311,102

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$20,000					\$20,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$140,000					\$140,000
FURNITURE & EQUIPMENT								0
TOTAL	\$3,717,499	\$35,764	\$160,000	0	0	0	0	\$3,913,263

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$893,603	\$1,057,839	\$397,839	\$397,839	\$397,839	\$397,839	\$397,839	\$397,839

Description:

Coordinator: Jim Arnoult

FY 00 funding supported minor renovations to the third floor of City Hall (\$25,000). FY 01 funding will support modification to audio-visual and sound systems in the Council Chambers and HVAC upgrade in City Hall (\$160,000). \$500,000 will be transferred from this project to Lakelands Park, 98-3 (077).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Street Lighting

PROJECT NUMBER: 71-2 (003) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 1,206,406

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 1,005,448

UNENCUMBERED AS OF: 4/01/00 \$ 200,958

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$1,006,406	\$200,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,456,406
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED Funds								
TOTAL	\$1,006,406	\$200,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$1,456,406

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM							\$75,000	\$75,000
CONSTRUCTION			\$200,000	\$60,000	\$25,000	\$25,000	\$25,000	\$335,000
FURNITURE & EQUIPMENT								0
TOTAL	\$902,118	\$103,330	\$200,000	\$60,000	\$25,000	\$25,000	\$100,000	\$1,415,448

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$104,288	200,958	50,958	40,958	65,958	90,958	40,958	40,958

Description:

Coordinator: Ollie Mumpower

This project provides funding for new streetlights in areas with inadequate lighting as well as the upgrading and relamping of existing lights. New lights are proposed for Firehouse Lane (\$12,000) in the Kentlands in FY 01. New lights are proposed throughout Bennington (\$200,000) in FY 01. FY 02-05 funding supports future projects as well as the relamping of all City owned lights in FY 05 (\$75,000).

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Public Service Facility

PROJECT NUMBER: 72-2 (004) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 2,912,532

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 2,871,484

UNENCUMBERED AS OF: 4/01/00 \$ 41,048

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$2,912,532	0	\$75,000	\$70,000	\$70,000	\$70,000	\$70,000	\$3,267,532
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$2,912,532	0	\$75,000	\$70,000	\$70,000	\$70,000	\$70,000	\$3,267,532

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.						\$20,000		\$20,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$75,000	\$85,000	\$70,000	\$65,000	\$70,000	\$3,236,484
FURNITURE & EQUIPMENT								
TOTAL	\$2,870,284	\$1,200	\$75,000	\$85,000	\$70,000	\$85,000	\$70,000	\$3,256,484

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$42,248	\$41,048	\$41,048	\$26,048	\$26,048	\$11,048	\$11,048	\$11,048

Description:

Coordinator: Robert E. Peeler

FY 01 funding supports replacement of the emergency generator (\$75,000); FY 02 funding supports an addition to the salt storage shed (\$50,000) and a new oil recycling building (\$35,000); FY 03 funding supports a covered storage facility for seasonal equipment (\$40,000) and new facility security system (\$30,000) and FY 04 funding supports design (\$20,000) and partial funding for a new truck/car wash (\$65,000). FY 05 completes the funding for the new truck/car wash (\$70,000).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Pedestrian and Bike Pathways

PROJECT NUMBER: 72-3 (005) CATEGORY: Recreation

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 315,500

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 242,253

UNENCUMBERED AS OF: 4/01/00 \$ 73,247

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$290,500	\$25,000	0	\$50,000	\$50,000	\$50,000	\$50,000	\$515,500
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$290,500	\$25,000	0	\$50,000	\$50,000	\$50,000	\$50,000	\$515,500

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM			\$45,000	\$69,500	\$50,000	\$50,000	\$50,000	\$264,500
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$197,727	\$44,526	\$45,000	\$69,500	\$50,000	\$50,000	\$50,000	\$506,753

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$92,773	\$73,247	\$28,247	\$8,747	\$8,747	\$8,747	\$8,747	\$8,747

Description:

Coordinator: Walter DeBord
Eric Soter

FY 00 funding supported pathway improvements at Newport Estates (\$35,000) and Robertson Park (\$10,000), to be constructed in FY01. Funding in FY 02 supports a handicap accessible path system at Kelly Park (\$39,500). Funding is also provided over the next five years to implement the bikeways and pedestrian master plan.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Sidewalks & Handicapped Ramps

PROJECT NUMBER: 79-3 (030) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 595,500

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 535,762

UNENCUMBERED AS OF: 4/01/00 \$ 59,738

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$545,500			\$50,000	\$50,000	\$50,000	\$50,000	\$745,500
STATE FUNDS			\$25,000					\$25,000
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS		\$50,000	\$50,000					\$100,000
TRANSFERRED								0
TOTAL	\$545,500	\$50,000	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000	\$870,500

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$75,000	\$75,000	\$50,000	\$50,000	\$50,000	\$300,000
FURNITURE & EQUIPMENT								0
TOTAL	\$491,023	\$44,739	\$75,000	\$75,000	\$50,000	\$50,000	\$50,000	\$835,762

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$54,477	\$59,738	\$59,738	\$34,738	\$34,738	\$34,738	\$34,738	\$34,738

Description:

Coordinator: Jim Arnoult

FY 00 funding supported sidewalk construction along MD124 near the I-270 Park and Ride (\$21,539) and along MD 117 from Longdraft to Firstfield Road (\$50,000). The MD 117 project between Longdraft and Firstfield Road will receive 50% state funding. FY 01 funding supports sidewalk construction along MD 117 between Bureau Dr. and I-270 (\$100,000). This project will be built with escrow funds from a developer. FY 02 and FY 03 support sidewalks along Great Seneca Highway (\$100,000). The GSH project may be eligible for 50% state matching funds.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Olde Towne Revitalization

PROJECT NUMBER: 79-5 (012) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 2,898,939

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 1,554,963

UNENCUMBERED AS OF: 4/01/00 \$ 1,343,975

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS			0	\$500,000	\$500,000	\$500,000	\$500,000	\$2,000,000
STATE FUNDS				\$500,000				\$500,000
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$6,491,271	\$(3,592,332)	0	\$1,000,000	\$500,000	\$500,000	\$500,000	\$5,398,939

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM				\$1,000,000	\$500,000	\$500,000	\$500,000	\$2,500,000
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$1,566,943	\$(11,980)	0	\$1,000,000	\$500,000	\$500,000	\$500,000	\$4,054,963

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$4,924,327	\$1,343,976	\$1,343,976	\$1,343,976	\$1,343,976	\$1,343,976	\$1,343,976	\$1,343,976

Description:

Coordinator: Tony Tomasello

Funds are earmarked for implementation of the Olde Towne Plan for Gaithersburg as developed in the September 1995 design charette. \$500,000 in state funding identified in FY 02 is not yet secured. If the funding is not approved it is expected that the corresponding utility project will not be constructed. City funding in the out years is identified for streetscape projects along Summit and West Diamond Avenues (\$500,000). \$1,000,000 of the FY 2000 unencumbered balance will be used for property acquisition associated with the West Diamond Avenue extension.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Property Acquisition

PROJECT NUMBER: 81-4 (016) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$12,015,544

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$10,954,790

UNENCUMBERED AS OF: 4/01/00 \$ 1,060,754

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$13,765,544		\$1,300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$16,065,544
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED		\$(1,750,000)						\$(1,750,000)
TOTAL	\$13,765,544	\$(1,750,000)	\$1,300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$14,315,544

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND			\$1,300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$2,300,000
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$10,960,190	\$(5,400)	\$1,300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$13,254,790

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$2,805,354	\$1,060,754	\$1,060,754	\$1,060,754	\$1,060,754	\$1,060,754	\$1,060,754	\$1,060,754

Description:

Coordinator: David B. Humpton

This CIP is used to purchase property for public use as the need arises. Potential acquisition of new parks/open space is identified in the City's Parks and Recreation Master Plan. \$1,300,000 in FY 01 funds are designated for park property in Lakelands.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Stormwater Management and Storm Drainage

PROJECT NUMBER: 82-1 (018) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 2,930,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 2,514,600

UNENCUMBERED AS OF: 4/01/00 \$ 415,400

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$2,830,000	\$100,000	0	\$150,000	\$150,000	\$150,000	\$150,000	\$3,530,000
STATE FUNDS				\$600,000	\$150,000	\$150,000	\$150,000	\$1,050,000
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS				\$250,000				\$250,000
TRANSFERRED								
TOTAL	\$2,830,000	\$100,000	0	\$1,000,000	\$300,000	\$300,000	\$300,000	\$4,830,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$183,000	\$50,000				\$233,000
LAND								
SITE IMPROV. UTIL & SWM			\$75,000	\$1,050,000	\$300,000	\$300,000	\$300,000	\$2,025,000
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$2,248,611	\$265,989	\$258,000	\$1,100,000	\$300,000	\$300,000	\$300,000	\$4,772,600

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$581,389	\$415,400	\$157,400	\$57,400	\$57,400	\$57,400	\$57,400	\$57,400

Description:

Coordinator: Jim Arnoult

This project includes the design and construction of new stormwater management (SWM) facilities, renovation of existing management/drainage facilities, and stabilization of stream channels. FY 00 funding supported design of SWM facilities at Christman Pond (\$50,000), and construction of the Victory Farm SWM facility (\$215,989). FY 01 funding supports a city wide stream evaluation (\$50,000), preparation of an inventory of private SWM structures (\$25,000), design and retrofit for the Woodlands Hills SWM (\$50,000) and design and installation of water quality structures for the Public Works yard and City Hall parking lot (\$75,000). FY 02 funding supports reconstruction of the Christman Pond (\$400,000), construction of the Brighton Wier (\$500,000), which is currently in design phase, and construction of the Woodland hills SWM (\$200,000). The schedule for construction of these projects may be adjusted depending on the availability of state funds.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Landscape Improvement

PROJECT NUMBER: 82-3 (019) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 734,233

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 719,068

UNENCUMBERED AS OF: 4/01/00 \$ 15,165

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$684,233	\$50,000	\$35,000	\$35,000	\$50,000	\$50,000	\$50,000	\$954,233
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$45,000	\$45,000				\$90,000
TRANSFERRED								0
TOTAL	\$684,233	\$50,000	\$80,000	\$80,000	\$50,000	\$50,000	\$50,000	\$1,044,233

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM			\$80,000	\$80,000	\$50,000	\$50,000	\$50,000	\$310,000
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$692,512	\$26,556	\$80,000	\$80,000	\$50,000	\$50,000	\$50,000	\$1,029,068

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$(8,279)	\$15,165	\$15,165	\$15,165	\$15,165	\$15,165	\$15,165	\$15,165

Description:

**Coordinator: Walter DeBord
Mark Kober**

This project includes funds for landscape projects on City-owned properties and County and State right of ways as planned by the City Beautification Committee and the Public Works Landscape Team. Tree plantings in public right of ways, in City parks, and in partnerships with schools, homeowner associations, and businesses are funded through this account. Funds in this account will be used for tree inventories and landscape improvements on Muddy Branch Road. FY 01 and FY 02 funding (\$45,000) is supported from Developer's Escrow for afforestation.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Street Resurfacing

PROJECT NUMBER: 83-1 (020) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 7,634,929

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 7,613,749

UNENCUMBERED AS OF: 4/01/00 \$ 21,180

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$7,006,000	\$500,000	\$500,000	\$500,000	\$500,000	\$400,000	\$400,000	\$9,806,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED		\$128,929						\$128,929
TOTAL	\$7,006,000	\$628,929	\$500,000	\$500,000	\$500,000	\$400,000	\$400,000	\$9,934,929

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$475,000	\$475,000	\$475,000	\$375,000	\$375,000	\$2,175,000
FURNITURE & EQUIPMENT								
TOTAL	\$7,006,000	\$607,749	\$500,000	\$500,000	\$500,000	\$400,000	\$400,000	\$9,913,749

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$0	\$21,180	\$21,180	\$21,180	\$21,180	\$21,180	\$21,180	\$21,180

Description:

Coordinator: Jim Arnoult

This project is a preventative maintenance program that provides for resurfacing city streets. Settled or deteriorated curb and gutter and sidewalks are also replaced on streets selected for resurfacing. The FY 00 program (\$535,000) will resurface streets in Diamond Farm townhouse community, Washingtonian Towns, Greens of Warther and Warther. Diamond Farm and Washingtonian Towns will be paying for work on HOA property (not included above). Sidewalk and handicapped ramp replacement along MD355 was also provided in FY 00 by extending our FY 99 contract. The FY 01 program will support resurfacing Brookes Avenue, portions of Park Avenue, Travis Avenue, and various streets in West Riding and Relda Square.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Bohrer Park at Summit Hall Farm

PROJECT NUMBER: 83-2 (021) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$11,702,885

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$11,526,207

UNENCUMBERED AS OF: 4/01/00 \$ 176,678

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$12,047,885	\$(345,000)		\$50,000	\$50,000	\$50,000	\$50,000	\$11,902,885
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$12,047,885	\$(345,000)	0	\$50,000	\$50,000	\$50,000	\$50,000	\$11,902,885

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$20,000	\$25,000				\$45,000
LAND								0
SITE IMPROV. UTIL & SWM			\$40,000					\$40,000
CONSTRUCTION			\$40,000		\$50,000	\$50,000	\$50,000	\$190,000
FURNITURE & EQUIPMENT								0
TOTAL	\$11,440,575	\$85,632	\$100,000	\$25,000	\$50,000	\$50,000	\$50,000	\$11,801,207

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$607,310	\$176,678	\$76,678	\$101,678	\$101,678	\$101,678	\$101,678	\$101,678

Description:

Coordinator: Michele McGleish

Existing funds will be used in FY 01 to evaluate parking lot and exterior building lighting (\$10,000), restripe the parking lot to add additional spaces (\$15,000), plan and design expansion of pavilion restroom facilities (\$10,000), relocate the volleyball court (\$40,000). In FY 02 the Master Plan will be updated to consider the historic farm component (\$25,000). Future funding will be determined following evaluation and planning work scheduled for FY 01 and FY 02.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Blohm Park

PROJECT NUMBER: 85-3 (028) CATEGORY: Recreation/Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 425,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 238,332

UNENCUMBERED AS OF: 4/01/00 \$ 186,668

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$425,000	\$0						\$425,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$425,000	\$0	\$0	\$0	\$0	\$0	\$0	\$425,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$15,000					\$15,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$165,000					\$165,000
FURNITURE & EQUIPMENT								
TOTAL	\$48,863	\$189,469	\$180,000	\$0	\$0	\$0	\$0	\$418,332

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$376,137	\$186,668	\$6,668	\$6,668	\$6,668	\$6,668	\$6,668	\$6,668

Description:

Coordinator: Jim Arnoult

FY 01 funding will support construction of the Travis Avenue playground (\$180,000). The playground is currently being designed and will be ready for bid in late FY 00 or early FY 01. The project should be completed in FY 01 if acceptable bids are obtained.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Community Development Block Grant Projects

PROJECT NUMBER: 86-2 (301-315) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 2,595,501

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 2,323,719

UNENCUMBERED AS OF: 4/01/00 \$ 271,782

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$1,758,501							\$1,758,501
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS	\$558,000	\$279,000	\$279,000	\$279,000	\$279,000	\$279,000	\$279,000	\$2,232,000
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$2,316,501	\$279,000	\$279,000	\$279,000	\$279,000	\$279,000	\$279,000	\$3,990,501

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$71,850	\$279,000	\$279,000	\$279,000	\$279,000	\$1,187,850
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$207,150					\$207,150
FURNITURE & EQUIPMENT								0
TOTAL	\$1,962,467	\$361,252	\$279,000	\$279,000	\$279,000	\$279,000	\$279,000	\$3,718,719

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$354,034	\$271,782	\$271,782	\$271,782	\$271,782	\$271,782	\$271,782	\$271,782

Description:

Coordinator: Louise Kauffmann

FY 01 funds will be used to renovate the Casey Community Center for ADA compliance (\$207,150), pay administrative costs for City staff (\$30,000), public service funds for the Director of the Ed Bohrer Parent Resource Center (\$34,000) and eviction prevention through the Upper Montgomery Assistance Network (\$7,850).

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Latitude Observatory and Science Center

PROJECT NUMBER: 86-3 (037) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 143,268

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 143,022

UNENCUMBERED AS OF: 4/01/00 \$ 246

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$143,268		\$60,000	\$100,000				\$303,268
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$143,268	0	\$60,000	\$100,000	0	0	0	\$303,268

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$60,000					\$60,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION				\$100,000				\$100,000
FURNITURE & EQUIPMENT								0
TOTAL	\$143,022	0	\$60,000	\$100,000	0	0	0	\$303,022

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$246	\$246	\$246	\$246	\$246	\$246	\$246	\$246

Description:

**Coordinator: Michele McGleish
Patricia A. Patula**

The Parks and Recreation Master Plan calls for creation of a pocket park at this site. In FY 01 funding (\$60,000) supports planning and design. FY 02 construction funding is (\$100,000). This will involve demolishing the current house on the property and replacing it with a picnic shelter, an interpretive kiosk and signage that explains the history and purpose of the site. Coordination with Olde Towne museum consortium is recommended.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Recreation Courts Renovation

PROJECT NUMBER: 87-3 (042) CATEGORY: Recreation

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 379,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 250,729

UNENCUMBERED AS OF: 4/01/00 \$ 128,271

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$369,000	\$10,000	\$40,000	\$50,000	\$50,000	\$35,000	\$35,000	\$589,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$369,000	\$10,000	\$40,000	\$50,000	\$50,000	\$35,000	\$35,000	\$589,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM			\$125,000	\$75,000	\$54,500	\$35,000	\$35,000	\$324,500
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$239,608	\$11,121	\$125,000	\$75,000	\$54,500	\$35,000	\$35,000	\$575,229

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$129,392	\$128,271	\$43,271	\$18,271	\$13,771	\$13,771	\$13,771	\$13,771

Description:

**Coordinator: Walter DeBord
Laura Sarno**

Current funding will support replacement of the electrical room and fencing at Diamond Farms Park (\$75,000) and overlays of one tennis court at Diamond Farms Park and one tennis court at Green Park (\$50,000). Funding in FY 02 will support replacement of the tennis court lighting and fencing at Morris Park and resurfacing at Morris Park (\$75,000). Future funding will be used to resurface other recreation courts as annual evaluations dictate.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Street Reconstruction

PROJECT NUMBER: 91-3 (056) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 629,766

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 267,443

UNENCUMBERED AS OF: 4/01/00 \$ 362,323

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$1,258,695		\$50,000	\$500,000	\$500,000	\$500,000	\$500,000	\$3,308,695
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED	\$(500,000)	\$(128,929)						\$(628,929)
TOTAL	\$758,695	\$(128,929)	\$50,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,679,766

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.				\$100,000	\$50,000	\$100,000	\$50,000	\$300,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$400,000		\$850,000		\$850,000	\$2,100,000
FURNITURE & EQUIPMENT								0
TOTAL	\$200,443	\$67,000	\$400,000	\$100,000	\$900,000	\$100,000	\$900,000	\$2,667,443

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$558,252	\$362,323	\$12,323	\$412,323	\$12,323	\$412,323	\$12,323	\$12,323

Description:

Coordinator: Jim Arnoult

Funds in the amount of \$128,929 were transferred to CIP 83-1, Street Resurfacing, in FY 00. Final design of the Meem Avenue and Chestnut Street reconstruction will be completed in FY 00 or early FY 01 and bid for construction (estimated cost \$400,000). Actual reconstruction will be completed in FY 01. Future projects include Water Street, East Diamond Avenue and North Summit Avenue. Funding in FY 02 supports design of one or more of these projects followed by construction in FY 03.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Gaithersburg Arts Barn

PROJECT NUMBER: 91-5 (058) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 2,438,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 2,435,780

UNENCUMBERED AS OF: 4/01/00 \$ 2,220

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$1,685,000	\$753,000	\$100,000					\$2,538,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$1,685,000	\$753,000	\$100,000	\$0	\$0	\$0	\$0	\$2,538,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$33,000					\$33,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT			\$30,000					\$30,000
TOTAL	\$887,808	\$1,547,972	\$63,000	\$0	\$0	\$0	\$0	\$2,498,780

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$797,192	\$2,220	\$39,220	\$39,220	\$39,220	\$39,220	\$39,220	\$39,220

Description:

Coordinator: Dave Baseheart
Jim Arnoult

FY 00 and 01 funding supports construction of the GCAC (\$37,000), A/E fees (\$33,000) and furnishings (\$30,000).

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Americans with Disabilities Act

PROJECT NUMBER: 92-1 (064) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 300,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 230,867

UNENCUMBERED AS OF: 4/01/00 \$ 69,133

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$300,000		\$223,000	\$30,000	\$30,000	\$30,000	\$30,000	\$643,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED			\$(75,000)					\$(75,000)
TOTAL	\$300,000	0	\$148,000	\$30,000	\$30,000	\$30,000	\$30,000	\$568,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$200,000	\$30,000	\$30,000	\$30,000	\$30,000	\$320,000
FURNITURE & EQUIPMENT								0
TOTAL	\$196,878	\$33,989	\$200,000	\$30,000	\$30,000	\$30,000	\$30,000	\$550,867

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$103,122	\$69,133	\$17,133	\$17,133	\$17,133	\$17,133	\$17,133	\$17,133

Description:

Coordinator: Jim Arnoult

FY 01 funding is for ADA renovations to Morris Park facilities (\$180,000), transfer of (\$75,000) for ADA portion of the Wells-Robertson (01-1) addition, and (\$20,000) for unidentified ADA expenses.
FY 02 – 05 funding supports unidentified expenses.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Traffic Calming and Signalization

PROJECT NUMBER: 92-2 (065) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 367,536

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 279,887

UNENCUMBERED AS OF: 4/01/00 \$ 87,649

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$317,536	\$50,000						\$367,536
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
TRANSFERRED								0
TOTAL	\$317,536	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$617,536

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$70,000	\$65,000	\$20,000	\$20,000	\$20,000	\$195,000
FURNITURE & EQUIPMENT								0
TOTAL	\$277,211	\$2,676	\$70,000	\$65,000	\$20,000	\$20,000	\$20,000	\$474,887

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$40,325	\$87,649	\$67,649	\$52,649	\$82,649	\$112,649	\$142,649	\$142,649

Description:

Coordinator: Ollie Mumpower

This project is used for installing traffic calming measures and also for the construction of school flashers or new signals. Traffic calming improvements are proposed for Bennington (\$15,000), Woodland Hills (\$23,000), and Washingtonian Woods (\$27,000) in FY 00 – 01. Traffic calming improvements in the Historic District are being considered for FY 02. Funding is from traffic/transit escrow account.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Technology Projects

PROJECT NUMBER: 93-1 (069) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 813,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 523,183

UNENCUMBERED AS OF: 4/01/00 \$ 289,817

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$563,000	\$250,000	\$75,000	\$250,000	\$250,000	\$100,000	\$100,000	\$1,588,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$300,000					\$300,000
TRANSFERRED								0
TOTAL	\$563,000	\$250,000	\$375,000	\$250,000	\$250,000	\$100,000	\$100,000	\$1,888,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT			\$452,760	\$413,000	\$264,000	\$93,000		\$1,222,760
TOTAL	\$520,504	\$2,679	\$452,760	\$413,000	\$264,000	\$93,000	0	\$1,745,943

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$42,496	\$289,817	\$212,057	\$49,057	\$35,057	\$42,057	\$142,057	\$142,057

Description:

Coordinator: Barry Smith

This project includes funding for significant technology related projects such as enterprise software applications and network infrastructure. FY 01 funding will primarily support the implementation of a Mobile Data Terminal pilot for the Police department (\$105,760), web and touch-tone functionality for Planning and Code and Parks and Recreation (\$80,000), handheld deployment for Planning and Code (\$60,000), and upgrade of the Payroll/HR system to the new financial system vendor product line (\$100,000). Additional projects total \$107,000 (including some grant-funded projects).

Pending projects for FY 02-04 include a radio system upgrade in accordance with the system to be deployed by Montgomery County, as well as a new records management system for the Police.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Ballfield Projects

PROJECT NUMBER: 93-2 (070) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 389,314

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 298,286

UNENCUMBERED AS OF: 4/01/00 \$ 91,028

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$290,000			\$75,000	\$50,000	\$35,000	\$35,000	\$485,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED	\$99,314							\$99,314
TOTAL	\$389,314	0	0	\$75,000	\$50,000	\$35,000	\$35,000	\$584,314

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM			\$80,000	\$80,000	\$25,000	\$35,000	\$35,000	\$255,000
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$286,709	\$11,577	\$80,000	\$80,000	\$25,000	\$35,000	\$35,000	\$553,286

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$102,605	\$91,028	\$11,028	\$6,028	\$31,028	\$31,028	\$31,028	\$31,028

Description:

Coordinator: Walter DeBord

FY 00 and FY 01 funding supports lighting improvements at Morris Park (\$52,000) and the replacement of bleachers and scoreboards at various parks (\$28,000). FY 02 funding supports lighting improvements at Robertson Park (\$80,000). FY 03-04 funding supports future projects.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: North Summit Avenue / Park Avenue Re-development

PROJECT NUMBER: 94-1 (072) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 85,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 85,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$150,000							\$150,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED	\$(65,000)							\$(65,000)
TOTAL	\$85,000	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000

Description:

Coordinator: David B. Humpton

Funding to support redevelopment of the Park Avenue area.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Victory Farm Park

PROJECT NUMBER: 97-2 (007) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 40,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 40,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$40,000			\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$40,000	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM				\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000

Description:

Funding supports planning and design of a future City park.

Coordinator: Michele McGleish

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Facilities Project

PROJECT NUMBER: 98-1 (075) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 328,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 312,888

UNENCUMBERED AS OF: 4/01/00 \$ 15,112

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$228,000	\$100,000	\$85,000	\$156,000	\$100,250	\$100,300	\$100,000	\$869,550
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$228,000	\$100,000	\$85,000	\$156,000	\$100,250	\$100,300	\$100,000	\$869,550

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$15,000					\$15,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$85,000	\$156,000	\$100,250	\$100,300	\$100,000	\$541,550
FURNITURE & EQUIPMENT								0
TOTAL	\$217,820	\$95,068	\$100,000	\$156,000	\$100,250	\$100,300	\$100,000	\$869,438

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$10,180	\$15,112	\$112	\$112	\$112	\$112	\$112	\$112

Description:

Coordinator: Robert E. Peeler

This project provides for systematic replacement of structural, mechanical, electrical and building envelope components on City owned facilities at the end of the projected useful life expectancy of the respective components. In FY 01 funding supports engineering assessment and design for roof replacement at the Public Services Facility (\$15,000), replacement of HVAC equipment at the Public Services Facility (\$30,000), replacement of HVAC equipment at City Hall (\$4,000), and replacement of the Teen Center roof (\$8,500). FY 02 funding supports replacement of the roof at the Public Service Facility (\$90,000) and rehabilitation/replacement of Public Works shop doors (\$20,000). Balance in FY 02 (\$46,000) for unidentified projects.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Winter Lights

PROJECT NUMBER: 98-2 (076) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 60,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 60,000

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$50,000	\$10,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$120,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$50,000	\$10,000	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$120,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT			\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$60,000
TOTAL	\$49,745	\$10,255	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	\$120,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$255	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Description:

Coordinator: Michele McGleish

Funding \$20,000 for new light displays, additional street pole decorations and electrical improvements.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Lakelands Park

PROJECT NUMBER: 98-3 (077) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 100,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 100,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS		\$100,000	\$900,000	\$1,500,000	\$2,000,000	\$2,500,000	\$2,500,000	\$9,500,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED			\$500,000					\$500,000
TOTAL		\$100,000	\$1,400,000	\$1,500,000	\$2,000,000	\$2,500,000	\$2,500,000	\$10,000,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$150,000					\$150,000
LAND								
SITE IMPROV. UTIL & SWM			\$1,350,000					\$1,350,000
CONSTRUCTION				\$1,500,000	\$2,000,000	\$2,500,000	\$2,500,000	\$8,500,000
FURNITURE & EQUIPMENT								
TOTAL			\$1,500,000	\$1,500,000	\$2,000,000	\$2,500,000	\$2,500,000	\$10,000,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$100,000	\$0	\$0	\$0	\$0	\$0	\$0

Description:

Coordinator: Michele McGleish

Funding in FY 01 supports planning, design, site work and construction of Phase One at the park (\$1,500,000). Future funding is associated with Phase Two – development of an indoor recreation facility.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Art in Public Places

PROJECT NUMBER: 98-4 (078) CATEGORY: Recreation / Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 106,509

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 77,085

UNENCUMBERED AS OF: 4/01/00 \$ 29,424

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$50,000	\$25,000	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$335,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED	\$23,732	\$7,777						\$31,509
TOTAL	\$73,732	\$32,777	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$366,509

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$260,000
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION								
FURNITURE & EQUIPMENT								
TOTAL	\$38,519	\$38,566	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$337,085

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$35,213	\$29,424	\$29,424	\$29,424	\$29,424	\$29,424	\$29,424	\$29,424

Description:

Coordinator: Denise Kayser

Funding supports permanent public art projects. Project recommendations are determined in cooperation with the Arts in Public Places Committee. Proposed projects for FY 01 are:

- Euphony – a large three-piece bronze sculpture of whimsical animal musicians each mounted on a cast stone pedestal. This art is proposed for installation on the grounds of City Hall near the Concert Pavilion (\$48,500).
- Mural(s) to be installed in Olde Towne or other high profile locations. The number of murals this funding will support is dependent upon the location(s) selected and the subsequent constraints such as size, surface material, preparation and conditions imposed by natural elements (\$11,500).



CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Gaithersburg Aquatic Center

PROJECT NUMBER: 98-5 (079) CATEGORY: Recreation

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 50,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 8,093

UNENCUMBERED AS OF: 4/01/00 \$ 41,907

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$50,000		\$10,000	\$10,000	\$10,000	\$10,000		\$90,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$50,000	0	\$10,000	\$10,000	\$10,000	\$10,000	0	\$90,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION			\$41,907	\$10,000	\$10,000	\$10,000		\$71,907
FURNITURE & EQUIPMENT			\$10,000				0	\$10,000
TOTAL	\$8,093	0	\$51,907	\$10,000	\$10,000	\$10,000	0	\$90,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$41,907	\$41,907	0	0	0	0	0	0

Description:

**Coordinator: Michele McGleish
Robert E. Peeler**

Funding supports renovation/refurbishment of lobby area (\$8,000), replacement of equipment related to pool operations (\$12,000), and painting and repairs to the pool area (\$31,907).



CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Transit Enhancements

PROJECT NUMBER: 98-7 (081) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 100,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 82,328

UNENCUMBERED AS OF: 4/01/00 \$ 17,672

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$60,000	\$40,000						\$100,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$190,000
TRANSFERRED								0
TOTAL	\$60,000	\$40,000	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$290,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
FURNITURE & EQUIPMENT								0
TOTAL	\$31,674	\$50,654	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$282,328

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$28,326	\$17,672	\$7,672	\$7,672	\$7,672	\$7,672	\$7,672	\$7,672

Description:

Coordinator: Clark Wagner
Jim Arnoult

Project funding supports the purchase and installation of the new City Prototype Bus shelters and benches to make transit more convenient and comfortable for our citizens. City funding is supplemented by Montgomery County and developer contributions. Eight bus shelters were installed in FY 00. More are scheduled to be installed in the spring of FY 00 (\$25,000). Funding is also included for the transit symposium, coordinated by Planning and Code, and scheduled for summer/fall 2000 (\$10,000).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: North Frederick Avenue Corridor Plan Implementation

PROJECT NUMBER: 99-1 (082) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 125,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 65,000

UNENCUMBERED AS OF: 4/01/00 \$ 60,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$65,000	\$60,000	\$50,000	\$250,000	\$250,000	\$350,000	\$0	\$1,025,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$65,000	\$60,000	\$50,000	\$250,000	\$250,000	\$350,000	\$0	\$1,025,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$100,000	\$20,000	\$20,000	\$0	\$0	\$140,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION				\$230,000	\$230,000	\$350,000		\$810,000
FURNITURE & EQUIPMENT								0
TOTAL	\$65,000	\$0	\$100,000	\$250,000	\$250,000	\$350,000	\$0	\$1,015,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$60,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Description:

Coordinator: Jim Arnoult

This project is for implementation of the Frederick Avenue Corridor Plan. The plan includes a variety of projects that are to be completed in several phases. FY 00 and FY 01 funding supports design for improving the frontage at Bohrer Park at Summit Hall Farm (\$40,000), and a concept design for improving the appearance of overpasses/bridges at I-370, Great Seneca Creek and the CSX bridge (\$60,000). FY 02 funding supports construction of the I-370 Bridge improvements (\$130,000) and construction of the improvements to the North Frederick Avenue frontage at Bohrer Park at Summit Hall Farm (\$100,000). FY 03 funding supports design and construction for improvements to the Great Seneca Creek Bridge, and construction of the CSX bridge improvements (\$130,000). FY 04 funding represents City contributions to supplement construction funding for the State project to improve Frederick Avenue in the six-block section of North Frederick Avenue from Brookes Avenue to Odend'hal Avenue. The Brookes Avenue to Odend'hal Avenue project is estimated by staff at \$1.35 million for design and construction, of which the City would contribute \$350,000.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: City Entrance Features and Signs

PROJECT NUMBER: 99-2 (083) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 50,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 48,612

UNENCUMBERED AS OF: 4/01/00 \$ 1,388

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$25,000	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$250,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$25,000	\$25,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$250,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
FURNITURE & EQUIPMENT								0
TOTAL	\$4,584	\$44,028	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$248,612

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$20,416	\$1,388	\$1,388	\$1,388	\$1,388	\$1,388	\$1,388	\$1,388

Description:

**Coordinator: Clark Wagner
Jim Arnoult**

A prototype entry monument has been erected at I-370 and Great Seneca Highway. This prototype will undergo minor modifications and the entry monument program will be the subject of a future work session with P&CA and M&CC. Funding is \$40,000 per year to fund one monument per year.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Olde Towne Park Bell Tower

PROJECT NUMBER: 99-4 (085) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 300,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 39,228

UNENCUMBERED AS OF: 4/01/00 \$ 260,772

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$150,000	\$150,000						\$300,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$150,000	\$150,000	0	0	0	0	0	\$300,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$39,228	0	0	0	0	0	0	\$39,228

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$110,772	\$260,772	\$260,772	\$260,772	\$260,772	\$260,772	\$260,772	260,772

Description:

Coordinator: Robert E. Peeler

This project provides funding for design and construction of a bell tower at the corner of Diamond and Summit Avenues in the heart of Olde Towne Gaithersburg. This project is part of Olde Towne revitalization.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Neighborhood Amenities Program

PROJECT NUMBER: 99-6 (087) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 100,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 57,470

UNENCUMBERED AS OF: 4/01/00 \$ 42,530

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$350,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$11,756	\$45,714	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$307,470

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$38,244	\$42,530	\$42,530	\$42,530	\$42,530	\$42,530	\$42,530	\$42,530

Description:

Coordinator: Fred Felton

Funding will assist older neighborhoods to enhance their communities with new or improved amenities such as sidewalks, lighting, street trees, benches, trash receptacles, etc. Partnerships between the City and communities will be encouraged, including matching funds agreements.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Transit Enhancements

PROJECT NUMBER: 98-7 (081) CATEGORY: Transportation/Environment

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 100,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 82,328

UNENCUMBERED AS OF: 4/01/00 \$ 17,672

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$60,000	\$40,000						\$100,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$190,000
TRANSFERRED								0
TOTAL	\$60,000	\$40,000	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$290,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
FURNITURE & EQUIPMENT								0
TOTAL	\$31,674	\$50,654	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$282,328

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$28,326	\$17,672	\$7,672	\$7,672	\$7,672	\$7,672	\$7,672	\$7,672

Description:

Coordinator: Clark Wagner
Jim Arnoult

Project funding supports the purchase and installation of the new City Prototype Bus shelters and benches to make transit more convenient and comfortable for our citizens. City funding is supplemented by Montgomery County and developer contributions. Eight bus shelters were installed in FY 00. More are scheduled to be installed in the spring of FY 00 (\$25,000). Funding is also included for the transit symposium, coordinated by Planning and Code, and scheduled for summer/fall 2000 (\$10,000).

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: West Diamond Avenue Sector Program

PROJECT NUMBER: 00-1 (090) CATEGORY: Community Enhancement

PRIOR APPROPRIATION AS OF: 6/30/99 \$11,765,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 6,569,101

UNENCUMBERED AS OF: 4/01/00 \$ 5,195,899

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS		\$1,940,000						\$1,940,000
STATE FUNDS		\$1,500,000	\$2,000,000					\$3,500,000
COUNTY FUNDS		\$2,000,000	\$1,830,000					\$3,830,000
FEDERAL FUNDS								\$0
ESCROW FUNDS								\$0
TRANSFERRED		\$6,325,000						\$6,325,000
TOTAL	0	\$11,765,000	\$3,830,000	0	0	0	0	\$15,595,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND			\$1,570,000					\$1,570,000
SITE IMPROV. UTIL & SWM			\$835,000					\$835,000
CONSTRUCTION			\$1,425,000					\$1,425,000
FURNITURE & EQUIPMENT								
TOTAL		\$6,569,101	\$3,830,000	0	0	0	0	\$10,399,101

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$5,195,899	\$5,195,899	\$5,195,899	\$5,195,899	\$5,195,899	\$5,195,899	\$5,195,899

Description:

Coordinator: Tony Tomasello

Planning coordination and development of projects within the parcels at the corner of existing South Summit and Cedar Avenues, adjacent to the CSX right-of-way in Olde Towne Gaithersburg. This includes associated utility undergrounding, streetscape work in other nearby areas and construction of a new parking garage. FY 01 funding supports property acquisition (\$1,570,000), completion of the parking facility (\$1,425,000) and utility undergrounding project (\$835,000).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Casey Community Center Renovations/ADA Modifications

PROJECT NUMBER: 00-2 (091) CATEGORY: Recreation/Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 65,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 65,000

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS		\$65,000	\$100,000	\$50,000	\$50,000	\$29,800	\$10,000	\$304,800
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL		\$65,000	\$100,000	\$50,000	\$50,000	\$29,800	\$10,000	\$304,800

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								
LAND								
SITE IMPROV. UTIL & SWM								
CONSTRUCTION		\$0	\$92,850	\$50,000	\$50,000	\$29,800	\$10,000	\$232,650
FURNITURE & EQUIPMENT								
TOTAL		\$0	\$92,850	\$50,000	\$50,000	\$29,800	\$10,000	\$232,650

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$65,000	\$72,150	\$72,150	\$72,150	\$72,150	\$72,150	\$72,150

Description:

Coordinator: Robert E. Peeler

Funding supports miscellaneous repairs and ADA upgrades to the facility. In FY 01 the handicapped parking area will be reconfigured to meet ADA (\$30,000). The windows will be replaced and the masonry work will be repaired (\$32,850). \$207,150 of Community Development Block Grant (86-2) funds will also be expended in this CIP in support of ADA renovations. An elevator will be funded out of CDBG (86-2) to allow ADA access to programs on the second floor (\$200,000). In FY 02, electrical repairs will be made (\$10,000) and the ceiling will be replaced in Room "A" (\$40,000). Funding in FY 03 supports the reconditioning of the exterior fountain (\$20,000) and the FY 04 funding is for future projects.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: West Side Teen Center

PROJECT NUMBER: 00-3 (092) CATEGORY: Recreation/Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 50,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 2,250

UNENCUMBERED AS OF: 4/01/00 \$ 47,750

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS		\$50,000	\$70,000	\$750,000				\$870,000
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL		\$50,000	\$70,000	\$750,000	0	0	0	\$870,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$70,000					\$70,000
LAND								
SITE IMPROV. UTIL & SWM				\$150,000				\$150,000
CONSTRUCTION				\$530,000				\$530,000
FURNITURE & EQUIPMENT				\$70,000				\$70,000
TOTAL		\$2,250	\$70,000	\$750,000	0	0	0	\$822,250

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$47,750	\$47,750	\$47,750	\$47,750	\$47,750	\$47,750	\$47,750

Description:

**Coordinator: Michele McGleish
Jim Arnoult**

FY 00-01 funding supports design of the facility at Robertson Park (\$70,000), and FY 02 funding supports construction of the facility (\$750,000).



UNENCUMBERED AS OF:	4/01/00	\$	30,000
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CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Skate Park

PROJECT NUMBER: 00-5 (094) CATEGORY: Recreation/Leisure

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 100,000

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 44,223

UNENCUMBERED AS OF: 4/01/00 \$ 55,777

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS		\$100,000						\$100,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL		\$100,000	0	0	0	0	0	\$100,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL		\$44,223	0	0	0	0	0	\$44,223

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE		\$55,777	\$55,777	\$55,777	\$55,777	\$55,777	\$55,777	\$55,777

Description:

Coordinator: Tim Smith

Jim Arnoult

FY 00 funding supported design and construction of an in-line skate park at Bohrer Park. This project will be completed in FY 00 and closed.

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Wells Robertson House Addition

PROJECT NUMBER: 01-1 (101) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 0

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS			\$90,000					\$90,000
STATE FUNDS								0
COUNTY FUNDS				\$20,000				\$20,000
FEDERAL FUNDS								0
ESCROW FUNDS			\$135,000					\$135,000
TRANSFERRED			\$75,000					\$75,000
TOTAL		\$0	\$300,000	\$20,000	\$0	\$0	\$0	\$320,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$300,000					\$300,000
FURNITURE & EQUIPMENT				\$20,000				\$20,000
TOTAL		0	\$300,000	\$20,000	0	0	0	\$320,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE			\$0	\$0	\$0	\$0	\$0	\$0

Description:

**Coordinator: Linda Morganstein
Jim Arnoult**

The total funding for this project is \$320,000.00. \$75,000.00 of the cost is associated with ADA costs and is being transferred from the ADA CIP 92-1 (064).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Kentlands Mansion Building Envelope Restoration

PROJECT NUMBER: 01-2 (102) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 0

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS			\$97,600	\$202,400	\$31,050	\$15,000	\$15,000	\$361,050
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL		0	\$97,600	\$202,400	\$31,050	\$15,000	\$15,000	\$361,050

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$11,700	\$24,000	\$4,050			\$39,750
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$85,900	\$178,400	\$27,000			\$291,300
FURNITURE & EQUIPMENT								0
TOTAL		0	\$97,600	\$202,400	\$31,050	0	0	\$331,050

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE			\$0	\$0	\$0	\$15,000	\$30,000	\$30,000

Description:

Coordinator: Robert E. Peeler

Funding supports major repairs and restoration of the Kentlands Mansion building envelope. In FY 00 Public Works performed a complete engineered envelope assessment of facility. This funding request is based on the assessment and repairs required. Funding in FY 01 supports intermediate roof repairs and replacement of internal gutters (\$97,600), FY 02 funding supports exterior masonry repairs (\$125,000) and window replacement (\$35,000). Funds requested in FY 04 and 05 are for roof replacement in FY 06.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Malcolm King Park Improvements

PROJECT NUMBER: 01-3 (103) CATEGORY: Recreation/Leisure

CATEGORY:

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 0

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS								0
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS			\$100,000					\$100,000
TRANSFERRED								0
TOTAL		0	\$100,000		0	0	0	\$100,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$15,000					\$15,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION			\$85,000					\$85,000
FURNITURE & EQUIPMENT								0
TOTAL	0	0	\$100,000		0	0	0	\$100,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE								

Description:

**Coordinator: Michele McGleish
Jim Arnoult**

FY 01 funding (\$15,000) supports the planning and design and (\$85,000) for construction. Supports a comprehensive signage plan to include entrance markers at each of the five entrances, kiosks with a map of the park, mileage markers throughout the park, as well as ADA modifications. Playground equipment replacement will be considered if resources are available.

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: West Side Drive Activity Center

PROJECT NUMBER: 01-4 (104) CATEGORY: Recreation/Leisure

CATEGORY:

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 0

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS			\$30,000	\$300,000				\$330,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL		0	\$30,000	\$300,000	0	0	0	\$330,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.			\$30,000					\$30,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION				\$300,000				\$300,000
FURNITURE & EQUIPMENT								0
TOTAL	0	0	\$30,000	\$300,000	0	0	0	\$330,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE								

Description:

**Coordinator: Michele McGleish
Jim Arnoult**

FY 01 funding supports siting and design of the facility (\$30,000). FY 02 funding supports construction of the facility (\$300,000).

CURRENT CIP BUDGET

FISCAL YEAR 2001

PROJECT NAME: Kentlands Firehouse

PROJECT NUMBER: 02-1 (201) CATEGORY: City Facility

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 0

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 0

UNENCUMBERED AS OF: 4/01/00 \$ 0

SOURCES OF FUNDING

	BUDGET	CURRENT	FY 2001	2002	FY	FY 2004	2005	PROJECT
CITY FUNDS				\$20,000				\$20,000
STATE FUNDS								0
COUNTY FUNDS								0
FEDERAL FUNDS								0
ESCROW FUNDS								0
TRANSFERRED								0
TOTAL		0	0	\$20,000				\$20,000

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.				\$20,000				\$20,000
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL		0	0	\$20,000	0	0	0	\$20,000

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE			\$0	\$0	\$0	\$0	\$0	\$0

Description:

David Humpton

Funding supports FY 02 planning for structural analysis of the building (\$20,000).

CURRENT CIP BUDGET FISCAL YEAR 2001

PROJECT NAME: Contingency and Future Projects

PROJECT NUMBER: (099) CATEGORY:

PRIOR APPROPRIATION AS OF: 6/30/99 \$ 1,722,176

EXPENDED/ENCUMBERED AS OF: 4/01/00 \$ 1,049,532

UNENCUMBERED AS OF: 4/01/00 \$ 672,644

SOURCES OF FUNDING

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
CITY FUNDS	\$1,322,176	\$400,000	\$390,000	\$400,000	\$400,000	\$400,000	\$500,000	\$3,812,176
STATE FUNDS								
COUNTY FUNDS								
FEDERAL FUNDS								
ESCROW FUNDS								
TRANSFERRED								
TOTAL	\$1,322,176	\$400,000	\$390,000	\$400,000	\$400,000	\$400,000	\$500,000	\$3,812,176

EXPENDITURE SCHEDULE

	PRIOR YRS BUDGET	CURRENT FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
PLANNING DESIGN & SUPRV.								0
LAND								0
SITE IMPROV. UTIL & SWM								0
CONSTRUCTION								0
FURNITURE & EQUIPMENT								0
TOTAL	\$716,843	\$332,689	\$390,000	\$400,000	\$400,000	\$400,000	\$500,000	\$3,139,532

PROJECT FUND BALANCE

	PRIOR YRS	PROJECTED FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	PROJECT TOTAL
FUND BALANCE	\$605,333	\$672,644	\$672,644	\$672,644	\$672,644	\$672,644	\$672,644	\$672,644

Description:

Coordinator: David B. Humpton

This account provides funding for other projects as identified by the Mayor and City Council. FY 01 – 04 funding supports unidentified future projects.